

**Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank	30/06/2023		168,941.08
Unity Trust Bank	30/06/2023	52	87,138.10
			<u>256,079.18</u>
<b>Unpresented Payments (Minus)</b>			<b>Amount</b>
20/04/2023 000812 G Kirkham			30.00
15/06/2023 BACS Mrs N Morris - MoMo Academy			2,373.00
26/06/2023 000816 Cllr N Stanley			500.00
26/06/2023 BACS Mrs H Goodreid			10.80
26/06/2023 BACS S Bird			33.44
28/06/2023 BACS D L Park Plumbing Services			950.00
			<u>3,897.24</u>
			252,181.94
<b>Unpresented Receipts (Plus)</b>			
			0.00
			<u>0.00</u>
			252,181.94
			<b>Balance per Cash Book is :-</b>
			<b>252,181.94</b>
			<b>Difference is :-</b>
			<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

Rugeley Town Council  
Administration Office  
Rugeley Town Council  
Rugeley  
WS15 2AA

Your Account

Sort Code  
Account Number

## BUSINESS EXTRA

01 June 2023 to 30 June 2023

<b>Money In</b>	£13,567.91	<b>Balance on 01 June 2023</b>	£207,803.47
<b>Money Out</b>	£52,611.13	<b>Balance on 30 June 2023</b>	£168,941.08

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Jun 23	COOPERS WASTE MAN COO1578895	DD		180.83	207,803.47
02 Jun 23	STAFFORDSHIRE PARI 20000000	FPO		48.13	207,755.34
02 Jun 23	AMAZON PAYMENT UK 6000000 RUGELEY	FPO		41.73	207,713.61
02 Jun 23	MR C M MANTLE 60000000	FPO		135.00	207,578.61
02 Jun 23	KAYLEY LYCETT 4000000 RUGELEY	FPO		60.00	207,518.61
02 Jun 23	HILARY GOODREID 30000000	FPO		167.88	207,350.73
02 Jun 23	500236	DEP	900.00		208,250.73
02 Jun 23	MR J C WYLIE 10614 00000000	FPI	1,140.00		209,390.73
05 Jun 23	ASPIRE HOUSING PYM AH 001 10616	BGC	49.90		209,440.63
05 Jun 23	SCC COUNTY FUND STAFFSCC	BGC	167.30		209,607.93
05 Jun 23	SUMUP PAYMENTS ACC PID301583-SUMUP	FPI	599.68		210,207.61
07 Jun 23	TICKETSOURCE LTD TICKETSOURCE765474	BGC	78.00		210,285.61
07 Jun 23	1ST COLWICH GUIDES 10624 30000000	FPI	30.00		210,315.61
08 Jun 23	TWINKLETOES DANCE 10627 TTA001 20000000	FPI	918.50		211,234.11
08 Jun 23	500237	DEP	464.10		211,698.21
08 Jun 23	SUMUP PAYMENTS ACC PID303313-SUMUP	FPI	181.08		211,879.29

(Continued on next page)

BUSINESS EXTRA

Sort Code  
Account Number

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
09 Jun 23	SUMUP PAYMENTS ACC PID303861-SUMUP	FPI	170.71		212,050.00
12 Jun 23	SHIRLEY RK 10591	FPI	204.00		212,254.00
12 Jun 23	SHIRLEY RK 10602	FPI	255.00		212,509.00
12 Jun 23	E RUGELEY MUSICAL RMTC 10620 JUN	FPI	78.75		212,587.75
12 Jun 23	SUMUP PAYMENTS ACC PID305070-SUMUP	FPI	420.38		213,008.13
13 Jun 23	SCC COUNTY FUND STAFFSCC	BGC	77.60		213,085.73
14 Jun 23	MAINSTREAM DIGITAL AA21624143	DD		129.81	212,955.92
14 Jun 23	WWW.CANNOCKCHASEDC CD 7614	DEB		94.50	212,861.42
14 Jun 23	E RUGELEY MUSICAL RMTC 10631 SHOW	FPI	1,621.25		214,482.67
15 Jun 23	CREATIVE PERFORMAN 10622 60000000	FPI	289.00		214,771.67
15 Jun 23	ARCO BUILDING SERV 600000 INV 1736	FPO		7,498.70	207,272.97
15 Jun 23	RS MILLER ROOFING 600000C INV 28313	FPO		22,420.80	184,852.17
16 Jun 23	WEIGHT WATCHERS UK UN	BGC	170.00		185,022.17
16 Jun 23	HMRC PAYE/NIC CUMB	BP		2,015.19	183,006.98
16 Jun 23	MR MARTIN PARTON	BP			
16 Jun 23	MRS K DECKX	BP			
16 Jun 23	MISS L HARRIS	BP			
16 Jun 23	MS LAURIE JOHNSON	BP			
16 Jun 23	KATE ROBERTS	BP			
16 Jun 23	HILARY GOODREID	BP			
16 Jun 23	GEMMA SQUIRE	BP			
16 Jun 23	LGPS PENSION FUND	BP		3,223.96	
				Staff Salaries £9,656.79	

(Continued on next page)



BUSINESS EXTRA

Sort Code  
Account Number

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
16 Jun 23	MS S BIRD	BP			
16 Jun 23	MRS A MANTLE	BP			
16 Jun 23	MR JORDAN KRAUSE	BP			
16 Jun 23	TOBY LEWIS	BP			170,126.23
19 Jun 23	SERVICE CHARGES REF : 398838175	PAY		71.44	170,054.79
19 Jun 23	SUMUP PAYMENTS ACC PID308546-SUMUP	FPI	512.21		170,567.00
20 Jun 23	SCC COUNTY FUND STAFFSCC	BGC	95.70		170,662.70
20 Jun 23	DIRECT COPIERS SE DC26813	DD		245.70	170,417.00
20 Jun 23	CANNOCK CHASE DIST 01	DD		786.00	169,631.00
21 Jun 23	TICKETSOURCE LTD TICKETSOURCE747620	BGC	3,314.00		172,945.00
21 Jun 23	WATER PLUS	DD		48.67	172,896.33
23 Jun 23	ENGIE POWER	DD		4,445.06	168,451.27
23 Jun 23	500238	DEP	451.30		168,902.57
26 Jun 23	SUMUP PAYMENTS ACC PID312058-SUMUP	FPI	646.65		169,549.22
27 Jun 23	H FRANCIS THE NATURE COVE 60000000	FPI	35.00		169,584.22
28 Jun 23	GOCARDLESS HOLKERIT- 7MYZFRV94	DD		481.07	169,103.15
28 Jun 23	STUDIO 5 BUSINESS STUDIO5 000000000	FPI	152.00		169,255.15
29 Jun 23	000818	PAY		82.47	169,172.68
29 Jun 23	000817	PAY		32.00	169,140.68
29 Jun 23	000819	PAY		15.50	169,125.18
30 Jun 23	MCBC UK LIMITED 0003050818	DD		729.90	168,395.28
30 Jun 23	500239	DEP	545.80		168,941.08

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Hilary Goodreid  
Rugeley Town Council  
Rugeley Rose Theatre  
Taylors Lane  
Rugeley  
WS15 2AA

**Date:** 03/06/2023

**Account Name:** Rugeley Town Council

**Swift Code (BIC):**

**IBAN Number:**

**Sort Code:**

**Account Number:**

Your arranged overdraft limit is £0.00

## Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

## Fraud Reminder

Unity Trust Bank will NEVER ask you to share passwords or PINs. If you receive a suspicious call, please hang up and contact our dedicated fraud number, freephone 0808 196 8420 or email [fraud@unity.co.uk](mailto:fraud@unity.co.uk).



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://unity.co.uk/fscs)

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/05/2023		Balance brought forward	£0.00	£0.00	£86,526.10
01/06/2023	Credit	J Shaw	£0.00	£35.00	£86,561.10
02/06/2023	Credit	KEENAN S J	£0.00	£35.00	£86,596.10

Page number 5

Statement number 051

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

**INVESTORS IN PEOPLE**  
We invest in people Gold



# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Hilary Goodreid  
Rugeley Town Council  
Rugeley Rose Theatre  
Taylors Lane  
Rugeley  
WS15 2AA

**Date:** 30/06/2023

**Account Name:** Rugeley Town Council

**Swift Code (BIC):**

**IBAN Number:**

**Sort Code:**

**Account Number:**

Your arranged overdraft limit is £0.00

We're delighted to announce the launch of our new Online Banking service, featuring exciting changes and updates. To utilise this new Online Banking service at the earliest opportunity, look out for your email invitation.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

## Contact Us

Call us: **0345 140 1000**

Email us: **[us@unity.co.uk](mailto:us@unity.co.uk)**

Visit us: **[unity.co.uk](https://www.unity.co.uk)**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/06/2023		Balance brought forward	£0.00	£0.00	£86,596.10
20/06/2023	Credit	A Shaw	£0.00	£35.00 ✓	£86,631.10
20/06/2023	Credit	JANE HOOPER UK	£0.00	£35.00 ✓	£86,666.10
23/06/2023	Credit	S Rollason	£0.00	£35.00 ✓	£86,701.10

Page number 6

Statement number 052

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

**INVESTORS IN PEOPLE**  
We invest in people. Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
23/06/2023	Credit	HARLEY AJ	£0.00	£35.00 /	£86,736.10
23/06/2023	Credit	Ryan Brookes	£0.00	£35.00 /	£86,771.10
23/06/2023	Credit	CHASE AND BROMLEY	£0.00	£70.00 /	£86,841.10
23/06/2023	Credit	H Kamran	£0.00	£35.00 /	£86,876.10
23/06/2023	Credit	RANDLE C	£0.00	£35.00 /	£86,911.10
23/06/2023	Credit	PARSONS D	£0.00	£35.00 /	£86,946.10
26/06/2023	Credit	Maguire Eleanor	£0.00	£35.00 /	£86,981.10
27/06/2023	Credit	KEENAN S J	£0.00	£35.00 /	£87,016.10
27/06/2023	Credit	MR.F.A MRS.R.GOO	£0.00	£35.00 /	£87,051.10
27/06/2023	Credit	L Husband	£0.00	£35.00 /	£87,086.10
28/06/2023	Credit	V Julian	£0.00	£35.00 /	£87,121.10
28/06/2023	Credit	Aston E L	£0.00	£35.00 /	£87,156.10
30/06/2023	Fee	Service Charge	£18.00 /	£0.00	£87,138.10

6

Page number 7

Statement number 052

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.  
 Unity Trust Bank is entered in the Financial Services Register under number 204570.  
 Registered Office: Four Brindleyplace, Birmingham, B1 2JB.  
 Registered in England and Wales no. 1713124.  
 Calls may be monitored and recorded for training, quality and security purposes.  
 © Unity Trust Bank. All Rights Reserved.

**INVESTORS IN PEOPLE**  
We invest in people Gold



**Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 3 - Petty Cash - TC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Town Council	30/06/2023		100.00
			<u>100.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			100.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			100.00
		<b>Balance per Cash Book is :-</b>	<b>100.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....



## Receipts for Month 3

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>100.00</b>					<b>100.00</b>	
	Banked: 29/06/2023	32.00						
000817	Current Bank A/c	32.00			200		32.00	TC Petty Cash Top Up - Imprest
<b>Total Receipts for Month</b>		<b>32.00</b>	<b>0.00</b>	<b>0.00</b>			<b>32.00</b>	
<b>Cashbook Totals</b>		<b>132.00</b>	<b>0.00</b>	<b>0.00</b>			<b>132.00</b>	

## Payments for Month 3

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/06/2023	Town Council Petty Cash	000817	32.00		5.32	4045	130	3.30	Napkins for Tea Tent
						4045	130	5.63	Refreshments
						4080	107	1.67	Savers - Handwash
						4080	107	0.83	Balloon Pump
						4100	107	9.09	Diesel for Van
						4080	107	4.83	Disinfectant
						4080	107	1.33	Bleach & Bin Bags
<b>Total Payments for Month</b>			32.00	0.00	5.32			26.68	
<b>Balance Carried Fwd</b>			100.00						
<b>Cashbook Totals</b>			132.00	0.00	5.32			126.68	

Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 4 - Petty Cash - RT

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Rose Theatre	30/06/2023		200.00
			<u>200.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			200.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			200.00
		<b>Balance per Cash Book is :-</b>	<b>200.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

## Receipts for Month 3

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>200.00</b>					<b>200.00</b>	
	Banked: 29/06/2023	<b>82.47</b>						
000818	Current Bank A/c	82.47			200		82.47	RT Petty Cash Top Up - Imprest
<b>Total Receipts for Month</b>		<b>82.47</b>	<b>0.00</b>	<b>0.00</b>			<b>82.47</b>	
<b>Cashbook Totals</b>		<b>282.47</b>	<b>0.00</b>	<b>0.00</b>			<b>282.47</b>	

## Payments for Month 3

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/06/2023	Rose Theatre Petty Cash	000818	82.47		7.59	4210	212	16.48	Mower/Strimmer Petrol
						4080	204	5.00	Cleaning Supplies
						4080	204	5.38	Tea Spoons
						4531	251	11.85	Juice/Biscuits
						4080	204	9.99	2024 Diary
						4080	204	11.60	Afternoon Tea Prizes
						4080	204	14.58	SumUp Machine Till Rolls
<b>Total Payments for Month</b>			82.47	0.00	7.59			74.88	
<b>Balance Carried Fwd</b>			200.00						
<b>Cashbook Totals</b>			282.47	0.00	7.59			274.88	

**Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 5 - Petty Cash - Coffee Bar**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Coffee Bar	30/06/2023		50.00
			<hr/> 50.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			50.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<hr/> 0.00
			50.00
		<b>Balance per Cash Book is :-</b>	<b>50.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Receipts for Month 3

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>50.00</b>					<b>50.00</b>	
	Banked: 29/06/2023	15.50						
000819	Current Bank A/c	15.50			200		15.50	Coffee Bar Petty Cash Top Up
<b>Total Receipts for Month</b>		15.50	0.00	0.00			15.50	
<b>Cashbook Totals</b>		<u>65.50</u>	<u>0.00</u>	<u>0.00</u>			<u>65.50</u>	

## Payments for Month 3

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/06/2023	Coffee Bar Petty Cash	000819	15.50			4525	251	15.50	Milk
<b>Total Payments for Month</b>			15.50	0.00	0.00			15.50	
<b>Balance Carried Fwd</b>			50.00						
<b>Cashbook Totals</b>			65.50	0.00	0.00			65.50	