

## EXPENDITURE - November 2021

### ITEM 4 (i) Payments made in accordance with Council Resolution (Full Council Meeting held on 7th April 2021)

SALARIES	BACS	9,935.52	-	9,935.52	RTC/Rose Theatre Salaries
HM REVENUE & CUSTOMS	BACS	2,410.37	-	2,410.37	PAYE/NI
STAFFORDSHIRE PENSION FUND	BACS	3,629.04	-	3,629.04	Pension Contributions
LBS ACCOUNTANTS	BACS	96.00	16.00	80.00	Monthly Payroll Admin Fees
LLOYDS BANK	CHG	63.95	-	63.95	Monthly Fees and Charges
CANNOCK CHASE COUNCIL	DD	1,148.00	-	1,148.00	Rates
OPUS ENERGY	DD	1,457.59	242.93	1,214.66	Monthly Electricity Bill
MAINSTREAM DIGITAL LTD	DD	204.32	34.06	170.26	Call Charges & Q Line Rental
COOPERS WASTE MANAGEMENT SERVICES	DD	103.75	17.29	86.46	Waste Collection
HOLKER NETWORK SOLUTIONS LTD	DD	412.20	68.70	343.50	Monthly IT Support & Backup
SIMPLY SHRED LTD	BACS	180.00	30.00	150.00	3 Months Confidential Document Shredding
MOLSON COORS	DD	689.80	114.97	574.83	Bar Supplies
W. E. POINTON & SONS LTD	BACS	114.19	16.52	97.67	Bar Confectionery & Snack Food
K WOOD	BACS	25.00	-	25.00	Window Cleaning
RENTOKIL	BACS	115.72	19.29	96.43	Pest Control
WATER PLUS LTD	BACS	56.06	-	56.06	Quarterly Waste Water Bill

### ITEM 4 (ii)

Amazon	BACS	100.88	16.51	84.37	Postage & Stationery Supplies
Midland Signs & Graphics	BACS	234.60	39.10	195.50	Christmas Banners for Event 26/11/21
Cash for Local Heroes	762	500.00	-	500.00	Christmas Lights Event £100 x 5
Estate Signs & Print Ltd	BACS	810.00	135.00	675.00	Signs to Promote the Christmas Lights Event
The Stall Hire Company	BACS	450.00	-	450.00	Artisan Market Stall Hire
J J Allen	BACS	60.00	-	60.00	Artisan Market Musician
Staffordshire Parish Councils' Association	BACS	75.00	-	75.00	Clerks the Knowledge Training Course
Expenses H Goodreid	BACS	105.00	-	105.00	Reimbursement of Artisan Mkt Street Licences

### ROSE THEATRE

D Stevenson - Paid 9/11/21	BACS	210.00	-	210.00	Ticket Sales from Event 30.10.21
Sarah Taylor Prosser	BACS	97.50	-	97.50	Ticket Sales from Event 29.10.21
Rugeley Youth Council	BACS	97.50	-	97.50	Ticket Sales from Event 29.10.21
Filmbank Media	BACS	298.80	49.80	249.00	Energy & Heritage Day Film Licence Fees
Connect Midlands Ltd	BACS	310.00	-	310.00	AED Cabinet Installation
Sunshine Productions	BACS	4,500.00	-	4,500.00	Part 2 - 50% of Pantomime Costs
Securican	BACS	306.00	51.00	255.00	Replacement Alarm Sounder & Key Fobs
Petty Cash	763	194.93	29.41	165.52	Imprest for RT Petty Cash
Petty Cash	764	49.33	-	49.33	Imprest for Coffee Bar Petty Cash

### Total Expenditure

<b>29,041.05</b>	<b>880.58</b>	<b>28,160.47</b>
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Signed 

Chairman of Finance & Management

Signed 

Town Clerk

<b>INCOME - October 2021</b>	<b>Ref</b>	<b>£ (Gross)</b>	<b>£ (VAT)</b>	<b>£ (Net)</b>	<b>Description</b>
02/10/2021 Santander	INT	8.37	-	8.37	Savings Account Interest
04/10/2021 SumUp Payments Ltd	BACS	376.92	63.90	313.02	Bar Sales by Card less Transaction Fee
05/10/2021 BGC	BACS	51.00	-	51.00	Room Hire
06/10/2021 BGC	500168	794.85	132.48	662.37	Bar Sales
07/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
07/10/2021 Paying in Slip	500169	335.20	55.87	279.33	Bar Sales
11/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
11/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
12/10/2021 BGC	BACS	51.00	-	51.00	Room Hire
12/10/2021 BGC	BACS	51.00	-	51.00	Room Hire
12/10/2021 BGC	BACS	51.00	-	51.00	Room Hire
12/10/2021 BGC	BACS	120.25	-	120.25	Room Hire
13/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
15/10/2021 BGC	BACS	30.00	-	30.00	Room Hire Deposit
15/10/2021 BGC	BACS	306.00	-	306.00	Room Hire
15/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
18/10/2021 Staffordshire Pension Fund	BACS	55,534.40	-	55,534.40	Recovery of Pension Benefit
18/10/2021 Cannock Chase DC	BACS	151,817.00	-	151,817.00	Precept Part 2 of 2
18/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
18/10/2021 SumUp Payments Ltd	BACS	501.15	84.96	416.19	Bar Sales by Card less Transaction Fee
19/10/2021 Paying in Slip	500170	311.25	51.88	259.37	Room Hire & Refreshments
21/10/2021 HMRC JRS Grant	BACS	374.19	-	374.19	Job Retention Scheme Grant - September 2021
22/10/2021 HMRC	BACS	7,413.77	-	7,413.77	July - September 2021 VAT Claim
22/10/2021 Works & W Mids Assoc Local Cnls	BACS	24.00	-	24.00	Annual Conference Cost Refund
25/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
25/10/2021 Cannock Chase DC	BACS	4,798.88	-	4,798.88	CIL Receipt
25/10/2021 BGC	BACS	70.00	-	70.00	Artisan Market Stall
25/10/2021 SumUp Payments Ltd	BACS	5.90	1.00	4.90	Bar Sales by Card less Transaction Fee
26/10/2021 Paying in Slip	500171	38.00	6.33	31.67	Bar Sales
26/10/2021 BGC	BACS	30.00	-	30.00	Room Hire Deposit
27/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
27/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
27/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
28/10/2021 BGC	BACS	35.00	-	35.00	Artisan Market Pitch
28/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
28/10/2021 BGC	BACS	35.00	5.83	29.17	Artisan Market Stall Hire
28/10/2021 BGC	BACS	30.00	-	30.00	Room Hire Deposit
26/10/2021 BGC	BACS	35.00	-	35.00	Artisan Market Pitch
26/10/2021 BGC	BACS	70.00	-	70.00	Artisan Market Pitch
<b>Total Income</b>		<b>223,684.13</b>	<b>466.38</b>	<b>223,217.75</b>	

**Bank Reconciliation Statement as at 31/10/2021  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank 80428963	31/10/2021	1	523,084.72 <i>Q</i>
Unity Trust Bank 20424336	30/09/2021	24	84,909.10 <i>Q</i>
			<u>607,993.82</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			607,993.82
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			607,993.82
		<b>Balance per Cash Book Is :-</b>	<b>607,993.82</b>
		<b>Difference is :-</b>	<b>0.00</b>

Rugeley Town Council  
Administration Office  
Rugeley Town Council  
Rugeley  
Staffordshire  
WS15 2AA

## Your Account

Sort Code 30-99-83  
Account Number 80428963

## BUSINESS EXTRA

01 October 2021 to 31 October 2021

<b>Money In</b>	<b>£223,675.76</b>	<b>Balance on 01 October 2021</b>	<b>£340,532.80</b>
<b>Money Out</b>	<b>£41,227.59</b>	<b>Balance on 31 October 2021</b>	<b>£523,084.72</b> <span style="float: right;">(Q)</span>

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Oct 21	COOPERS WASTE MAN COO1578895	DD		103.75	340,532.80
04 Oct 21	SUMUP PAYMENTS ACC PID117832-SUMUP	FPI	376.92		340,909.72
05 Oct 21	GRENKELEASING LIM 1410012689	DD		114.55	340,795.17
05 Oct 21	SHIRLEY RK 10277 11185119718759000N 544102	FPI	51.00		340,846.17
06 Oct 21	500168	DEP	794.85		341,641.02
07 Oct 21	MAINE ANNE ADORN ANEW STALL FP21280004305146	FPI	35.00		341,676.02
07 Oct 21	500169	DEP	335.20		342,011.22
11 Oct 21	PARSONS D THE CHARMED COVEN 01092708818268000R	FPI	35.00		342,046.22
11 Oct 21	JONES S CD/2013 SASHA ASH TREE 62180412133910000N	FPI	35.00		342,081.22
12 Oct 21	SHIRLEY RK 10278 38114315224556000N 544102	FPI	51.00		342,132.22
12 Oct 21	SHIRLEY RK 10283 43114351408332000N 544102	FPI	51.00		342,183.22
12 Oct 21	SHIRLEY RK 10286 33114424633740000N 544102	FPI	51.00		342,234.22
12 Oct 21	E RUGELEY MUSICAL RMT OCTOBER 10282	FPI	120.25		342,354.47
13 Oct 21	JESSICA BELL THE WOOD SHACK NOV	FPI	35.00		342,389.47
14 Oct 21	MAINSTREAM DIGITAL AA21624143	DD		290.84	342,098.63
15 Oct 21	SOUTH STAFFS COLLE SOUTH STAFFS COLLE	BGC	30.00		342,128.63

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BUSINESS EXTRA

Sort Code 30-99-83  
Account Number 80428963

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
15 Oct 21	WEIGHT WATCHERS UK UN	BGC	306.00		342,434.63
15 Oct 21	JANE HOOPER UK JANEHOOPER	FPI	35.00		342,469.63
18 Oct 21	PENSION FUND STAFFSPF	BGC	55,534.40		398,004.03
18 Oct 21	CANNOCK CHASE DC 0003046	BGC	151,817.00		549,821.03
18 Oct 21	OPUS ENERGY LTD 1043282	DD		665.99	549,155.04
18 Oct 21	HELLO FLOUR HELLOFLOUR NOV 528526053581810101	FPI	35.00		549,190.04
18 Oct 21	SUMUP PAYMENTS ACC PID119686-SUMUP	FPI	501.15		549,691.19
19 Oct 21	HILARY GOODREID 100000000828117742 SALARY	FPO			
19 Oct 21	KATE ROBERTS 200000000827477510 SALARY	FPO			
19 Oct 21	MS S BIRD 600000000831300672	FPO			
19 Oct 21	MRS A MANTLE 400000000836178946 SALARY	FPO			
19 Oct 21	MS LAURIE JOHNSON 300000000834785491 SALARY	FPO			
19 Oct 21	MR MARTIN PARTON 300000000834785497	FPO			
19 Oct 21	GEMMA SQUIRE 600000000831300701	FPO			
19 Oct 21	MR J WYLIE 400000000836178976	FPO			
19 Oct 21	MISS L HARRIS 100000000828117789 CASUAL	FPO			
19 Oct 21	MRS K DECKX 600000000831300710 CASUAL	FPO			539,860.00
19 Oct 21	HMRC PAYE/NIC CUMB 300000000834785527	FPO		2,342.97	537,517.03
19 Oct 21	LGPS PENSION FUND 500000000831580145 RUGELEY	FPO		3,629.04	533,887.99
19 Oct 21	500170	DEP	311.25		534,199.24
19 Oct 21	SERVICE CHARGES REF : 351285622	PAY		29.83	534,169.41
20 Oct 21	CANNOCK CHASE DIST 01 101057606	DD		1,148.00	533,021.41

(Continued on next page)

BUSINESS EXTRA

Sort Code 30-99-83  
Account Number 80428963

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
21 Oct 21	HMRC JRS GRANT 586PR00156427	BGC	374.19		533,395.60
21 Oct 21	000756	CHQ		1,500.00	531,895.60
21 Oct 21	STAFFORDSHIRE PLAY 500000000832519217	FPO		20.00	531,875.60
21 Oct 21	LBS ACCOUNTANTS 100000000829058509 RUGE01	FPO		96.00	531,779.60
21 Oct 21	SIMPLY SHRED LIMIT 400000000837119854 RUGELEY	FPO		180.00	531,599.60
21 Oct 21	K WOOD 600000000832241826 RUGELEY TOWN CNCL 070436	FPO		25.00	531,574.60
21 Oct 21	VISION ICT 200000000828418754 RUGELEY	FPO		150.00	531,424.60
21 Oct 21	MAZARS LLP 200000000828418760 RUGELEY	FPO		1,200.00	530,224.60
21 Oct 21	STAFFORDSHIRE PARI 600000000832241851 RUGELEY	FPO		80.00	530,144.60
21 Oct 21	ESTATE SIGNS & PRI 600000000832241857 RUGELEY	FPO		1,320.00	528,824.60
21 Oct 21	E.G.SKETT & COMPAN 600000000832241871 INVOICE	FPO		1,608.00	527,216.60
21 Oct 21	WARWICKSHIRE AND W 200000000828418794 INVOICE	FPO		24.00	527,192.60
21 Oct 21	STAFFORD BRIGADES 400000000837119911 RUGELEY	FPO		250.00	526,942.60
21 Oct 21	MRS KIRSTEN JESSON 400000000837119914 RUGELEY	FPO		6,670.00	520,272.60
21 Oct 21	HILARY GOODREID 300000000835724953	FPO		691.88	519,580.72
21 Oct 21	PATRICK CANNON 500000000832519702 INVOICE	FPO		350.00	519,230.72
21 Oct 21	SAFELINCS LTD 500000000832519713 INVOICE	FPO		475.80	518,754.92
21 Oct 21	WALTER TIPPER LTD 100000000829058603 INV SO	FPO		199.80	518,555.12
21 Oct 21	SUNSHINE PRODUCTIO 500000000832519719 RUGELEY	FPO		4,500.00	514,055.12
21 Oct 21	M&E MAINTENANCE SO 400000000837119949 RUGELEY	FPO		1,746.00	512,309.12
22 Oct 21	HMRC VAT 785716680	BGC	7,413.77		519,722.89
22 Oct 21	MCBC UK LIMITED 0003050818	DD		651.09	519,071.80

(Continued on next page)

**BUSINESS EXTRA**

**Sort Code** 30-99-83  
**Account Number** 80428963

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
22 Oct 21	WARWICKSHIRE AND W INVOICE 21711	FPI	24.00		519,095.80
25 Oct 21	WOODWARD-HA L CHASE BROMLEY AROM	FPI	35.00		519,130.80
25 Oct 21	CANNOCK CHASE DC 0003046	BGC	4,798.88		523,929.68
25 Oct 21	COOPER KJ KARENJANEHANDMADEM	FPI	70.00		523,999.68
25 Oct 21	SUMUP PAYMENTS ACC PID120616-SUMUP	FPI	5.90		524,005.58
26 Oct 21	500171	DEP	38.00		524,043.58
26 Oct 21	000759	PAY		52.52	523,991.06
26 Oct 21	000760	PAY		185.08	523,805.98
26 Oct 21	000761	PAY		49.95	523,756.03
26 Oct 21	R GRIFFIN ELVIS NOV 2022 500000000834749711 773304	FPI	30.00		523,786.03
27 Oct 21	ICO Z7183107	DD		35.00	523,751.03
27 Oct 21	A GYDE AMY LITTLE TREATS 200000000831262661 773110	FPI	35.00		523,786.03
27 Oct 21	STUPENDONUTS LIMIT FROM STUPENDONUTS	FPI	35.00		523,821.03
27 Oct 21	HARLEY AJ THEGRAZINGBOXCANNO	FPI	35.00		523,856.03
28 Oct 21	GOCARDLESS HOLKERIT- 7MYZFRV94	DD		412.20	523,443.83
28 Oct 21	NICK THE FISH MAN ARTISAN 6,11 400000000840398900	FPI	35.00		523,478.83
28 Oct 21	YATES TINA NATURALLY HEAVENLY FP21301O15253847	FPI	35.00		523,513.83
28 Oct 21	MILITARY CHEF MILITARY CHEF QEWR02OD01707N34L1	FPI	35.00		523,548.83
28 Oct 21	O CONNOR LR 10297 RP4659987216677800 209790	FPI	30.00		523,578.83
29 Oct 21	MCBC UK LIMITED 0003050818	DD		599.11	522,979.72
29 Oct 21	P PREECE PIPPAJIMS STALL 300000000839678205 111324	FPI	35.00		523,014.72
29 Oct 21 (Continued on next page)	MISTER V MISTER V 411063854480920101 402706	FPI	70.00		523,084.72

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# Statement of your account



BANK WITH US. BANK ON US

11309351 | 03971  
Mrs Hilary Goodreid  
Rugeley Town Council  
Rugeley Rose Theatre  
Taylors Lane  
Rugeley  
WS15 2AA

PO Box 7193, Planetary Road, Willenhall WV1 9DG

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For foreign payments -

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

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#### Contact us

Tel: 0345 140 1000  
Email: [us@unity.co.uk](mailto:us@unity.co.uk)  
Web: [www.unity.co.uk](http://www.unity.co.uk)

Name of account: Rugeley Town Council

Date: 31 October 2021

Statement 025 (page 1 of 1)

Account number: 20424336

Bank sort code: 608301

Type of account: Current T1

Date	Details	Payments	Receipts	Balance
30 SEP 21	Balance brought forward			84,909.10 *
	Balance carried forward			84,909.10 * 0

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You can ask us to send you details of our rates and how we work them out.

Abbreviations: \* credit balance DR overdrawn \$ sub total (Intermediate balance)



**Bank Reconciliation Statement as at 31/10/2021  
for Cashbook 2 - Deposit A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Santander A/c - 41375520	02/11/2021	1	84,863.90
			<u>84,863.90</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			84,863.90
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			84,863.90
		<b>Balance per Cash Book is :-</b>	<b>84,863.90</b>
		<b>Difference is :-</b>	<b>0.00</b>

RECEIVED - 9 NOV 2021



# BUSINESS SAVINGS STATEMENT

B

RUGELEY TOWN COUNCIL  
RUGELEY ROSE THEATRE TAYLORS LANE  
RUGELEY  
WS15 2AA

17960 031079 0100 E 34800

346



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Santander, Customer Service Centre, Bootle, Merseyside, L30 4GB

## Your account summary for 4th Oct 2021 to 2nd Nov 2021

Account name <b>RUGELEY TOWN COUNCIL</b>	
Account number: 41375520 Sort Code: 09 06 66 Statement number: 11/2021	
BIC: ABBYGB2LXXX IBAN: GB57 ABBY 0906 6641 3755 20	
Balance brought forward from previous Statement	£84,863.90
Total money in:	£8.65
Total money out:	£0.00
<b>Your balance at close of business 2nd Nov 2021</b>	<b>£84,872.55</b>

### Interest and refunds paid this period

Date	Why we are paying you	Amount
2nd Nov	Interest on your credit balance	£8.65

### Your current interest rate is 0.12% annual gross (variable) paid monthly.

Rate correct as at 2 November 2021.

Balance tiers	Gross rate
£1+	0.12%

The gross rate is the interest rate we pay where no income tax has been deducted.

A variable rate can go up or down e.g. in response to industry and market conditions.

## News and information

**The below message is applicable to Business Banking customers only**

We're changing the General Terms and Conditions for business current accounts and savings accounts relating to the use of Santander passbooks in our branches. Please take time to read the enclosed 'We're making a change to the Terms and Conditions of your account'

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Continued on reverse....

**Bank Reconciliation Statement as at 31/10/2021  
for Cashbook 3 - Petty Cash - TC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Town Council	31/10/2021	1	100.00
			<u>100.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			100.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			100.00
		<b>Balance per Cash Book is :-</b>	<b>100.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Receipts for Month 7

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		100.00					100.00	
	Banked: 21/10/2021	52.52						
000759	Current Bank A/c	52.52			200		52.52	RTC Petty Cash Top Up
Total Receipts for Month		52.52	0.00	0.00			52.52	
Cashbook Totals		152.52	0.00	0.00			152.52	

## Payments for Month 7

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
21/10/2021	Petty Cash	CASHSHEET	52.52		5.86	4081 107	3.66	Postage
						4080 107	9.97	Copier Paper
						4080 107	13.56	USB Cable & Glue Sticks
						4020 107	3.33	Disposable Masks
						4080 107	2.50	Cleaning Supplies
						4585 251	13.64	Energy Arts Day Refreshments
21/10/2021	Safelincs Ltd	BACS	475.80		79.30	4210 212	396.50	Replacement Defib Cabinet
21/10/2021	Safelincs Ltd	BACS	-475.80		-79.30	4210 212	-396.50	Cbk 3 Misspost Correction
<b>Total Payments for Month</b>			52.52	0.00	5.86		46.66	
<b>Balance Carried Fwd</b>			100.00	<i>Q</i>				
<b>Cashbook Totals</b>			152.52	0.00	5.86		146.66	

**Bank Reconciliation Statement as at 31/10/2021  
for Cashbook 4 - Petty Cash - RT**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Rose Theatre	31/10/2021	1	200.00
			<u>200.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			200.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			200.00
		<b>Balance per Cash Book is :-</b>	<b>200.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Receipts for Month 7

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>200.00</b>					<b>200.00</b>	
	Banked: 21/10/2021	<b>185.08</b>						
000760	Current Bank A/c	185.08			200		185.08	RT Petty Cash Top Up
<b>Total Receipts for Month</b>		<b>185.08</b>	<b>0.00</b>	<b>0.00</b>			<b>185.08</b>	
<b>Cashbook Totals</b>		<b>385.08</b>	<b>0.00</b>	<b>0.00</b>			<b>385.08</b>	

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## Payments for Month 7

## Nominal Ledger Analysis

<u>Date</u>	<u>Pavee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
21/10/2021	RT Petty Cash	CASHSHEET	185.08		29.01	4080	204	75.30	Cleaning Supplies
						4520	251	30.00	Bar Gas
						4080	204	11.00	Tape & Extension
						4520	251	39.77	Bar Supplies - Soft Drinks
<b>Total Payments for Month</b>			185.08	0.00	29.01			156.07	
<b>Balance Carried Fwd</b>			200.00	€					
<b>Cashbook Totals</b>			385.08	0.00	29.01			356.07	



**Bank Reconciliation Statement as at 31/10/2021  
for Cashbook 5 - Petty Cash - Coffee Bar**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Coffee Bar	31/10/2021	1	50.00
			<u>50.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			50.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			50.00
		<b>Balance per Cash Book is :-</b>	<b>50.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Receipts for Month 7

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	50.00					50.00	
	Banked: 21/10/2021	49.95						
000761	Current Bank A/c	49.95			200		49.95	Coffee Bar Petty Cash Top Up
<b>Total Receipts for Month</b>		49.95	0.00	0.00			49.95	
<b>Cashbook Totals</b>		<u>99.95</u>	<u>0.00</u>	<u>0.00</u>			<u>99.95</u>	

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## Payments for Month 7

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
21/10/2021	Coffee Bar Petty Cash	CASHSHEET	49.95			4525	251	49.95	Tea/Coffee Supplies
<b>Total Payments for Month</b>			49.95	0.00	0.00			49.95	
<b>Balance Carried Fwd</b>			50.00	<i>0</i>					
<b>Cashbook Totals</b>			99.95	0.00	0.00			99.95	

