



# Rugeley Town Council

Minutes of Rugeley Town Council Full Council held online at  
7.30pm Wednesday 2<sup>nd</sup> September 2020.

**PRESENT:**

**Councillors:**

Mrs P Ansell (Chair)	Mrs A Cooney
R Dipple	R Elkin
D Gaye	G Grant
C Green	I Hodgson
R Hughes	Ms O Lyons
Ms N Mahon (Vice Chair)	Mrs C Martin
Mrs C Panter-Hood	N Stanley
Ms A Szklarczyk	K Tait-Green
Mrs G Turner	J Williams

Also Present: H Goodreid (Town Clerk)

Min No	Item	Action
<b>32</b> 32.1	<b>Apologies</b> Apologies were accepted from Cllr Gunner.	
<b>33</b> 33.1	<b>Declaration of Personal and Prejudicial Interests</b> Cllrs Hodgson, Green and Cooney wanted it noted that they are traders in the town centre re item 40.	
<b>34</b> 34.1	<b>To receive any requests for dispensation</b> None.	
<b>35</b> 35.1	<b>Chair to close the meeting for the public session</b> There were no members of public in attendance at the meeting and no questions had been presented to the Town Clerk.	
<b>36</b> 36.1	<b>Chair to reopen the meeting</b> There being no members of public, the Chair reopened the meeting.	
<b>TBC</b>	<b>Cllr Alan Dudson</b> Apologies had been received from Cllr Dudson. An alternative date would be arranged.	
<b>37</b> 37.1	<b>To consider approving and Signing the following council minutes. Annual Meeting on 1<sup>st</sup> July 2020</b>	

<p>37.2</p> <p>37.3</p> <p>37.4</p> <p>37.5</p>	<p><i>Proposed: Cllr Grant; Seconded: Cllr Green</i>  <b>It was agreed that these minutes be accepted.</b></p> <p><b>Full Council Meeting on 1<sup>st</sup> July 2020</b>  <i>Proposed: Cllr Ansell; Seconded: Cllr Dipple</i>  <b>It was agreed that these minutes be accepted.</b></p> <p><b>Extraordinary Full Council Meeting on 29th July 2020</b>  <i>Proposed: Cllr Mahon; Seconded: Cllr Dipple</i>  <b>It was agreed that these minutes be accepted.</b></p> <p><b>Extraordinary Full Council Meeting on 4<sup>th</sup> August 2020</b>  <i>Proposed: Cllr Dipple; Seconded: Cllr Panter-Hood</i>  <b>It was agreed that these minutes be accepted.</b></p> <p><b>Extraordinary Full Council Meeting on 12<sup>th</sup> August 2020</b>  <i>Proposed: Cllr Mahon; Seconded: Cllr Panter-Hood</i>  <b>It was agreed that these minutes be accepted.</b></p>	
<p><b>38</b></p> <p>38.1</p>	<p><b>Actions Arising</b></p> <p>Cllr Grant spoke on the recent vandalism on Green Lane Play Area. It was known that residents had cleared the paint off the equipment. Following this incident, Cllr Lyons had met with the Police Chief Inspector who agreed to bring the holiday SPACE programme onto the Green Lane field including older young people building a local rapport. Cllr Martin supported the SPACE actions and added that CCDC had finished off the cleaning up of the paint.</p>	
<p><b>39</b></p> <p>39.1</p> <p>39.2</p>	<p><b>To note the minutes from the following committee meetings:</b></p> <p>Planning Committee 17<sup>th</sup> June 2020 – noted that Cllr Turner had given her apologies to that meeting.</p> <p>Finance and Management Committee 17<sup>th</sup> June 2020</p> <p>The minutes were noted.</p>	
<p><b>40</b></p> <p>40.1</p> <p>40.2</p> <p>40.3</p>	<p><b>Rugeley Development Manager</b></p> <p>The council had set up a steering group to look at the job descriptions for the post, identifying funding for the salary and for projects. Cllrs had received a paper in advance of the meeting identifying the Job Description / Person Specification and how funding would be used. The following are some of the key points made:</p> <ul style="list-style-type: none"> <li>• It was noted that funding that was already in the budget could fund the post for 18 months but we do not yet have approval for the budget for 2021/2022 – Cllrs would need to bear this in mind but it was understood that the town council did have balances which could be considered.</li> <li>• There is a need for a person to support and encourage development not only in the main town centre, but in other retail areas and community events.</li> </ul>	

Signed:

Date:

<p>40.4</p> <p>40.5</p> <p>40.6</p> <p>40.7</p>	<ul style="list-style-type: none"> <li>• The role could provide us with a unique opportunity to support the development of the Power Station site and the publish wish for community development especially following Covid 19</li> <li>• It is anticipated that the part of the role of the development manager would be to bring funding in through sponsorship and grants.</li> <li>• Question to CCDC to see what they are doing to support the town of Rugeley; this is pertinent in light of CCDC deciding not to support the cessation of parking charges in the short term to encourage local shoppers; could CCDC offer financial help towards this role?</li> <li>• Confirmed that the role would report to Community Engagement Committee.</li> </ul>	
<p>40.8</p> <p>40.9</p>	<p>It was proposed that the Town Council create a Rugeley Development Manager on the agreed terms. A named vote was requested.  <i>Proposed: Cllr N Mahon; Seconded: Cllr Martin.</i>  <b>It was agreed to create the position of the Development Manager for Rugeley.</b>  <b>For: Cllrs Ansell, Cooney, Dipple, Elkin, Green, Hodgson, Hughes, Lyons, Mahon, Martin, Panter-Hood, Stanley, Szklarczyk, Tait-Green, Turner, Williams.</b>  <b>Against: Gaye</b>  <b>Abstain: Grant</b></p> <p>Another meeting of the Steering group would be arranged for the 3<sup>rd</sup> September to develop the advert and agree interview dates etc.</p>	
<p><b>41</b></p> <p>41.1</p> <p>41.2</p>	<p><b>Drive in Cinema</b></p> <p>Over the past weeks, Cllrs and staff have investigated funding opportunities to support the future of the Rose Theatre. Included in the bids has been the development of an idea around a Drive In Cinema at Green Lane – this would temporarily replace the Pop Up Cinema which had previously been held in the Rose Theatre. Cllrs identified that local sponsorship could be available to support this event to offset the costs of the event. Cllrs considered catering of the event and if burger vans etc could be brought in to support the event. Need to look at council’s insurance for such an event. Need to ensure a litter pick for after the events as well.</p> <p>The proposal was that should we not get funding from the grant bodies, the Town Council would look at the Drive In Cinema at Green Lane.  <i>Proposed: Cllr Mahon; Seconded: Cllr Green</i>  <b>It was agreed that should grant applications not be successful, the Town Council would look to fund and run a Drive In Cinema at Green Lane.</b></p>	
<p><b>42</b></p> <p>42.1</p>	<p><b>Anti-Slavery and Human Trafficking Statement</b></p> <p>Cllr Martin had copied an Anti-Slavery and Human trafficking Statement from another parish council, and it was proposed that the Town Council adopt the policy.  The following comments were made:</p>	

Signed:

Date:

42.2	<ul style="list-style-type: none"> <li>• Cllrs had understood that the policy would link to CCDC policy and support that rather than the need for a new policy. The Clerk did not have capacity to police and do the checks on businesses. Felt we should have a short paragraph that supported others policies and we would report any questions re slavery and trafficking to the higher authority.</li> </ul>	Clerk to place on Sept F and M Agenda
42.3	<ul style="list-style-type: none"> <li>• Suggested that we have a standard letter that gets sent to suppliers to ask for individual company's anti slavery policy.</li> </ul>	
42.4	<ul style="list-style-type: none"> <li>• What happens if providers do not have a policy? Do we stop using the companies?</li> </ul>	
42.5	<ul style="list-style-type: none"> <li>• Question over the fact that local businesses are unlikely to have an Anti-slavery policy which would stop local businesses trading with the town council.</li> </ul>	
42.6	<ul style="list-style-type: none"> <li>• As a town council we have no jurisdiction to manage any incidents.</li> </ul>	
42.7	<ul style="list-style-type: none"> <li>• It is important that the town council takes a stand in stopping slavery and human trafficking.</li> </ul>	
42.8	It was agreed that a revised policy / document be taken to F and M Committee for further consideration before coming back to Full Council.	
<b>43</b>	<b>Exclusion of the Public</b>	
43.1	The public are asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.	
<b>44</b>	<b>Internal Auditor</b>	
44.1	Tenders had been received from 2 Internal Auditors. It was agreed that the contract be awarded to Black Rose Solutions Limited for 2020/2021.	
<b>45</b>	<b>Date of Next Meeting</b>	
45.1	The next meeting of Full Council would be Wednesday 7 <sup>th</sup> October at 7.30pm. This would be held via Zoom.	

The meeting finished at 8.55pm.

Signed:

Date: