



# Rugeley Town Council

Minutes of the meeting of Rugeley Town Council held at the Rugeley Town Council Offices, Taylor's Lane, Rugeley, at 7.30pm Wednesday 4<sup>th</sup> March 2020.

**PRESENT:**

**Councillors:**

Mrs P Ansell	R Dipple (Chair)
R Elkin	D Gaye
G Grant	C Green
I Hodgson	R Hughes
Ms O Lyons	Ms N Mahon
Mrs C Panter-Hood	N Stanley
Ms A Szklarczyk	K Tait-Green
Mrs G Turner	

**Also Present:**

H Goodreid (Town Clerk)  
 J Middleton – Rugeley Action for Businesses  
 L Dunning – Power For All  
 CCDC Cllr J Johnson  
 CCDC Cllr P Startin  
 CCDC Cllr A Boucker  
 CCDC/SCC Cllr M Sutherland  
 B Douthwaite – Rugeley Community Church  
 1 member of public

<b>Min No</b>	<b>Item</b>	<b>Action</b>
<b>167</b> 167.1	<b>Apologies</b> Apologies were received from Cllr A Cooney and Cllr C Martin.	
<b>168</b> 168.1	<b>Declaration of Personal and Prejudicial Interests</b> Cllr P Ansell declared a personal and prejudicial interest in item 179.	
<b>169</b> 169.1	<b>To receive any requests for dispensation</b> Cllr Grant was given permission to sit whilst addressing the council.	
<b>170</b> 170.1	<b>Police Report</b> No report had been received as police were not in attendance.	
<b>171</b> 171.1	<b>The Chair closed the meeting for the Public Session.</b> Rugeley Action for Businesses: asked RTC to consider a financial contribution to help pay for weed killing and clearance in the town centre.	Item to be put on April agenda
171.2	Rugeley Action for Businesses asked when the Christmas tree in town would be removed. Cllrs advised that this would be actioned next week by willing volunteers if Cllr Lyons could not get CCDC to remove tree.	Cllr Lyons to advise on removal of tree
171.3	Power for All was seeking additional information re a possible Regeneration Officer for the town and if there were other funding streams or a broader remit for the role. This was on the agenda to discuss.	

<p><b>172</b> 172.1</p>	<p><b>To Consider Approving and Signing the following council minutes: Full Council on 5<sup>th</sup> February 2020</b> It was proposed that the minutes be approved. <i>Proposed: Cllr C Green; Seconded: Cllr N Mahon</i> <b>The minutes of the meeting were approved as a true record.</b></p>	
<p><b>173</b> 173.1</p>	<p><b>Actions Arising</b> All Cllrs requiring emails addresses had been issued with those; Mark Keeling was to attend Aprils meeting; no action taken as yet re Mayflower 400</p>	
<p><b>174</b> 174.1 174.2 174.3 174.4</p>	<p><b>To note the minutes from the following committee meetings</b></p> <ul style="list-style-type: none"> <li>• Rose Committee held 15<sup>th</sup> January 2020</li> <li>• Community Engagement Committee held 15<sup>th</sup> January 2020</li> <li>• Planning Committee 22<sup>nd</sup> January 2020</li> <li>• Finance and Management Committee 22<sup>nd</sup> January 2020</li> </ul> <p>These were all noted.</p>	
<p><b>175</b> 175.1</p>	<p><b>Councillor Vacancy</b> There were two vacancies on the Town Council following the death of Michael Grocott and the resignation of Dave Lucas. It was proposed that both vacancies get advertised at the earliest opportunity so that should an election be called it could be held in conjunction with the May CCDC elections. If no election was called, co-option would take place following council procedures. <i>Proposed; Cllr N Stanley; Seconded; Cllr G Grant</i> <b>It was agreed to advertise both vacancies at the earliest opportunity following consultation with CCDC.</b></p>	<p>Town Clerk to place Notice of Vacancies.</p>
<p><b>176</b> 176.1</p>	<p><b>Approval of Creditors for 2020/2021</b> It was proposed that Councillors approve the list of regular creditors for the council for 2020/2021 as detailed on the attached paper. It was also proposed that Staffordshire Pension Fund be paid by BACS rather than cheque in future. <i>Proposed: Cllr N Stanley; Seconded: Cllr I Hodgson</i> <b>It was agreed to approve the list of regular creditors for the 2020/2021 year as detailed on the attached paper and that Staffordshire Pension Fund would be paid by BACS rather than cheque.</b></p>	<p>RFO to action</p>
<p><b>177</b> 177.1 and 177.2  177.3  177.4</p>	<p><b>Recommendations from Finance and Management Committee 19 Feb 2020</b></p> <p><u>Banking and Investment Policy</u> It was proposed that the Banking and Investment policy be approved and that the town council opens an additional current account with Unity Trust Bank. <i>Proposed: Cllr G Grant; Seconded; Cllr N Stanley</i> <b>It was agreed to adopt the Banking and Investment Policy and to open a new current account with Unity Trust Bank</b></p> <p><u>Virements</u> It was proposed that £7,000 be taken from Town Council salaries budget and moved to Town Council administration budget in order to cover projected overspend including the accruals at the end of the financial year. <i>Proposed: Cllr G Grant; Seconded: Cllr C Green</i> <b>It was agreed that £7,000 be taken from the RTC salaries budget and moved to RTC Administration budget in the 2019/2020 financial year.</b></p> <p><u>Social Media and IT Policy</u> It was proposed that no changes be made to the Social Media and IT Policy.</p>	

Signed:

Date:

	<p><i>Proposed; Cllr N Stanley; Seconded; Cllr D Gaye</i>  <b>It was agreed that no changes were required to the Social Media and IT policy.</b></p>	
<p><b>178</b> 178.1</p>	<p><b>Insurance</b>                  Quotes had been received from Zurich Insurance and from Hiscox (through Came and Company brokers). It was proposed that on the basis of cost the council insure with Zurich for the next 3 years.  <i>Proposed: Cllr N Mahon; Seconded: Cllr G Grant</i>  <b>It was agreed that the council takes out a 3-year policy with Zurich for a cost of £3,957.01 per year</b>                   Cllrs requested that F and M Committee look into the detail of the policy schedule prior to signing with Zurich.</p>	<p>F and M Committee to look at Insurance Policy</p>
<p><b>179</b> 179.1</p>	<p><b>Association Memberships</b>                  It was agreed that this item be deferred to Finance and Management Committee for consideration.</p>	<p>Town Clerk to place on F and M agenda</p>
<p><b>180</b> 180.1</p>	<p><b>Regeneration Officer for Rugeley</b>                  It was proposed that this item be withdrawn, and a working group be established to develop the ideas. The working group would comprise:                  Cllr Stanley                  Cllr Lyons                  Cllr Mahon  <i>Proposed; Cllr C Panter-Hood; Seconded; Cllr R Hughes</i>  <b>It was agreed that the above working group be established to look at the possibilities surrounding a regeneration officer for Rugeley</b></p>	
<p><b>181</b> 181.1</p>	<p><b>Chairs Report</b>                  Nothing to report</p>	
<p><b>182</b> 182.1 182.2 182.3 182.4</p>	<p><b>Clerks Report</b>                  The Clerk and the RFO had attended the SLCC national conference last week and clerk gave a quick precis of courses attended.                   A letter had been received from the Brereton, Rugeley and Armitage Team Ministry regarding Church Flower Festival. It was agreed that Community Engagement Committee look at this at their next meeting.                   The Annual Meeting for the council needed to be planned. Clerk suggested linking it with the possible development of a Dementia Friendly Community.                   Clerk and Cllr Stanley had attended a meeting with the Environment Agency concerning the recent flooding of the River Trent and the risk to businesses and residents along Millington Street and Power Station Road. The EA had agreed to model various flood relief suggestions to see if there was a possibility that flood alleviation works could be put in for the next 6 year funding programme for the EA.</p>	
<p><b>183</b> 183.1</p>	<p><b>Date of Next Meeting</b>                  The next Full Council meeting would be 1<sup>st</sup> April 2020</p>	

There being no further business the meeting closed at 8.37pm

Signed:

Date: