



# Rugeley Town Council

Minutes of a meeting of the Rose Committee held at the Rugeley Town Council Offices,  
Taylor's Lane, Rugeley, at 7:00 pm Wednesday 11 March 2020.

PRESENT: Councillors: P Ansell A Cooney (from 7:10pm)  
R Dipple R Elkin  
D Gaye N Mahon (Chair)  
A Szklarczyk K Tait-Green

ALSO PRESENT: K. Roberts – RFO  
L. Johnson – Theatre Manager  
A Resident

Min	Item	Action
<b>91</b> 91.1	<b>Apologies</b> Apologies for absence were received from the Town Clerk and apologies for late arrival received from Cllr Cooney.	
<b>92</b> 92.1	<b>Declarations of Interest</b> No Declarations of Interest were made.	
<b>93</b> 93.1	<b>Minutes</b> It was proposed to approve the minutes of the meeting held on 12th February 2020. <i>Proposed: Cllr Dipple; Seconded: Cllr Szklarczyk</i> <b>The minutes of the Rose Committee held 12<sup>th</sup> February 2020 were approved as a true record and signed by the Chair.</b>	
<b>94</b> 94.1	<b>Matters arising from the minutes</b> There were no matters arising from the minutes of the previous meeting.	
<b>95</b> 95.1	<b>Theatre Managers Report</b> <u>Jack &amp; the Beanstalk Pantomime</u> The Pantomime in December had not yet been advertised, but ticket sales were already doing well. The Theatre Manager had contacted local	

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	schools directly and two morning, two afternoon and the Friday evening performances had already sold out.	
95.2	The Contract for the Pantomime had been signed by Sunshine Productions and the Town Clerk.	
<b>96</b>	<b>Grant Applications for the Theatre</b>	
96.1	On reviewing the criteria for the Arts Council Grant, Cllr Mahon was optimistic that funding would be received towards the development of Rugeley Fringe Festival. The application was due to be submitted the following week and if successful, would be used towards First Aid, Security and PA System costs.	Cllr Mahon & the Town Clerk
96.2	The application for a Building Works Grant would be submitted by the October 2020 deadline.	
96.3	Cllr Mahon recommended for anyone interested in a project to attend the Staffordshire Funding Fair on Saturday 14 <sup>th</sup> March 2020.	
<b>97</b>	<b>Fringe Arts Festival</b>	
97.1	Cllr Mahon provided an update on arrangements for the Fringe Festival. Quotes had been received for security and although several Artists had offered their services free of charge, cutbacks may be necessary to stay within the agreed budget of £3k.	Cllr Mahon
97.2	Cllr Cooney had organised two banners: one on Market Street outside Wilko and the other on Globe House.	
97.3	Cannock Chase Radio had agreed to make Master of Ceremonies (MC) announcements on Saturday, Sunday and Monday.	
97.4	Cllr Cooney had arranged for a 7.5 tonne curtain side lorry to be the stage. This would be parked in Brook Square on Saturday and with its back to Bow Street, facing Market Square on Sunday.	
97.5	A workshop with young people would take place in the Theatre on Monday. Cllr Mahon would issue a press release in April to advertise the workshop.	
97.6	Tickets would be on sale to see three comedians on Sunday evening, with a local artist booked as the MC.	
97.7	There were nineteen possible venues and around thirty-five artists, with about thirteen of these having already sent in their application forms.	
97.8	Free advertising for the event would include articles in the April and May editions of the Citylife in Rugeley magazine, the display cylinder in Brook Square, as well as press releases in the Express and Star and on Cannock Chase Radio.	
97.9	Volunteers would be needed and help from Councillors would be appreciated.	

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97.10	Spaces for Market Stalls on Brook Street would be sold at £20, including a £10 refundable deposit and a £10 refundable deposit for Charity Stalls.	
97.11	Cllr Cooney expressed her thanks and appreciation for Cllr Mahon's hard work arranging the Festival. Cllr Mahon also thanked Cllr Cooney for her help.	
97.12	Several people had offered to film events, in order to provide footage.	
<b>98</b>	<b>Date of Next Meeting</b>	
98.1	The next meeting would be held on Wednesday 8 <sup>th</sup> April 2020 at 7pm.	

The meeting closed at 7.24pm

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