Rugeley Town Council

Minutes of a meeting of the Rose Committee held at the Rugeley Town Council Offices, Taylor's Lane, Rugeley, at 7:00 pm Wednesday 12 February 2020.

PRESENT:	Councillors:	P Ansell	R Dipple
		R Elkin	D Gaye
		D Lucas	N Mahon (Chair)
		A Szklarczyk	K Tait-Green

ALSO PRESENT: H. Goodreid –Town Clerk

Min	Item	Action
83 83.1	**Apologies** Apologies were received from Cllr Cooney and the Theatre Manager.	
84 84.1	**Declarations of Interest** No Declarations of Interest were made.	
85 85.1	**Minutes** It was proposed to approve the minutes of the meeting held on 15th January 2020. *Proposed: Cllr Lucas; Seconded: Cllr Dipple* **The minutes of the Rose Committee held 15th January 2020 were approved as a true record.**	
86 86.1	**Matters arising from the minutes** All actions had been dealt with.	
87 87.1 87.2	**Theatre Managers Report** <u>Rugeley Rose Afternoon Tea</u> New publicity for this had been designed and was being promoted through Facebook and Websites. When leaflets are published – these would be circulated to local homes and centres. <u>Appraisals</u> Appraisals of all staff has taken place with positive outcomes and staff	

	enjoying their work. Required training will be arranged over the coming year and updated DBS applications will be submitted.	
87.3	<u>Contemporary Theatre Group</u> This new theatre group started at the Rose in January and has already booked in to perform a show later this year.	
87.4	<u>Heating System</u> The heating system in the bar area failed last week and repairs were authorised at a cost of £495 + VAT.	
88 88.1	**Fringe Arts Festival** Following approval from Full Council to spend up to £3,000 on the development and promotion of an arts fringe festival, Cllr Mahon had been meeting with various partners to develop a list of acts and a list of venues. Once a comprehensive list had been developed, they would be match off against each other so a programme for the weekend could be confirmed towards the end of March.	
88.2	A new website for the Fringe had been developed: https://www.rugeleytowncouncil.gov.uk/Rugeley_Fringe_29793.aspx and this would be used to update visitors to tickets sales and details of the day. Town Clerk had also approached CCDC to see about using a marquee in Elmore Park for the weekend so that children's entertainment could take place there. Instagram and Facebook accounts for the Fringe were also active and Cllrs were asked to promote these wherever possible as part of the publicity. Cllr Cooney was looking into staging and skips for the weekend.	
88.3	Cllr Dipple thanked Cllr Mahon for all her hard work in creating this event and making it happen.	
89 89.1	**Friends Café** Cllr Mahon, when talking to other local community leaders, had become aware of a lack of events for adults aged 40+ who no longer meet others on the school run, are not heavily involved with social media and are working so unable to attend daytime events for adults on weekdays. It was suggested that a Friends Café could operate in the Rose Theatre for these people with possible funding from a local supermarket to help with initial promotion.	
89.2	It was proposed that a trial could go ahead with promotion of it at Charter Fair. *Proposed; Cllr Ansell; Seconded; Cllr Szklarczyk* **It was agreed to develop a trial Friends Café to operate mid-summer.**	
90 90.1	**Date of Next Meeting** It was confirmed that the date of the next meeting would be Wednesday 11th March 2020 at 7pm.	

The meeting closed at 7.25pm

Signed: Rose Theatre Committee

Date:

DRAFT