



# Rugeley Town Council

Minutes of the Rose Theatre Committee held in the Council Chamber  
at 7:10 pm Wednesday 17<sup>th</sup> January 2024

PRESENT: Councillors: P Ansell A Cooney (Vice Chair)  
D Gaye I Gibson  
C Green K Hart

ALSO PRESENT: S Buxton Town Clerk  
L Johnson-Coles – Theatre Manager  
M Matthews – Responsible Finance Officer

Min	Item	Action
81	<b>Apologies</b> Cllr Pyke and S Bird – Development and Theatre Director <b>Agreed</b> to accept these apologies	
82	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> None	
83	<b>To receive any requests for dispensation</b> None	
84 84.1	<b>Chair to close meeting for public session.</b> There were no members of the public present	
85	<b>Chair to reopen the council meeting</b> The chair re-opened the meeting	
86 86.1	<b>Minutes</b> To consider approval of the Minutes of Rose Theatre Committee held on 13 <sup>th</sup> December 2023 <i>Proposed: Cllr Green; Seconded: Cllr Gibson</i> <b>Agreed</b> that the minutes of the meeting held on 13 <sup>th</sup> December be signed as a true and correct records	
87 87.1	<b>Matters Arising</b> Air conditioning maintenance report – this should have been on Community Engagement Committee agenda	
88	<b>Income and Expenditure</b>	

Signed: [Redacted Signature]

Date:

14/2/24

88.1	<p>Councillors were in receipt of the income and expenditure reports for the committee for December 2023. It was noted staffing costs were down due to the use of less casual staff</p> <p><i>Proposed: Cllr Green; Seconded: Cllr Gibson</i></p> <p><b>Agreed</b> that the income and expenditure reports for the Rose Committee be accepted</p>	
89 89.1	<p><b>Theatre Managers Report</b></p> <p>Cllrs were in receipt of the Theatre managers report</p> <p>Fire alarm panel has been repaired and conditioning maintenance contract.</p> <p><i>Proposed: Cllr Hart; Seconded: Cllr Gaye</i></p> <p><b>Agreed</b> that the committee retrospectively confirms the repairs to the fire alarm panel.</p> <p>We need to look at how much mics can be hired for and as and when the hirers want more than our 5 mics, we hire in the additional mics/</p> <p><i>Proposed: Cllr Cooney; Seconded: Cllr Green</i></p> <p><b>Agreed:</b> that the cost of hiring mics be obtained and then when we don't have enough mics of our own, we hire in additional mics for hirers</p> <p>Replacement of the none LED lights in the Theatre was considered.</p> <p><i>Proposed: Cllr Green; Seconded: Cllr Ansell</i></p> <p><b>Agreed</b> that the non LED lights in the theatre be replaced</p>	
90 90.1	<p><b>Development Managers Report</b></p> <p>Cllrs were in receipt of the Development Managers report which had been prepared by the Clerk in the Development Managers Report</p>	
91 91.1	<p><b>Rose Budget 2024-25</b></p> <p>Cllrs were in receipt of the proposed budget for 2024-2025</p> <p><i>Proposed: A Cooney; Seconder: None</i></p> <p><b>Proposal:</b> Cllrs to look at the budget and submit any questions or queries to the Clerk or RFO</p>	
92 92.1	<p><b>Items for Next Meeting</b></p> <p>i. Prices for hiring mics</p>	
93 93.1	<p><b>Date of Next meeting</b></p> <p>Rose Theatre Committee will meet on Wednesday 14<sup>th</sup> February 2024 at 7.00pm</p>	

The meeting closed at 7.45pm

Signed:

Date:

14/2/24



# The Rose Theatre

## Rate Card

	per hour hired
Landor suite	£22
Landor Suite and Bar	£37
Theatre before 6pm	£22
Theatre after 6pm	£29
Theatre and Bar	£44
Bar Lounge and Bar	£19
Bar area only	£15
Whole Venue	£58
Block Booking	£18
Charity Rate - Shows	£32
Charity Rate - Room Only	£11
Technical Crew	£17

If you would like any further information, or a showround of our facilities, please give us a call on **01889 584036**