

Signed: [REDACTED]



# Rugeley Town Council

Minutes of Extraordinary Full Council Meeting held at the Rugeley Town Council Offices  
7.00pm Wednesday 26<sup>th</sup> July 2023.

**PRESENT:**

Councillors:

P Ansell	C Barkas
M Davey	D Foceac
D Gaye	C Green (Vice Chair)
K Hart	I Hodgson
N Stanley (Chair)	O Lyons
P Sparkes	I Pyke

Also Present: S Bird (Development Manager)

Min No	Item	Action
<b>1</b> 1.1	<b>Apologies</b> Apologies were received from Cllr's A Cooney, R Hughes, A Miller, I Gibson, W Clark	
<b>2</b> 2.1	<b>Declaration of Personal &amp; Prejudicial interest</b> Cllrs Green and Hodgson, declared interest in item no.4 on the Agenda as they are known to the companies	
<b>3</b> 3.1	<b>To receive requests for any dispensation</b> No requests were made.	
<b>4</b> 4.1  4.2	<b>LED Lighting</b> As was agreed in the last meeting Connect Midlands Ltd have secured the contract for the Council Offices upgrade to LED lighting in a cost saving initiative agreed by Full Council. Councillor's reviewed the quotes from three businesses for the replacement of all lights in the theatre to be swapped to LED's.  It was proposed that as the quotes were from the same companies who also quoted for the replacement LED's for the offices, and councillors agreed to use the same company, Connect Midlands Ltd, for the same reasons. <i>Proposed: Cllr Gaye; Seconded: Cllr Sparkes</i> <b>The motion was agreed</b>	Cllr's Green & Hodgson left the room

4.3	Cllr Stanley updated Councillors on an initiative brought by Cllr Barkas, introducing local firm CEF.	
4.4	It was proposed to accept a donation toward the LED lighting in the form of product, to the theatre, in exchange for publicity and us opening an account with CEF to provide replacement bulbs in the future. This brought a saving in the region of £400 to the cost of the LED lights. <i>Proposed: Cllr Gaye Seconded: Cllr Sparkes</i> <b>The motion was carried.</b>	
<b>5</b>	<b>Finance Officer</b>	
5.1	Councillors discussed the option of reverting back to the new Clerk taking on the role of RFO along with that of Clerk, which has historically been the case at RTC. Cllr Stanley gave councillors an in-depth resume of the new Clerk's extensive experience in both the role of Finance Officer and Clerk.	
5.2	Cllr Hodgson asked if this would also bring a cost saving, which Cllr Stanley confirmed.	
5.3	It was proposed to agree to the details of the job description for recruiting a new Finance Officer, which the Development Manager will design and get into circulation this week. <i>Proposed: Cllr Green Seconded: Cllr Ansell</i> <b>The motion was carried.</b>	Development Manager to design and share job advertisement
5.4	Cllr Gaye, along with other councillors asked to wish the departing RFO well, and to thank her for her work during her time as a RTC Officer.	
<b>6</b>	<b>Resignation</b>	
6.1	As the meeting closed Cllr Davey asked to tender his Resignation.	
6.2	Cllr Stanley informed him that this would be required to be done by letter, though as a new precedent had been set, an emailed resignation would also suffice, and his resignation could not be accepted until he was in receipt of that.	
6.3	Cllr Stanley and all councillor's wished Cllr Davey well.	
<b>7</b>	<b>Date of Next Meeting</b>	
7.1	The date of the next meeting will be on <b>Wednesday 6<sup>th</sup> September at 7.30pm</b>	

The meeting closed at 7.26pm

Signed: 

Extraordinary Full Council Meeting

Date: 6<sup>th</sup> September 2023

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