



Rugeley Town Council

Minutes of the Rose Theatre Committee held in the Council Chamber
at 6:00 pm Wednesday 28th June 2023.

PRESENT: Councillors: D Gaye C Green (Vice Chair)
K Hart

ALSO PRESENT: S Bird – Development Manager
L Johnson – Theatre Manager
A Mantle – Administrative Officer

Min	Item	Action
13 13.1 13.2	Election of Chair and Vice Chair Ian Pyke was nominated for the position of Chair. <i>Proposed: Cllr Green; Seconded: Cllr Gaye</i> The motion was agreed. Chris Green was nominated for the position of Vice Chair <i>Proposed: Cllr Gaye; Seconded: Cllr Hart</i> The motion was agreed.	
14 14.1	Apologies Apologies were received from Cllrs Cooney and Pyke.	
15 15.1	Declarations of Person & Prejudicial interest None were received.	
16 16.1	To receive any requests for dispensation None were received.	
17 17.1	Chair to close the meeting for the public session. No members of public were in attendance.	
18	Chair to reopen meeting	
19 19.1	Minutes It was proposed to approve the minutes of the Rose Committee meeting held on 12 th April 2023. <i>Proposed: Cllr Green; Seconded: Cllr Gaye</i> The minutes of the Rose Committee held 12th April 2023 were approved as a true record and signed.	

Signed: 

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<p>20 20.1 20.2</p>	<p>Matters Arising A report re arrangement with Time for Tea was still awaited. Screens for changing rooms – decision awaited.</p>	<p>To be reported to a future meeting</p>
<p>21 21.1</p>	<p>Income and Expenditure Cllrs received the report, and the item was noted.</p>	
<p>22 22.1 22.2 22.3 22.4</p>	<p>Theatre Managers Report <u>Front of House Male Toilets</u> These have been completed at a reduced cost. <u>Rose Car Park Barriers</u> Temporary barriers have been put out regularly in the car park. The main brown sign at the end of Taylors Lane point to the theatre as a car park which is an issue. It will become a problem and barriers, or clamping scheme will need to be considered. <u>Murder Mystery</u> This has been booked in for 20th October – this will be Halloween themed, and food will be light snacks. Tickets will be sold for £17 per ticket on 70:30 split. <u>Pantomime</u> All school shows are now sold out. Public performances for Saturday are still for sale. Cllr Cooney has bought out the entire Sunday performance for those struggling financially. Cllr Cooney is working with Brereton Millions to identify those who would benefit from this event.</p>	<p>Theatre Manager to investigate clamping.</p>
<p>23 23.1 23.2 23.3</p>	<p>Development Managers Report <u>Pop Up Cinema</u> The upcoming dates for the pop up cinema have been released – Wednesday 26th July (Puss in Boots and The Railway Children) August 8 – 10th we are showing the Star Wars films with a discount to £15 for all 9 films or £2 per film. On the 23rd August we will show Secret Headquarters and Minions – Rise of Gru. Private film event on 11th August for Vysions Youth Service who will charge £2 per head. <u>Murder Mystery</u> Looking to encourage fancy dress at this event. <u>Bar Sales</u> Bookings of the room space in the theatre is now busier than ever but the bar sales are static. We have a fully equipped kitchen which we can consider utilising. Staffing for this could come from existing staffing arrangements.</p>	

Signed:



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23.4	<p><u>Band Night</u> Considering a band night with maximum of 4 bands per event. A nominal entry fee would be charged for the event on the 1st September 2023. This would be an over 18's event only and we would trial the bar snacks. Would need to consider SIA security to support this event and manage the over 18's policy.</p>	
23.5	<p><u>Open Mic Event</u> Looking at this taking place in the bar area but yet to find a date for this. Unable to commit to a regular event but can be ad hoc and possibly more in holidays.</p>	
23.6	<p><u>Roller Disco</u> This was well received when mooted on social media. Town Clerk is looking into insurance for this. Suggested £5 per head for kids including squash and biscuit and £10 per head for adults with wine/beer.</p>	Clerk to confirm insurance
23.7	<p><u>Cocktail Machine</u> Cocktails were tested at the bar earlier this year and were not well received so the pumps were removed. An alternative cocktail maker has been researched which uses spirits and a pod cocktail machine which requires element of bar flair. Amazon Prime Sale Day is coming up in July so it may be able to be bought at a reasonable price. Cost at the moment would mean we would need to sell 100 cocktails to cover the cost of the machine but from then on, we would make £3 on every cocktail. The pods can be frozen and stored in the fridge so an improvement on the previous system which only had a life of 6-8 weeks. Cocktail glasses would also be needed.</p>	
23.71	<p>It was proposed to see purchase the professional machine using the Discount Day at Amazon in July at a cost of no more than £487.02 providing F and M committee can identify a budget for this. <i>Proposed: Cllr Green; Seconded: Cllr Hart</i> The motion was agreed.</p>	Development Manager to look at costs post F and M Committee decision.
23.8	<p><u>Coffee Machine</u> Need to offer a decent cup of coffee in the theatre and quotes were still being secured.</p>	
24	<p>Date of Next Meeting</p>	
24.1	<p>The next meeting was confirmed as Wednesday 12th July 2023.</p>	

The meeting closed at 6.25pm

Signed:



Rose Theatre Committee

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12/7/23