



Rugeley Town Council

Minutes of the Community Engagement Committee held in the Council Chamber
at 7.30pm Wednesday 8th March 2023.

PRESENT: Councillors: P. Ansell A Cooney
C Green I Hodgson
O Lyons

ALSO PRESENT: H Goodreid – Town Clerk
S Bird – Development Manager
D Podmore

Min No	Item	Action
119 119.1	Apologies Apologies were received from Cllrs Gunner and Martin.	
120 120.1	Declarations of Interest None	
121 121.1	To receive any requests for dispensation None	
122 122.1	Chair to close the meeting for the public session. Mr D Podmore was in attendance to talk about Charter Fair at item 127.	
123	Chair to reopen meeting	
124 124.1	Minutes The Minutes of the Community Engagement Committee held on 8 th February 2023 were approved as a true and accurate record. <i>Proposed: Cllr Cooney; Seconded: Cllr Green</i> It was agreed that the minutes of the meeting held on 8th February 2023 be approved.	

Signed: _____

Community Engagement Committee

Date: 12th April 2023

125 125.1	Actions Arising from the Minutes All matters were dealt with or were on the agenda.	
126 126.1	Income and Expenditure Report The Income and Expenditure Report for February 2023 was noted. The amount of grant money received for projects was also noted.	
127 127.1	Charter Fair Dave Podmore attended to discuss progress around the Charter Fair for 2023. Problems had been encountered with the opening of the Charter Fair Friends bank account – the bank had lost paperwork and the account still has not been opened.	
127.2	The group were losing hope that there was still enough time to arrange events. The Town Clerk had applied for grants to support stalls for community / charity organisations and to buy in entertainers, but these grants were currently on hold until it was clear if the event would be taking place.	
127.3	It was agreed that Cllr Cooney, Dave Podmore and the Town Clerk would look at banking arrangements and the grants as soon as possible.	RTC to liaise with D Podmore
128 128.1	Kings Coronation Event Cllrs received a spreadsheet of expenses for the Coronation event. At present, RTC had committed £5,702 to the event. A central government grant had also been offered through CCDC and we are currently looking to send £10,000 for the Coronation, Artisan Market Events, the Charter Fair etc. Clerk to look at alcohol license for the centre of town for the event which will run from 10am – 4pm.	
128.2	Primary schools were being invited to ask children to design and wear a crown on the day and we will have a competition with a formal crowning. C Residential offered a school prize for the winners – discussion re the sponsorship policy would take place.	Clerk to link with Cllr Cooney re sponsorship.
129 129.1	Christmas Lights and Market Cllrs considered the increasing cost of electricity for the lights and considered amending when the lights would be lit for. It was agreed that the Light Switch On would be on 24 th November 2023 but they would be turned off on 1 st January 2024.	
129.2	It was further agreed that the fireworks would look to take place on Hagley Field rather than from the top of the car park.	Clerk to work with Paul Sparkes re the fireworks.
130 130.1	Date of Next Meeting Community Engagement Committee would be held on Wednesday 12 th April 2023 at 8.05pm.	

The meeting closed at 8.05pm

Signed 

Date: 12th April 2023