



Rugeley Town Council

Minutes of the Extraordinary Rose Committee held in the Council Chamber
at 8:00 pm Wednesday 20th July 2022.

PRESENT: Councillors: P Ansell A Cooney
C Green D Gaye
I Pyke N Stanley
K Tait-Green

ALSO PRESENT: H Goodreid – Town Clerk

Min	Item	Action
46 46.1	Apologies Apologies were received from Cllrs Gunner and Mahon.	
47 47.1	Declarations of Person & Prejudicial interest None	
48 48.1	To receive any requests for dispensation None were made.	
49 49.1	Chair to close the meeting for the public session. No members of public were in attendance.	
50	Chair to reopen meeting	
51 51.1	Theatre Letting Arrangements Cllrs had received a report identifying two projects which had been booked to be held in the Rose Theatre but had not been through the Committee.	
51.2	<u>Visions and Birmingham Rep</u> Earlier this year, the Birmingham Rep had worked with local young people to put on a performance of Grime Boy at the Rose Theatre. It was understood that a Cllr had offered the Rose Theatre facilities free of charge for one week in August 2022 for a second event with Birmingham Rep and the young people of Rugeley and Brereton. This would culminate in a public performance on Friday 12 th August for which tickets would be available at £2.00 per head. Inspiring Healthy Lifestyle were developing this project and had granted £1,000 to Birmingham Rep for their work.	

Signed:

Rose Theatre Committee

51.3	<p>Cllrs considered that the work with Birmingham Rep and the Visions group would be valuable for the town. It was proposed that we waive the hire cost of the Rose Theatre for this event, on this occasion, on the understanding that:</p> <p>a) money from the ticket sales would come to the Rose Theatre to offset costs incurred</p> <p>b) all future events which are not private bookings, are brought to Rose Committee for consideration and decision.</p> <p><i>Proposed: Cllr Green; Seconded: Cllr Cooney</i></p> <p>The motion was unanimously agreed</p>	
51.4	<p><u><i>St Joseph's School</i></u></p> <p>Cllrs were made aware that the Rose Theatre had been offered free of charge by a Cllr to local school for an event in 2023. Cllrs considered that this may set a precedent for us to offer all schools the theatre space free of charge. Cllrs also felt that there was a conflict of interest with the Cllr being a governor on the school.</p> <p>It was proposed that the school be approached and asked to pay for the hire of the Rose Theatre. Should the school not wish to pay, then the event would need to be cancelled.</p> <p><i>Proposed: Cllr Cooney; Seconded: Cllr Green</i></p> <p>The motion was unanimously agreed</p>	
51.5	<p>Cllrs considered the underlying issues with these two events. The Town Council have several documents which relate to the way in which projects are brought forward to Council and spend is incurred:</p> <ul style="list-style-type: none"> • The Procedure surrounding Development of Initiatives • Terms of Reference for Committees • Social Media and IT Policy • Finance Regulations 	
51.6	<p>It was proposed that Cllr Pyke and the Town Clerk meet with the Chair of Rose Committee to identify issues around staff management, bookings, and operational systems.</p> <p><i>Proposed; Cllr Stanley; Seconded: Cllr Green</i></p> <p>This motion was unanimously agreed</p>	<p>Cllrs Pyke, Mahon and the Town Clerk to meet</p>
51.7	<p>It was proposed that a document identifying the following elements be developed:</p> <p>The work and responsibility of the Rose Theatre staff</p> <p>Procedures surrounding the creation of private hire events</p> <p>Procedures surrounding the development of Town Council led events</p> <p>The creation of corporate promotions and advertising</p> <p><i>Proposed: Cllr Ansell; Seconded: Cllr Tait-Green</i></p> <p>The motion was unanimously agreed</p>	<p>Town Clerk to develop document as described.</p>
52 52.1	<p>Date of Next Meeting</p> <p>Rose Theatre Committee will next meet on Wednesday 21st September 2022.</p>	

The meeting closed at 8.17pm

Signed:

Rose Theatre Committee

Date: 21st September 2022

Page 2 of 2