

Signed: [REDACTED]



# Rugeley Town Council

Minutes of Rugeley Town Council Full Council held at the Rugeley Town Council Offices  
7.30pm Wednesday 2<sup>nd</sup> March 2022.

PRESENT:

Councillors:

P Ansell (Vice Chair)	A Cooney
R Dipple	G Grant
C Green	I Gunner
I Hodgson	N Mahon (Chair)
C Martin	I Pyke
N Stanley	

Also Present: H Goodreid (Town Clerk)

Min No	Item	Action
<b>136</b> 136.1	<b>Apologies</b> Apologies were received from Cllrs Gaye, Hughes, Lyons, Panter-Hood, Szklarczyk, Tait-Green and Turner.	
<b>137</b> 137.1	<b>Declaration of Personal and Prejudicial Interests</b> None	
<b>138</b> 138.1	<b>To receive any requests for dispensation</b> None	
<b>139</b> 139.1	<b>Chair to close the meeting for the public session.</b> No items were brought to the floor.	
<b>140</b> 140.1	<b>Chair to reopen the meeting.</b> The Chair reopened the meeting.	
<b>141</b> 141.1	<b>To consider approving and signing council minutes:</b> <b>Full Council Meeting on 2<sup>nd</sup> February 2022</b> It was proposed to approve the minutes of Full Council on 2 <sup>nd</sup> February 2022. <i>Proposed: Cllr Dipple; Seconded: Cllr Cooney</i> <b>It was agreed that the minutes of Full Council meeting on 2nd February 2022 be approved.</b>	

<b>142</b>	<b>Actions Arising</b>	
142.1	Re the Community Transport – A meeting was scheduled to take place next week.	
142.2	Re Skate Park/Hagley Field – A meeting was scheduled to take place over the next couple of weeks.	
<b>143</b>	<b>To note the minutes from the following committee meetings:</b>	
143.1	Rose Committee 12 <sup>th</sup> January 2022	
143.2	Community Engagement Committee 8 <sup>th</sup> December 2021	
143.3	Planning Committee 15 <sup>th</sup> December 2021	
143.4	Finance and Management Committee 15 <sup>th</sup> December 2021	
	The minutes were noted.	
<b>144</b>	<b>Policies</b>	
144.1	Councillors were undertaking a review of all the Councils policies. The following had been reviewed and were considered:	
144.2	<u>Statement of Internal Control</u> It was proposed that the amendments which brought the policy up to date with the staff changes were approved. <i>Proposed: Cllr Stanley; Seconded: Cllr Dipple</i> <b>The amendments to the policy were approved.</b>	To be placed on website
144.3	<u>Social Media and IT Policy</u> It was proposed to approve the amendments which brought the policy up to date. <i>Proposed: Cllr Cooney; Seconded: Cllr Hodgson</i> <b>The amendments to the policy were approved.</b>	To be placed on website
144.4	<u>Training Policy</u> It was proposed to approve the amendments which brought the policy up to date. <i>Proposed: Cllr Cooney; Seconded: Cllr Green</i> <b>The amendments to the policy were approved.</b>	To be placed on website
144.5	<u>Councillor Co-option Policy</u> It was agreed to defer amendments to this policy considering discussions held at the earlier Extraordinary Full Council Meeting.	To be brought to Full Council in April 2022
144.6	<u>Complaints Policy</u> It was proposed to approve the policy. <i>Proposed: Cllr Stanley; Seconded: Cllr Dipple</i> <b>The updated policy was approved.</b>	To be placed on website
144.7	<u>Information Protection Policy</u> It was proposed to approve the policy. <i>Proposed: Cllr Stanley; Seconded: Cllr Pyke</i> <b>The updated policy was approved.</b>	To be placed on website

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144.8	<u>Information Security Incident Policy</u> It was proposed to approve the policy. <i>Proposed: Cllr Dipple; Seconded: Cllr Mahon</i> <b>The updated policy was approved.</b>	To be placed on website
144.9	<u>Community Engagement Policy</u> It was proposed to approve the policy. <i>Proposed: Cllr Cooney; Seconded: Cllr Dipple</i> <b>The updated policy was approved.</b>	To be placed on website
<b>145</b> 145.1	<b>Recommendation from Finance and Management Committee</b> It was proposed that Finance and Management Committee be delegated the year end virements to balance budgets at their meeting on 20 <sup>th</sup> April 2022. <i>Proposed; Cllr Dipple; Seconded: Cllr Ansell</i> <b>The motion was agreed</b>	
145.2	Councillors considered the writing off all but £17,005 of the RM Debtor. Councillors agreed to defer the decision to April Full Council.	Clerk to place on April agenda.
<b>146</b> 146.1	<b>Councillors Vacancy</b> The recommendation from the Extraordinary Full Council meeting was that owing to the poor turn out of councillors at the meeting and only one applicant, Cllrs would like to see the position advertised again and brought before an extraordinary Full Council Meeting on 6 <sup>th</sup> April.	Clerk to readvertise vacancy and candidates will be interviewed at Extraordinary Full Council meeting on 6 <sup>th</sup> April
<b>147</b> 147.1	<b>CCTV</b> Councillors considered the one quote received from Custodian. A separate company were quoting but this had not yet been received. It was proposed that the quote from Custodian be accepted unless the second quote is more competitive and of equal merit. <i>Proposed: Cllr Mahon; Seconded: Cllr Ansell</i> <b>The motion was agreed.</b>	
<b>148</b> 148.1	<b>Mindfulness Garden</b> Cllrs noted the report identifying two grants which had been obtained from National Lottery and from the Staffordshire Community Foundation to develop a mindfulness garden in the centre of town.	
148.2	A meeting is scheduled for 4 <sup>th</sup> March with CCDC and SCC to discuss the logistics and design ideas for the garden and it was agreed that Cllr Green attend this meeting with the Clerk.	
148.3	A report would go to Community Engagement Committee next week to inform Cllrs on the actions required to bring this project forward. Cllrs were keen to see a reflective element to this garden or a separate space in Elmore Park to allow for quiet contemplation and reflection.	

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<p><b>149</b> 149.1</p>	<p><b>Chairs / Vice Chairs Report</b> No events had been attended.</p>	
<p><b>150</b> 150.1  150.2  150.3</p>	<p><b>Theatre IT</b> The computer in the Rose Theatre was no longer fit for purpose. A quote had been received from the councils IT providers Holker. Cllr Cooney declared an interest in this item as she uses Holker for her company IT.  Rather than buy a new computer, Cllr Cooney offered computers / monitors / keyboards from CResidential to the council which were surplus to her requirements.  It was proposed to accept the donation of IT equipment from CResidential. <i>Proposed: Cllr Dipple; Seconded: Cllr Stanley</i> <b>This motion was agreed.</b></p>	
<p><b>151</b> 151.1</p>	<p><b>Date of Next Meeting</b> The next meeting of Full Council would be Wednesday 6<sup>th</sup> April 2022 at 7.30pm.</p>	

The meeting finished at 8:15pm.

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