



Rugeley Town Council

Minutes of the Finance and Management Committee held in the Council Chamber at 7.30pm Wednesday 20th July 2022.

COUNCILLORS: A. Cooney R Dipple
D. Gaye I Hodgson
I. Pyke N. Stanley (Chair)

ALSO PRESENT: H Goodreid – Town Clerk
K Roberts – Responsible Finance Office
Cllr C Green
Cllr K Tait-Green

Min No	Item	Action
44 44.1	Apologies Apologies were received from Cllrs Grant, Hughes and Martin.	
45 45.1	Declarations of Interest None	
46 46.1	To receive any requests for dispensation None were received.	
47 47.1	Chair to close meeting for public session No members of the public were in attendance.	
48	Chair reopened the Meeting	
49 49.1	Minutes The minutes of the Finance and Management Committee held on 15 th June 2022 were approved. <i>Proposed: Cllr Cooney; Seconded: Cllr Dipple</i> The minutes were accepted as a true and correct record.	
50 50.1	Matters Arising All Matters had been dealt with or were on the agenda.	

51	Payments	
51.1	Cllr Gaye raised a question re the authority of the payment to Boulton Landscapes. It was explained that this was related to the grant income for the Mindfulness Garden	
51.2	Cllr Gaye raised the question of protocol for using the council debit card – the application was being processed. The debit card had not been issued yet.	
51.3	It was proposed that all payments recorded to 20 th July 2022 and on the creditors list be approved. <i>Proposed: Cllr Hodgson; Seconded; Cllr Gaye</i> The payments were approved and signed and are attached to the minutes.	Payments attached to the minutes.
52	Income and Expenditure Report	
52.1	Cllr Cooney questioned the 50% spend for advertising – this had been to pay for CANVA to assist in the advertising.	
52.2	The Income and Expenditure reports for June 2022 were proposed for approval. <i>Proposed: Cllr Dipple; Seconded: Cllr Pyke</i> It was agreed to approve the income and expenditure reports for June 2022.	Reports attached to the minutes.
53	Bank Reconciliations	
53.1	It was proposed that the Bank Reconciliations for June 2022 be approved. <i>Proposed: Cllr Cooney; Seconded: Cllr Dipple</i> It was agreed to approve the Bank Reconciliations for June 2022.	Reports attached to the minutes.
54	Staffing Matters	
54.1	Cllrs noted that as Full Council had approved the staff appraisals for Town Council staff, where applicable the staff had been moved up one increment in line with terms and conditions of employment.	
55	Date of Next Meeting	
55.1	The date of the next meeting is Wednesday 28 th September 2022.	

There being no further matters the meeting concluded at 7:40pm

Signed:

Finance and Management Committee

Date: 28th September 2022

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