



# Rugeley Town Council

Minutes of the Community Engagement Committee held in the Council Chamber  
at 7.30pm Wednesday 9<sup>th</sup> March 2022.

PRESENT: Councillors: P. Ansell C. Green (Vice Chair)  
I. Gunner I. Hodgson (Chair)  
O. Lyons N. Mahon  
N. Stanley

ALSO PRESENT: H Goodreid – Town Clerk  
S Bird – Development Manager

Min No	Item	Action
<b>105</b> 105.1	<b>Apologies</b> Apologies were received from Cllrs Cooney and Turner.	
<b>106</b> 106.1	<b>Declarations of Interest</b> None	
<b>107</b> 107.1	<b>To receive any requests for dispensation</b> None	
<b>108</b> 108.1	<b>Chair to close the meeting for the public session.</b> No members of the public were in attendance and no questions had been submitted so the Chair moved to item 110 without closing the meeting.	
<b>109</b>	<b>Chair to reopen meeting</b>	
<b>110</b> 110.1	<b>Minutes</b> The Minutes of the Community Engagement Committee held on 9 <sup>th</sup> February 2022 were approved as a true and accurate record. <i>Proposed: Cllr Green; Seconded: Cllr Ansell</i> <b>It was agreed that the minutes of the meeting held on 9<sup>th</sup> February 2022 be approved.</b>	

Signed: 

Date: 13<sup>th</sup> April 2022

<b>111</b> 111.1	<b>Actions Arising from the Minutes</b> All items had been dealt with or were on the agenda.	
<b>112</b> 112.1	<b>Income and Expenditure Report</b> The Income and Expenditure reports for February 2022 were noted.	
<b>113</b> 113.1	<b>Development Managers Report</b> Councillors had received the Development Managers Report which was also available on the website.	
113.2	<u>Artisan Market</u> : CCDC Market Hall had confirmed that we could use their space for the market in an emergency providing the forms were submitted and costs paid for use of any indoor market stalls. The area under the external canopy would be free to use. Clerk had been in touch with CCDC re the physical state of the canopy and understood that quotes were currently being sought to replace the cladding and improve the lighting.	
113.3	<u>Generator</u> : Advice has been received that the solar generator would not be able to power the traders' activities. It was agreed that more research be done on the suitability of a solar generator and revised costs on a solar and petrol/diesel generator come to the April meeting.	Quotes to be sought
113.4	<u>Big Celebration Event</u> <u>4<sup>th</sup> June Artisan Market</u> : Cllrs agreed that we should cap the number of stalls for the market at 25 fixed stalls. This would allow space for all the other activities to take place in the town.	Booking of stall would now be offered
113.5	<u>Elmore Park</u> : Cllrs noted that 5 large inflatables had been reserved for Elmore Park. We would need a central ticket station for people to purchase tickets at £2 per go.	Booking would be confirmed
113.6	<u>Photo Opportunity Deck Chair</u> : a local carpenter would be making the chair for us at a reduced cost. Cllr Green was currently looking at companies that could print the fabric for the chair.	Cllr green to advise on printing
113.7	<u>Town Crier</u> : Cllrs felt that the cost for the uniform and accessories were more than the previously approved budget (now £3,600+ rather than the £500 budget). For this reason, the search for the Town Crier would not take place at this moment in time and Clerk was asked to see if the Stafford crier would be available.	
113.8	<u>Market Square Fun</u> : Cllrs noted that the headline band had been booked. This was less than originally anticipated – any underspend would be offered to small local bands who would like to be the warmup for the main attraction.	Any interested local bands to contact the town council
113.9	<u>Street Parties</u> : We have been overwhelmed with the number of people wishing to participate in the street parties. The cost of providing the tables and chairs for all would far outstrip the budget. For this reason,	

Signed 

	<p>contact had been made with schools and church groups to borrow / encourage bring your own tables and chairs where possible. It was proposed that an order be placed for 36 trestle tables, 140 patio chairs and 8 bistro tables for those groups unable to provide tables / chairs. Thanks went to Waymax who were supporting the event by providing a lorry for the Town Council to pick up chairs/tables /staging etc.</p>	Tables and chairs to be rented asap.
113.10	<b>Street Entertainers:</b> face painters, balloon modeller and stilt walker have been booked to attend the event.	
113.11	<b>Bunting:</b> a quote had been received for £900 to put up the 3,000 metres of red/white/blue bunting in town. Alternative quotes were being sought.	Quotes to be sought
<b>114</b> 114.1	<b>Ride to the Wall</b> Cllrs understood that the Ride To The Wall would take place on Saturday 1 <sup>st</sup> October. The organisers had asked if we could participate in this event. As the event fell on the same day as the Artisan Market, it was felt that a display of vintage and modern bikes in the centre of town would be a good attraction and we would promote the ride as it would pass along Horse Fair.	Clerk to liaise.
<b>115</b> 115.1	<b>Mindfulness Garden</b> Following the decision at Full Council to pass the development of this garden to this committee, Clerk had met with SCC, CCDC, Cllr Lyons and Cllr Green to consider next steps. All were in favour of the improvements and meeting were now taking place to find a landscape architect to create the design. Several local companies were coming forward with offers of material and labour to undertake the work.	
<b>116</b> 116.1	<b>Date of Next Meeting</b> Community Engagement Committee would be held on Wednesday 13 <sup>th</sup> April 2022 at 7.30pm.	

The meeting closed at 8.25pm

Signed: 

Date: 13<sup>th</sup> April 2022

