



Rugeley Town Council

Minutes of the Community Engagement Committee held in the Council Chamber
at 7.30pm Wednesday 9th February 2022.

PRESENT: Councillors: P. Ansell C. Green (Vice Chair)
I. Gunner I. Hodgson (Chair)
N. Mahon N. Stanley

ALSO PRESENT: H Goodreid – Town Clerk
S Bird – Development Manager

Min No	Item	Action
95 95.1	Apologies Apologies were received from Cllrs Cooney, Lyons and Turner.	
96 96.1	Declarations of Interest None	
97 97.1	To receive any requests for dispensation None	
98 98.1	Chair to close the meeting for the public session. No members of the public were in attendance and no questions had been submitted.	
99	Chair to reopen meeting	
100 100.1	Minutes The Minutes of the Community Engagement Committee held on 8 th December 2021 were approved as a true and accurate record. <i>Proposed: Cllr Green; Seconded: Cllr Stanley</i> It was agreed that the minutes of the meeting held on 8th December 2021 be approved.	

Signed:

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101 101.1	Actions Arising from the Minutes All items had been dealt with or were on the agenda except for the Christmas meeting which would be arranged by the Clerk.	Clerk to arrange meeting
102 102.1	Income and Expenditure Report The Income and Expenditure reports for December 2021 and January 2022 were noted.	
103 103.1	Development Managers Report Cllrs had received a report from the Development Manager which was available to view on the website.	Clerk to place on website
103.2	It was proposed to spend £105 from Community initiatives budget on the 3 street trading licences for Artisan Market in March, April and May 2022. <i>Proposed: Cllr Mahon; Seconded: Cllr Ansell</i> The motion was agreed.	Clerk to apply for the licences
103.3	It was proposed to purchase a quiet new solar generator for use at future markets and events subject to it being suitable for the power draw of various required appliances. A budget of £1,700 was agreed to come from Community Initiatives budget. <i>Proposed: Cllr Mahon; Seconded: Cllr Ansell</i> The motion was agreed	Clerk to check the generator suitability and purchase if OK
103.4	It was proposed to spend £60 from the Community Initiatives budget on street trading licence and TEN for the events on the 4 th June. <i>Proposed: Cllr Mahon; Seconded: Cllr Green</i> The motion was agreed.	Clerk to apply for the licences
103.5	It was proposed to spend up to £1,000 from the Community Initiatives budget on large inflatable activities to be set up in Elmore Park on 4 th June. <i>Proposed: Cllr Hodgson; Seconded: Cllr Mahon</i> The motion was agreed.	Dev Manager to book the inflatables
103.6	It was proposed to spend up to £500 from the Community Initiatives budget on 1 or 2 outside deckchairs with specific branding / logo. <i>Proposed: Cllr Mahon; Seconded: Cllr Green.</i> The motion was agreed.	Dev Manager to source deckchair.
103.7	It was proposed to spend up to £500 from the Community Initiatives budget on a Town Crier costume should one be found from the 'Search for a Town Crier' activity. <i>Proposed: Cllr Green; Seconded: Cllr Ansell.</i> The motion was agreed.	Dev Manager and Clerk to look at setting up competition for a Town Crier
103.8	It was proposed to spend up to £8,500 from the Community Initiatives budget on rental of tables / chairs / band / PA System / staging etc for the 4 th June event. <i>Proposed: Cllr Mahon; Seconded: Cllr Ansell.</i> The motion was agreed.	Officers to develop project.

Signed: 

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103.9	Cllrs thanked staff for their communication re the cancellation of February Artisan Market. All notices will go out on the councils Facebook page or stall holders that are on the mailing list will be emailed information.	
104 104.1	Date of Next Meeting Community Engagement Committee would be held on Wednesday 9 th March 2022 at 7.30pm.	

The meeting closed at 8.15pm

Signed:



Community Engagement Committee

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