



Rugeley Town Council

Minutes of the Rose Theatre Committee held in the Council Chamber
at 7:00 pm Wednesday 19th October 2022.

PRESENT: Councillors: P Ansell A Cooney
D Gaye (Vice) I Pyke (Chair)
N Stanley K Tait-Green

ALSO PRESENT: H Goodreid – Town Clerk
S Bird – Development Manager
L Johnson – Theatre Manager

Min	Item	Action
53 53.1	Election of Chair It was proposed that Cllr Pyke be elected as Chair of Rose Theatre Committee. <i>Proposed: Cllr Stanley; Seconded: Cllr Gaye</i> The motion was agreed	
53.2	It was proposed that Cllr Gaye be elected as Vice Chair of Rose Theatre Committee. <i>Proposed: Cllr Gaye; Seconded: Cllr Tait-Green</i> The motion was agreed	
54 54.1	Apologies Apologies were received from Cllrs Green and Gunner.	
55 55.1	Declarations of Person & Prejudicial interest Cllr Stanley declared a personal interest in Item 64 re Rugeley Musical Theatre Company	
56 56.1	To receive any requests for dispensation None were made.	
57 57.1	Chair to close the meeting for the public session. No members of public were in attendance.	
58	Chair to reopen meeting	

Signed: 


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<p>59 59.1</p> <p>59.2</p>	<p>Minutes It was proposed to approve the minutes of the Rose Committee meeting held on 13th July 2022. <i>Proposed: Cllr Stanley; Seconded: Cllr Ansell</i> The minutes of the Rose Committee held 13th July 2022 were approved as a true record and signed by the Chair.</p> <p>It was proposed to approve the minutes of the Extraordinary Rose Committee meeting held on 20th July 2022. <i>Proposed: Cllr Stanley; Seconded: Cllr Gaye</i> The minutes of the Rose Committee held 20th July 2022 were approved as a true record and signed by the Chair.</p>	
<p>60 60.1</p>	<p>Matters Arising Any actions had either been dealt with or were on the agenda. It was noted that quotes had yet to be secured for the monitors in the bar area.</p>	<p>Theatre Manager to secure quotes</p>
<p>61 61.1</p>	<p>Income and Expenditure The income and expenditure report for September was noted. Cllrs noted that the income to the theatre was steady, but we were still recovering from the pandemic.</p>	
<p>62 62.1</p> <p>62.2</p>	<p>Annual Budget 2023/2024 Cllrs noted that the fixed price electric contract ends in January 2023 and the cost of heating the theatre will rise after then. It will be impossible to match the increase in costs with increase in income from hire so Cllrs understood that some money will need to be found from balances to cover these costs. This would go to F and M to consider.</p> <p>Cllrs felt that rather than request an increased overall budget for Rose Committee, Cllrs would see how the year went and seek support from Balances if needed.</p>	
<p>63 63.1</p>	<p>All England Theatre Proposal The Town Clerk was asked to contact the organisers and get more detail about the costs / ticketing arrangements / promotion etc. It was agreed that once the Town Clerk had the answers, these would be shared via email with Cllrs for a quick decision.</p>	<p>Town Clerk to contact the organisers.</p>
<p>64 64.1</p> <p>64.2</p> <p>64.3</p>	<p>Theatre Managers Report Cllrs had all received a report from the Theatre Manager in advance of the meeting.</p> <p>Cocktails on the Bar The cocktail taps are due to be installed next week for which they will need 3 sockets, not the 2 that have been installed. It was proposed that the electrician be asked to install an additional socket asap. <i>Proposed: Cllr Cooney, Seconded: Cllr Stanley</i> It was agreed to get the electrician in to install a 3rd socket behind the bar.</p> <p>Rugeley Musical Theatre Company</p>	<p>Theatre Manager to get socket added</p>

Signed:



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	Cllrs agreed to waive the hire cost of the stage extension to RMTTC for their October production on the understanding that the £150 would be donated to the Midlands Air Ambulance charity.	
64.4	Heating The replacement part for the heating had been installed but the computer system needed rebooting as the system was only giving out cold air now. This work would be done over the coming days.	
64.5	General Purchases These were noted	
64.6	Technical Staff The report was noted and the Theatre manager thanked for work in getting additional 3 technicians to help with events. It was agreed that a detailed check list of work which needed to be undertaken regularly in the tech box be drawn up. The issue of tech staffing would be brought to a future Full Council meeting.	Town Clerk to bring proposal to Full Council Meeting
64.7	New Hirers Staff were analysing costs associated with companies who were seeking a split on income from sale of seats rather than traditional hire of space. It was currently felt that a 70/30 split did not cover our costs of staffing / heating / room hire. Staff to feed back at next meeting.	Town Clerk / Theatre Manager to review.
65 65.1	Date of Next Meeting The next meeting would be held on Wednesday 8 th November 2022 at 7pm.	

The meeting closed at 7.40pm

Signed:



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