

Signed:

[Redacted signature]



# Rugeley Town Council

Minutes of Full Council Meeting held at the Rugeley Town Council Offices  
7.30pm Wednesday 4<sup>th</sup> May 2022.

PRESENT:

Councillors:

P Ansell	A Cooney
D Gaye	G Grant
C Green	I Gunner
I Hodgson	R Hughes
O Lyons	N Mahon
C Panter-Hood	I Pyke
N Stanley	K Tait-Green
G Turner	

Also Present: H Goodreid (Town Clerk)

Min No	Item	Action
<b>16</b> 16.1	<b>Apologies</b> Apologies were received from Cllrs Dipple and Martin.	
<b>17</b> 17.1	<b>Declaration of Personal &amp; Prejudicial interest</b> None	
<b>18</b> 18.1	<b>To receive requests for any dispensation</b> Cllr Grant requested permission to always remain seated when addressing the council at future meetings. This was granted.	
<b>19</b> 19.1	<b>Chair to close meeting for public session</b> No members of public were in attendance at the meeting.	
<b>20</b>	<b>Chair to reopen the council meeting</b>	
<b>21</b> 21.1	<b>To consider approving and signing the following council minutes:</b> Full Council 6 <sup>th</sup> April 2022 <i>Proposed: Cllr Grant; Seconded: Cllr Lyons</i> <b>The minutes were agreed.</b>	
<b>22</b> 22.1	<b>Actions Arising</b> All updated policies had been placed on the website.	

<p><b>23</b> 23.1 23.2 23.3 23.4</p>	<p><b>To note the minutes from the following council meetings:</b> Rose Committee 9 March 2022 Community Engagement Committee 9 March 2022 Planning Committee 16 March 2022 Finance and Management Committee 16 March 2022</p> <p>These were noted.</p>	
<p><b>24</b> 24.1</p>	<p><b>Approval of Creditors</b> It was proposed that the list of creditors be approved except for Amazon as it was a non-specific retailer. <i>Proposed: Cllr Cooney; Seconded: Cllr Grant</i> <b>The motion was carried</b></p>	
<p><b>25</b> 25.1</p>	<p><b>Scheme of Delegation</b> It was proposed to approve the Scheme of Delegation for the Council. <i>Proposed: Cllr Gaye; Seconded: Cllr Green</i> <b>The Motion was carried</b></p>	<p>Town Clerk to place on website</p>
<p><b>26</b> 26.1</p>	<p><b>Community Conference and Annual Parish Meeting</b> Councillors considered the theme for the upcoming Community Conference which would replace the Annual Parish Meeting as one had not been called for. It was agreed that the meeting would take place on the 25<sup>th</sup> May 2022 with a possible theme of Mental Health Awareness / Sport to support mental wellbeing.</p>	<p>Town Clerk to set up conference</p>
<p><b>27</b> 27.1  27.2  27.3  27.4</p>	<p><b>Ukraine</b> Cllrs received an update from Cllr Stanley on the families/individuals moving in to the Rugeley area and being hosted by local residents. It is anticipated that over the coming week, there will be approx. 21 Ukrainian refugees in the local area.</p> <p>At a previous council meeting, Cllrs had approved expenditure of £1,000 for welcome gifts of toiletries etc. Owing to donations of toiletries from local Savers and hosts, it was proposed that the £1,000 be allocated to £50 per individual who would be allowed to purchase items that they would need to help them settle in the area. RTC would purchase the items rather than give £50 cash. <i>Proposed: Cllr Stanley; Seconded: Cllr Pyke</i> <b>This motion was agreed</b></p> <p>It was further agreed that when the lists of items came in, this could be circulated to Cllrs to see if additional donations could be found from within the community.</p> <p>Thanks went to the Development Manager and Administrative Officer for their work in arranging donations of goods and dissemination of items to the Ukrainian guests and making them feel so welcome at the open events in the Town Council.</p>	

Signed: 

Full Council Meeting

Date: 1<sup>st</sup> June 2022

Page 2 of 3

<p><b>28</b> 28.1</p>	<p><b>Complaints Committee</b> The Complainant and the Complaints Committee had met on 4<sup>th</sup> May 2022 to consider the complaint. The Committee would now take time to consider the matter and would report back to the Complainant and Full Council as soon as the deliberation had concluded.</p>	<p>Complaints Committee to report their findings to Full Council</p>
<p><b>29</b> 29.1</p>	<p><b>Chairs and Vice Chairs Report</b> Cllr Mahon had attended the Young Citizen Award at Forest Hill School on 29<sup>th</sup> April.</p>	
<p><b>30</b> 30.1</p>	<p><b>Date of Next Meeting</b> It was noted that the date of the next meeting would be 1<sup>st</sup> June 2022.</p>	

The meeting finished at 7.55pm.

Signed:



Full Council Meeting

Date: 1<sup>st</sup> June 2022

Page 3 of 3