

Signed: *N. Mahon*

Minutes Extraordinary Full Council 23rd
June 2021



Rugeley Town Council

Minutes of Rugeley Town Council Extraordinary Full Council held at the Rose Theatre
7.00pm Wednesday 23rd June 2021.

PRESENT:

Councillors:

P Ansell (Vice Chair)	A Cooney
D Gaye	G Grant
C Green	I Hodgson
N Mahon (Chair)	C Martin
Mrs C Panter-Hood	I Pyke
N Stanley	Ms A Szklarczyk (joined virtually)
K Tait-Green	J Williams

Also Present:

H Goodreid (Town Clerk)
K Roberts (Responsible Financial Officer)
S Morris – Black Rose Solutions Ltd – Councils Internal Auditor

Min No	Item	Action
1 1.1	Apologies Apologies were received from Cllrs Dipple, Gunner, Hughes, Lyons and Turner.	
2 2.1	Declaration of Personal and Prejudicial Interests None	
3 3.1	To receive any requests for dispensation None.	
4 4.1	Chair to close the meeting for the public session. There were no members of public in attendance at the meeting and no questions had been presented to the Town Clerk.	
5 5.1	Chair to reopen the meeting. There being no members of public, the Chair reopened the meeting.	
6 6.1	Internal Audit Report Sandra Morris, the Councils Internal Auditor, attended the meeting and gave a detailed report of her findings from the two visits she had made during the year. It was noted that the date on the top of the report read 2020 rather than 2021 and this was amended. Clarification was	

6.2	<p>given on the matter of reserves for the council – It was advised that the Town Council hold between 3 and 12 months of expenditure in unspecified reserves. This amount would be in addition to funding held that was allocated against Ear Marked Reserves. The matter of VAT claims was also discussed regarding the Rose Theatre.</p> <p>It was proposed that the report from the Internal Auditor for 2020/2021 be accepted. <i>Proposed: Cllr I Hodgson; Seconded: Cllr C Green</i> It was agreed that the Internal Auditors Report for 2020/2021 be accepted.</p>	
<p>7</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Annual Governance and Accountability Return</p> <p>Councillors had all received a copy of the AGAR for 2020/2021 in advance of the meeting and the RFO was in attendance to answer any questions.</p> <p>It was proposed that the Annual Governance Statement submitted as part of the 2020/2021 AGAR be approved. <i>Proposed: Cllr A Cooney; Seconded: Cllr I Hodgson</i> It was agreed that the Annual Governance Statement submitted as part of the 2020/2021 AGAR be approved.</p> <p>It was proposed that the Accounting Statement submitted as part of the AGAR for 2020/2021 be approved. <i>Proposed: Cllr D Gaye; Seconded: Cllr C Green</i> It was agreed that the Accounting Statement submitted as part of the 2020/2021 AGAR be approved.</p>	
<p>8</p> <p>8.1</p>	<p>Date of Next Meeting</p> <p>The next meeting of Full Council would be Wednesday 7th July 2021 at 7.30pm.</p>	

The meeting finished at 7:20pm.

Signed: 

Date: 7 July 2021

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