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Minutes of Annual Meeting of Rugeley
Town Council 12th May 2021



Rugeley Town Council

Minutes of the Annual Meeting of Rugeley Town Council held
at the Town Council at 7.00pm Wednesday 12th May 2021.

PRESENT:

Councillors:

Cllr P Ansell	Cllr A Cooney
Cllr B Dipple	Cllr D Gaye
Cllr G Grant	Cllr C Green
Cllr I Gunner	Cllr I Hodgson
Cllr R Hughes	Cllr O Lyons
Cllr N Mahon	Cllr C Martin
Cllr C Panter-Hood	Cllr I Pyke
Cllr N Stanley	Cllr A Szklarczyk
Cllr K Tait-Green	Cllr G Turner
Cllr J Williams	

ALSO PRESENT:

H Goodreid –Town Clerk
2 Members of Public

Min No	Item	Action
1 1.1	Election of Chair The following nominations were received for the role of Chair: Cllr P Ansell <i>Proposed: Cllr Stanley; Seconded: Cllr Grant</i> Cllr D Gaye <i>Proposed: Cllr Gaye; Seconded: Cllr Tait-Green</i> Cllr N Mahon <i>Proposed: Cllr Cooney; Seconded: Cllr Szklarczyk</i> Cllr Mahon received the majority vote. It was resolved that Cllr Ms Niamh Mahon be elected as Chair to the Town Council for 2021/2022	
2 2.1	Election of Vice Chair The following nominations were received for the role of Vice Chair: Cllr P Ansell <i>Proposed: Cllr Stanley; Seconded: Cllr Grant</i>	

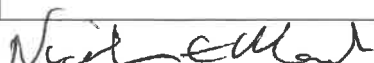
	<p>Cllr Ansell received a majority vote. It was resolved that Cllr Pat Ansell be elected as Vice Chair to the Town Council for 2021/2022</p>	
<p>3 3.1</p>	<p>To Receive Apologies (through the Clerk in accordance with Standing Orders) All councillors were in attendance.</p>	
<p>4 4.1</p>	<p>To note the Minutes from the Annual Meeting held on 1st July 2020. In accordance with procedure, these minutes had been approved at the Full Council meeting on 2nd September 2020 and were brought to this meeting for noting only.</p>	
	<p>Item 8 was heard at this point</p>	
<p>5 5.1 5.2 5.3 5.4 5.5 5.6</p>	<p>To Elect Members to Committees and Working Groups Following discussion and voting, the following memberships were agreed:</p> <p><u>Finance and Management Committee:</u> Councillors Cooney; Dipple; Gaye; Grant; Hodgson; Hughes; Martin; Stanley; Szklarczyk.</p> <p><u>Planning Committee:</u> Councillors Gaye; Green; Grant; Hodgson; Martin; Mahon; Tait-Green; Williams.</p> <p><u>Rose Committee:</u> Councillors Ansell; Dipple; Gaye; Gunner; Mahon; Pyke; Szklarczyk; Tait-Green Williams.</p> <p><u>Community Engagement Committee:</u> Councillors Ansell; Cooney; Green; Gunner; Hodgson; Lyons; Mahon; Stanley; Turner.</p> <p><u>Staffing Panel:</u> There was discussion around membership of the staffing panel. It was proposed that councillors were appointed to the panel when needed to avoid possible conflicts of interest.</p> <p><u>Neighbourhood Plan Steering Group</u> Councillors Gaye; Martin; Gunner; Lyons; Mahon; Pyke.</p>	
<p>6 6.1 6.2 6.3</p>	<p>To elect representatives on outside bodies</p> <p><u>The Old Chance</u> – Cllr N Mahon and Cllr Lyons</p> <p><u>Staffordshire Parish Councils Association</u> – Cllr P Ansell and Cllr G Turner</p> <p><u>School Governors</u> – these would be appointed by the Schools.</p>	

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6.4	<u>Cannock Chase Standards Committee</u> – Cllr D Gaye	
6.5	<u>Healthwatch Advisory Public Boards Meeting</u> – Cllr C Martin	
6.6	<u>National Association of Local Councils</u> – Cllr G Turner and Cllr P Ansell	
6.7	<u>Mental Health Representative</u> – Cllr O Lyons	
7	Chairs Allowance	
7.1	It was proposed that this be £500 for 2021/2022 <i>Proposed: Cllr P Ansell; Cllr D Gaye</i> It was agreed that the Chairs Allowance of £500 be allocated for 2021/2022	
8	Review of Standing Orders	
8.1	It was proposed that the following changes be made to the Standing Orders: 4dv) shall, after it has appointed the members of a standing committee, appoint the chairman and vice chairman of the standing committee. 4dvi) shall permit a committee other than a standing committee, to appoint its own chairman at the first meeting of the committee.	
8.2	Shall now read: 4dv) shall permit a standing committee to appoint its own chairman and vice chairman. 4dvi) shall permit a committee to appoint its own chairman at the first meeting of the committee. <i>Proposed: Cllr A Cooney; Seconded: Cllr P Ansell</i> It was agreed that the above changes be made to Standing Orders allowing for standing and other committees to appoint their own Chairs and Vice Chairs.	
9	Committee Terms of Reference	
9.1	Ther terms of Reference for Committees had been to each committee for consideration. It was agreed that the changes proposed by each of the committees be agreed bringing the committees terms in line with the councils Standing Orders and Financial Regulations. <i>Proposed: Cllr Stanley; Seconded Cllr Ansell</i> It was agreed that the changes to the Terms of Reference be adopted.	
10	Rugeley Town Council Strategy and Action Plan	
10.1	It was proposed that the Strategy and Action Plan for 2021/2023 be adopted once the proposed changes from the floor had been made. <i>Proposed: Cllr Lyons; Seconded: Cllr C Green</i> It was agreed that the Strategy and Action Plan for 2021/2023 be adopted.	

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Dates of Council Meetings for the 2021/2022 year

19th May 2021 – Rose Committee and Community Engagement Committee
26th May 2021 – Planning Committee and Finance & Management Committee

2nd June 2021 – Full Council
9th June 2021 – Rose Committee and Community Engagement Committee
16th June 2021 - Planning Committee and Finance & Management Committee

7th July 2021 – Full Council
14th July 2021 - Rose Committee and Community Engagement Committee
21st July 2021 - Planning Committee and Finance & Management Committee

1st September 2021 – Full Council
8th September 2021 - Rose Committee and Community Engagement Committee
15th September 2021 - Planning Committee and Finance & Management Committee

6th October 2021 – Full Council
13th October 2021 - Rose Committee and Community Engagement Committee
20th October 2021 - Planning Committee and Finance & Management Committee

3rd November 2021 – Full Council
10th November 2021 - Rose Committee and Community Engagement Committee
17th November 2021 - Planning Committee and Finance & Management Committee


1st December 2021 – Full Council
8th December 2021- Rose Committee and Community Engagement Committee
15th December 2021 - Planning Committee and Finance & Management Committee

5th January 2022 – Full Council
12th January 2022 - Rose Committee and Community Engagement Committee
19th January 2022 - Planning Committee and Finance & Management Committee

2nd February 2022 – Full Council
9th February 2022 - Rose Committee and Community Engagement Committee
16th February 2022 - Planning Committee and Finance & Management Committee

2nd March 2022 – Full Council
9th March 2022 - Rose Committee and Community Engagement Committee
16th March 2022 - Planning Committee and Finance & Management Committee

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