



Rugeley Town Council

Minutes of the Community Engagement Committee held in the Council Chamber at 7.30pm Wednesday 10th November 2021.

PRESENT: Councillors: P. Ansell C. Green (Vice Chair)
 I. Gunner I. Hodgson (Chair)
 O. Lyons N. Mahon
 N. Stanley

ALSO PRESENT: H Goodreid – Town Clerk
 S Bird – Development Manager

Min No	Item	Action
67 67.1	Apologies Apologies were received from Cllrs Cooney and Turner.	
68 68.1	Declarations of Interest Cllrs Green and Hodgson declared an interest and sought dispensation to speak on the items related to the Christmas events and town centre activities as all were traders in the town and Cllr Green was on the Rugeley Lotto Events committee. Dispensation was granted.	
69 69.1	To receive any requests for dispensation See item 68.	
70 70.1	Chair to close the meeting for the public session. No members of the public were in attendance and no questions had been submitted.	
71	Chair to reopen meeting	
72 72.1	Minutes The Minutes of the Community Engagement Committee held on 13 th October 2021 were approved as a true and accurate record. <i>Proposed: Cllr Green; Seconded: Cllr Lyons</i> It was agreed that the minutes of the meeting held on 13th October 2021 be approved.	

Signed:

Community Engagement Committee

73 73.1	Matters Arising from the Minutes <ul style="list-style-type: none"> Item 62.8 had been placed on November Full Council for consideration and the additional local heroes would be invited. Item 63.2 – Cllr Mahon would be attending the wreath laying on 14th November. 	
74 74.1 74.2	Income and Expenditure Report The Income and Expenditure reports for October 2021 were noted. <i>After the meeting it was noted that there was a discrepancy in procedure on this item and it would come back to December Community Engagement Committee for consideration.</i>	Town Clerk to place on December CEC agenda
75 75.1 75.2 75.3 75.4 75.5 75.6 75.7	Christmas Cllrs received a report from the Development Manger on the progress of the Christmas Market / Light Switch On events. There was discussion around presents for children from Santa. It was agreed that the Town Clerk write to Amazon to seek a donation for this. Marshal training will be held at 4.30pm on Friday 26 th November and Cllr Green would arrange and run this. It was agreed to buy correx boards to be installed around Rugeley, advertising the Christmas events. Cllr Lyons agreed to arrange the collection of the staging for the event. The vouchers for the local heroes were considered. It was proposed that £100 in cash be given to each hero switching on the lights. <i>Proposed: Cllr Stanley; Seconded: Cllr Ansell</i> It was agreed that cash be given to each of the 5 local heroes. It was felt that the lights on Globe Island small Christmas Trees needed replacing. Connect Midland had offered to pay half for replacement lights, and it was agreed that the remaining amount could come from the already agreed budget for Christmas.	Town Clerk to seek a donation of sweets. Cllr Green to arrange and run marshal training Cllr Cooney to arrange boards Cllr Lyons to arrange RFO to arrange Cllr Cooney to arrange
76 76.1	Remembrance Parade Cllrs discussed the final arrangements for the Remembrance event. An email would go to all Councillors seeking support for marshalling the road closures. It was noted that Cllr Mahon would be laying the wreath for the Town Council and Cllr Lyons would lay the wreath for CCDC.	Town Clerk to request support from all Cllrs.
77 77.1	Christmas Projects Cllrs noted the activities of local groups to ensure that all local families were supported at Christmas time. It was proposed that the councils stall at the Artisan Market on 4 th December, be gifted to the Victory Church to help receive donations for Christmas events.	

Signed:

	<p><i>Proposed: Cllr Hodgson; Seconded: Cllr Green</i> It was agreed to offer the council stall at 4th Dec Artisan Market to the Victory Church to enable them to receive donations.</p> <p>Cllr Stanley left the meeting.</p>	DM to arrange
78 78.1	<p>Future Fireworks and Charter Fair Events Owing to time constraints, it was agreed to discuss this at a future meeting.</p>	To be placed on future agenda.
79 79.1	<p>Budget It was proposed that a request be put to Council to ringfence any underspend from the 2021/2022 Community Initiatives budget and move it into the budget for 2022/2023 along with a request for an additional £22,500 for 2022/2033. This would then be allocated to projects throughout the year as agreed by the committee. <i>Proposed: Cllr Hodgson; Seconded: Cllr Green</i> It was agreed to request the above funding in the 2022/2023 budget discussions.</p>	
80 80.1	<p>Queens Jubilee Cllrs agreed that they would like to see a street party and possible torch/beacon relay/lighting to commemorate the event. Details of this would be worked up for a future committee meeting.</p>	DM and Town Clerk to develop proposals for future consideration.
81 81.1	<p>Land c/o Hednesford Road/Stile Cop Following the public attendance in November Full Council, Cllrs had sought to consider this matter at the earliest opportunity and so it had been placed on this agenda.</p>	
81.2	<p>Cllr Lyons updated the meeting, advising that:</p> <ul style="list-style-type: none"> • the CCDC tree officer was talking with the Forestry Commission regarding concerns over the land clearance and tree felling. An investigation was underway. • A meeting had taken place with the CCDC Rights of Way officer, and an investigation was underway. • Environment Health had been on the site to assess for evidence of asbestos. No asbestos had been found on the site. 	
81.3	<p>The Town Clerk was instructed to write to CCDC Development Control and the Forestry Commission voicing the concerns of Councillors and residents over the desecration of the site. A request should be made to receive full details of all investigations taking place on this site.</p>	Town Clerk to write to CCDC and Forestry Commission
82 82.1	<p>Date of Next Meeting Community Engagement Committee would be held on Wednesday 8th December 2021 at 7.30pm.</p>	

The meeting closed at 9.40pm

Signed:

Community Engagement Committee