



# Rugeley Town Council

Minutes of the Community Engagement Committee held online via Zoom  
at 7.30pm Wednesday 10<sup>th</sup> February 2021.

PRESENT: Councillors: P. Ansell G. Grant  
C. Green (Vice Chair) I. Gunner  
I. Hodgson (Chair) N. Mahon  
A. Szklarczyk

ALSO PRESENT: H Goodreid – Town Clerk  
S Bird – Development Manager

Min No	Item	Action
<b>55</b> 55.1	<b>Apologies</b> Apologies were received from Cllr Cooney and Lyons	
<b>56</b> 56.1	<b>Declarations of Interest</b> None were made.	
<b>57</b> 57.1	<b>Chair to close the meeting for the public session.</b> No members of the public were in attendance and no questions had been submitted.	
<b>58</b>	<b>Chair to reopen meeting</b>	
<b>59</b> 59.1	<b>Minutes</b> The Minutes of the Community Engagement Committee held on 13 <sup>th</sup> January 2021 were approved as a true and accurate record. <i>Proposed: Cllr Ansell; Seconded: Cllr Green</i> <b>It was agreed that the minutes of the meeting held on 13<sup>th</sup> January 2021 be approved.</b>	
<b>60</b> 60.1	<b>Matters Arising from the Minutes</b> All matters had been dealt with or were on the agenda.	
60.2	The Town Clerk had sent the brief for the Old Chancel to Cllrs Lyons and Mahon and had presented it to the trustees. Enquiries were being made to find funders for the first stage feasibility work.	
60.3	Cllr Green reported that he had spoken with ShopAppy today and they were advising that their website was undergoing improvement work but should be back up and running asap.	

Signed:

Date: 10<sup>th</sup> March 2021

Community Engagement Committee  
Page 1 of 3

<b>61</b>	<b>Income and Expenditure Report</b>	
61.1	All councillors had received the income and expenditure report for month 10 – January 2021. It was noted that there was slight overspend on 3 budget lines and this would be reported to Finance and Management Committee at next weeks meeting so that appropriate virements could be made.	
<b>62</b>	<b>Update on Cultural Recovery Heritage Fund</b>	
62.1	The Development Manger updated Cllrs on projects being undertaken as part of this initiative.	
62.2	The Drive in Cinema was scheduled for 16 <sup>th</sup> – 18 <sup>th</sup> April 2021 and would be held in the Town Council car park. Finer details still needed to be agreed and Pro Audio Visual would be attending to make a site visit and risk assessment.	
<b>63</b>	<b>Memories of 2020 Exhibition</b>	
63.1	Cllrs received a report on this potential project which would commemorate individuals experiences over the past 12 months. Memories could be submitted in many different art forms such as paintings, photography, sculpture, photography etc.	
63.2	Rose Committee had seen this proposal as well and identified that they were supportive of the scheme but preferred the wire mesh display systems. Rose Committee also noted that opportunities to borrow display screens from libraires and museums.	
63.3	Cllrs noted that the mesh screens seemed to offer the most practical solution for display screens as they could be used outside as well, easily stored and could potentially be loaned out. The issue of lighting to illuminate works of art was also considered. It was important that we see the need for the display units based on the number of works submitted for the exhibition. It was proposed that the Town Clerk and Development Manger be given a budget of £1,500 + VAT to purchase 5 mesh 6-foot display boards, lighting units and mounting materials. The budget for this would come from the Rugeley Development Projects line. <i>Proposed: Cllr N Mahon; Secoded; Cllr P Ansell</i> <b>It was agreed that £1,500 be made available from the Development Projects budget to go towards the cost of this exhibition, to advertise the Memories Exhibition, purchase 5 x 6 ft mesh boards, lighting, and display materials. Should more boards be required, this would be brought back to a future meeting.</b>	Development Manager and Town Clerk to make the appropriate purchases and launch the exhibition.
<b>64</b>	<b>Rugeley Development Manager Update</b>	
64.1	The development manager advised on the progress of the purchase of the video equipment for the Fringe Festival.	
64.2	Cllrs had been approached with the idea to create a Rugeley Community Conference which would precede the Annual Parish Meeting. The conference would be held online and would involve key	

Signed:

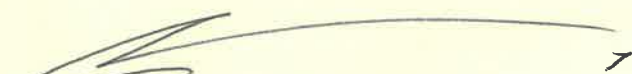


Date: 10<sup>th</sup> February 2021

Community Engagement Committee  
Page 2 of 3

	community groups who would debate various issues. Details on this event were available on the Town Council website and would be regularly update on the councils Facebook Page. The actual Annual Parish Meeting would take place at 7.30pm on the evening. This would all be held on Wednesday 5 <sup>th</sup> May 2021.	
<b>65</b> 65.1	<b>Date of Next Meeting</b> Community Engagement Committee would be held on Wednesday 10 <sup>th</sup> March 2021 at 7.45pm.	

The meeting closed at 9:00pm



Signed:

Date: 10<sup>th</sup> February 2021

Community Engagement Committee  
Page 3 of 3