



# Rugeley Town Council

Minutes of the Rose Committee held in the Council Chamber  
at 7:00 pm Wednesday 8<sup>th</sup> September 2021.

PRESENT: Councillors: P Ansell R Dipple  
D Gaye I Gunner  
N Mahon (Chair) I Pyke (Vice Chair)  
K Tait-Green J Williams

ALSO PRESENT: H. Goodreid – Town Clerk  
S. Bird – Development Manager  
Cllr I Hodgson  
Cllr C Green  
Cllr A Cooney

Min	Item	Action
<b>54</b> 54.1	<b>Apologies</b> Apologies were received from Councillor Szklarczyk.	
<b>55</b> 55.1	<b>Declarations of Interest</b> No Declarations of Interest were made.	
<b>56</b> 56.1	<b>Chair to close the meeting for the public session.</b> No members of public were in attendance.	
<b>57.</b>	<b>Chair to reopen meeting</b>	
<b>58.</b> 58.1	<b>Minutes</b> It was proposed to approve the minutes of the Rose Committee meeting held on 14 <sup>th</sup> July 2021. <i>Proposed: Cllr Gaye; Seconded: Cllr Williams</i> <b>The minutes of the Rose Committee held 14<sup>th</sup> July 2021 were approved as a true record and signed by the Chair.</b>	

Signed:

Rose Theatre Committee

Date: 13<sup>th</sup> October 2021

Page 1 of 5

<p><b>59</b> 59.1</p>	<p><b>Matters Arising</b> All matters arising had been dealt with or were on the agenda for further discussion.</p>	
<p><b>60</b> 60.1  60.2</p>	<p><b>Income and Expenditure</b> Councillors considered and noted the July and August 2021 Income and Expenditure report for the committee.  It was noted that the Arts Council grant would need to be repaid as this had been received in error.</p>	
<p><b>61</b> 61.1  61.2</p>	<p><b>Air intake unit in the theatre</b> Cllrs were updated on the work undertaken today to repair the air intake system for the theatre. The repair work had identified that the outstation was beyond economic repair and gave two options to repair: repair like for like with programmed system (£4,200 + VAT); repair with a basic on/off switch (£1,455 + VAT). Two quotes had been received and this was the cheaper quote.  It was proposed that the repair was undertaken through M and E Maintenance Solutions Ltd at a cost of £1,455 + VAT to come out of the Repairs and Maintenance budget. <i>Proposed: Cllr Dipple; Seconded: Cllr Williams.</i> <b>It was agreed that £1,455 + VAT be spent on repairing the final part of the air intake unit to come from the Repairs and Maintenance budget.</b></p>	<p>Clerk to commission the works</p>
<p><b>62</b> 62.1  62.2  62.3  62.4</p>	<p><b>Groundworks under the Landor Suite windows update</b> In May 2021, the committee had approved £227.40 inc VAT for matting and hardcore for this space.  Quotes were received from gardeners to comprehensively clear the ground of the tree roots and remove all weeding prior to the matting and hard core being laid. One viable quote was received for the ground clearance Cannon Horticultural for £350 for the groundwork.  Discussions had taken place with gardeners to see about putting in replacement planting, but we were advised that as the land was adjacent to the YMCA recreation area and vulnerable planting would be easily damaged. By planting larger, more sturdy hardy bushes, the roots would cause the same problems currently being experienced.  It was proposed that the committee approve the quote from Cannon Horticultural for £350, in addition to the already approved £227.40 inc VAT from Tippers for the hardcore and the matting. The funding for this would come from the Repairs and Maintenance budget. <i>Proposed: Cllr Dipple; Seconded: Cllr Mahon</i> <b>It was agreed that a total of £577.40 be spent from the Repairs and Maintenance budget for groundworks to the land under the Landor Suite.</b></p>	<p>Clerk to commission the works</p>

Signed:

Rose Theatre Committee

<p><b>63</b> 63.1  63.2</p>	<p><b>Energy Arts Project</b> The cooling towers have been received. A meeting with an artist is set for 10<sup>th</sup> September to discuss the arts / mosaics / signwriting that is needed on the towers.  Meetings have been taking place with Keele University and Zero Carbon Rugeley concerning the launch of the towers and the promotion of general energy related experiences. An all-day event will now be held on Saturday 23<sup>rd</sup> October in the Rose Theatre and will include an exhibition of some of the towers, children’s science fair looking at energy, children’s films, business advice sessions for how to become greener, children’s workshops, food trucks etc. The funding for this would be coming through partnership funds rather than from Town Council budget.</p>	
<p><b>64</b></p>	<p><b>Heritage / Arts Grant Schemes Update</b> It was unfortunate that the Food and Film festival had to be cancelled at the last-minute owing to outbreak of Covid with the film and sound organiser. Staff are looking to see if we can change the basis of the event to have outdoor films in the centre of town – Heritage Lottery Fund need to confirm on this.</p>	
<p><b>65</b></p>	<p><b>Card Reader</b> Cllrs approved the purchase of a card reader in 2020 for use at the Rose Theatre bar. This has now been purchased and is already being used in the theatre bar, removing the need for handling cash.</p>	
<p><b>66</b> 66.1  66.2  66.3  66.4</p>	<p><b>Update on potential Partners to promote the theatre</b> Cllr Mahon advised that she was speaking with Amazon who were keen to partner with the town council on future events held at the Rose Theatre. Amazon had confirmed with Cllr Mahon that should the Rose Theatre put on a season, e.g., Palmer Season, Amazon would buy seats and provide merchandise associated with the season. Profits from the sale of merchandise would go into Rose Theatre funds. Amazon would also look to put their weight behind promotion of the season.  Amazon had engaged Cllr Mahon on a personal basis to assist on projects at Amazon for which she had been offered payment of a gift. Cllr Mahon stated that she would be passing that payment to the Rose Theatre to improve the state of the theatre dressing rooms and house lights dimmer console etc.  Cllr Gunner suggested that Amazon support may be also suited to a performance about George Keys and the creation of the Donkey Jacket and the use of Mail Order to sell the items.  It was proposed that Cllr Mahon and the Rose Theatre Tech &amp; staff have a fact-finding mission to prepare a report on the possible development works required in the theatre / dressing rooms. This report would come back to Rose Committee for consideration. <i>Proposed: Cllr Williams; Seconded: Cllr Dipple</i></p>	<p>Cllr Mahon and Theatre staff to develop a report for future Rose Committee.</p>

Signed:

Rose Theatre Committee

	<b>It was agreed that Cllr Mahon, tech and theatre staff undertake a fact-finding mission to prepare a report looking at possible developments required in the Rose Theatre.</b>	
<b>67</b> 67.1	<b>Engaging with theatre groups to perform at the Rose</b> Cllr Mahon has been meeting with theatre groups to develop an idea of a Palmer Season – Rugeley Musical Theatre Company have created a musical around the poisoner. Another theatre group are looking to put on a play around the life of Palmer. Cllr Mahon confirmed that this season had been booked for 28 <sup>th</sup> March – 9 <sup>th</sup> April 2022.	
67.2	Cllr Mahon had met with Amazon and understood that Amazon would sponsor the season in some way. Cllr Mahon had picked the dates as it was felt that this was a time that people would be coming back to the theatre post Covid. Cllr Gunner suggested alternative dates that were more pertinent to Palmer, but Cllr Mahon advised that the March/April dates would be more appropriate. Cllr Mahon also reported that Amazon had said that with their backing, all the seats would be sold for the Palmer Season.	
67.3	It was proposed that the committee accept Amazon support associated with the production of a Palmer Season. Rose Committee funding would not be required for this event. <i>Proposed: Cllr Mahon; Seconded: Cllr Williams</i> <b>It was agreed that Amazon be supported in its sponsorship of a Palmer Season at the Rose Theatre in Spring 2022.</b>	
<b>68</b> 68.1	<b>Development of a Friends Café</b> Cllr Mahon suggested to Cllrs that the Rose Theatre host an exhibition of Palmer and related Victorian artifacts during the Palmer Season booked for 28 <sup>th</sup> March – 9 <sup>th</sup> April 2022. This would run alongside the creation of the Friends Café which would be run as a charity event to raise money for local groups, which had been agreed at February Rose Committee in 2020. The cost of this would be associated with theatre staff and opening the theatre for 2 hours a day for maximum of 8 specific days during the Palmer season (30 <sup>th</sup> March – 2 <sup>nd</sup> April and 6 <sup>th</sup> April – 9 <sup>th</sup> April 2022). <i>Proposed: Cllr Mahon; Seconded: Cllr Williams</i> <b>It was agreed that the Friends Café be operated for 16 hours during the Palmer Season (dates as above) and the cost associated with staff for this would come from Rose Committee budget.</b>	
<b>69</b> 69.1	<b>Survey of Public for Future Events</b> Cllr Mahon put the idea of an online survey and paper survey to the local community to identify what productions were wanted at the Rose Theatre. The cost associated with this would be £43 for printing of the paper copies. <i>Proposed; Cllr Dipple; Seconded: Cllr Ansell</i> <b>It was agreed that £43 be spent on printing a survey to ask local residents and theatre goers, what they would like to see come to the theatre. The online survey would be free to create.</b>	
<b>70</b> 70.1	<b>Date of Next Meeting</b> The next meeting would be held on Wednesday 13 <sup>th</sup> October 2021 at 7pm.	

Signed:

Rose Theatre Committee

Date: 13<sup>th</sup> October 2021

Page 4 of 5

The meeting closed at 7.45pm

Signed:

Rose Theatre Committee

Date: 13<sup>th</sup> October 2021

Page 5 of 5