



Rugeley Town Council

Minutes of the Rose Committee held in the Council Chamber
at 7:00 pm Wednesday 19th May 2021.

PRESENT: Councillors: P Ansell R Dipple
D Gaye I Gunner
N Mahon (Chair) I Pyke (Vice Chair)
A Szklarczyk K Tait-Green
J Williams

ALSO PRESENT: H. Goodreid – Town Clerk

Min	Item	Action
17	Election of Chair and Vice Chair	
17.1	It was proposed that Cllr Mahon be Chair of the Committee <i>Proposed: Cllr Dipple; Seconded: Cllr Szklarczyk</i> It was agreed that Cllr Mahon be elected as Chair of Rose Committee for 2021/2022	
17.2	It was proposed that Cllr Pyke be Vice Chair of the Committee <i>Proposed: Cllr Gaye; Seconded: Cllr Mahon</i> It was agreed that Cllr Pyke be elected as Vice Chair of Rose Committee for 2021/2022	
18	Apologies	
18.1	All Councillors were in attendance.	
19	Declarations of Interest	
19.1	No Declarations of Interest were made.	
20	Chair to close the meeting for the public session.	
20.1	No members of public were in attendance.	
21.	Chair to reopen meeting	

Signed:

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<p>22. 22.1</p>	<p>Minutes It was proposed to approve the minutes of the Rose Committee meeting held on 22nd April 2021 with the changes made to the date of the meeting and the absence of Cllr Dipple. <i>Proposed: Cllr Gaye; Seconded: Cllr A Szklarczyk</i> The minutes of the Rose Committee held 22nd April 2021 were approved as a true record and signed by the Chair.</p>	
<p>23 23.1</p>	<p>Matters Arising All matters arising had been dealt with or were on the agenda.</p>	
<p>24 24.1</p>	<p>Income and Expenditure Aprils Income and Expenditure report was not available as the accounts for 200/2021 were still being closed down. Cllrs received the March 2021 accounts.</p>	
<p>25 25.1 25.2 25.3 25.4</p>	<p>Rose Theatre Website Councillors considered the purchase of a new plug-in calendar for the website at a cost of £20 to purchase plus £60p.a. The calendar was essential to aid those looking for virtual and actual theatre space.</p> <p>It was proposed that the calendar plug in be purchased from the Fringe Festival Budget. <i>Proposed: Cllr Mahon; Seconded: Cllr Gaye</i> It was agreed that the calendar plug in and ongoing costs be found from the committees Fringe Theatre budget as it fulfilled the brief of the grant.</p> <p>The ticketing of events was considered. Cllrs agreed that all tickets should be advertised through Ticket Source but that the Theatre Staff would have complete control and would undertake to put the information on to the system. In this way, the contact details of ticket purchasers could be kept assisting with future advertising etc. Cllrs further considered supporting the Ticket Source ticket purchasing with actual paper ticket sales should individuals not wish to purchase online. It was felt that this would be a sensible way forward.</p> <p>The website was discussed as there were issues with missing pictures and site management etc. There needed to be an opportunity for volunteers to sign up to help with Front of House etc. Cllrs Mahon, Pyke and Gunner agreed to look into this in more detail.</p>	<p>Cllr Mahon to liaise with website provider on this matter.</p> <p>Paper tickets would be used to support Ticket Source – Cllr Mahon and theatre staff to investigate options</p> <p>Cllrs Mahon, Pyke and Gunner to develop</p>
<p>26 26.1</p>	<p>Maintenance Cllrs considered the quote from Tippers for matting and hardcore to cover the cleared land under the Landor Suite windows. It was agreed to request a budget of up to £227.40 inc VAT to pay for either the matting and hard core or to pay for a greener solution that would be low maintenance but more attractive for this area. <i>Proposed: Cllr Williams; Seconded: Cllr Dipple</i> It was agreed to request a budget of up to £227 inc VAT from Full Council to pay for improvements to space under the Landor Suite windows.</p>	<p>Full Council to receive a request for funding</p>

Signed:



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26.2	Redecoration of the theatre would be considered at the next meeting.	For June agenda
27	Heritage Grant Update	
27.1	The grant had been received to cover work associated with the Fringe Festival and the Drive in Cinema. The Town Clerk read a report from the Development Manager.	
27.2	<u>Fringe Festival</u> The filming had finished, and Brave New Beast would editing and have it ready for issue within two weeks. Decisions needed to be taken on the date of the release of the material and how it would be released – over one weekend / elements given to different pubs / shown at the Food and Film weekend / released online etc. Merchandise promoting the Fringe were being developed and would be available for sale at the Artisan Market on 31 st May 2021.	
27.3	<u>Drive in Cinema / Food and Film Weekend</u> The Drive in was now being sold as a Food and Film weekend on 29 th and 30 th August at the ROSA field behind St Augustines. Film choices needed to be finalised and all matters around tickets sales and food trucks were in hand.	
27.4	The location of banners was considered, and the Town Clerk would contact the appropriate officer at CCDC to see about timing and locations for all the upcoming promotional banners.	
28	Arts Council Update	
28.1	The order had been placed for the recycled, 3d printed cooling towers and these were due for delivery by June. Materials needed to be purchased for the schools to decorate the towers. Meetings would be held with Engie over coming weeks to see how they could participate in the project.	
28.2	Cllrs Dipple and Mahon were collecting the audio-visual unit which had been purchased as part of the Childhood Memories project – this would be used to play the videos created as art of the Spotlight on Lockdown Exhibition and the video of the Cooling Towers project and the Fringe Festival. This would help to develop the Rose Theatre as an exhibition space within the community.	
29	Date of Next Meeting	
29.1	The next meeting would be held on Wednesday 9 th June 2021 at 7pm.	

The meeting closed at 7.55pm

Signed:



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