

Signed: [REDACTED]



Rugeley Town Council

Minutes of Rugeley Town Council Full Council held at the Rugeley Rose Theatre
7.30pm Wednesday 6th October 2021.

PRESENT:

Councillors:

P Ansell (Vice Chair)	A Cooney
R Dipple	D Gaye
G Grant	I Gunner
I Hodgson	R Hughes
O Lyons	N Mahon (Chair)
C Martin	C Panter-Hood
I Pyke	N Stanley
A Szklarczyk	K Tait-Green
G Turner	J Williams

Also Present: H Goodreid (Town Clerk)

Min No	Item	Action
71 71.1	Apologies Apologies were received from Cllrs Green.	
72 72.1	Declaration of Personal and Prejudicial Interests Cllr Dipple declared a personal interest in item 81.	
73 73.1	To receive any requests for dispensation None.	
74 74.1	Chair to close the meeting for the public session. There were no members of public in attendance at the meeting and no questions had been presented to the Town Clerk.	
75 75.1	Chair to reopen the meeting. There being no members of public, the Chair reopened the meeting.	
76 76.1	To consider approving and signing the following council minutes: Full Council Meeting on 1st September 2021 It was proposed that the minutes of the Full Council Meeting be approved. <i>Proposed: Cllr C Martin; Seconded: Cllr I Hodgson</i>	

	It was agreed that the minutes of the Full Council meeting be approved.	
77 77.1	<p>Actions Arising</p> <p>60.2 – a letter has been written to Marcus Warnes of the CCG but a reply has not yet been received.</p> <p>62.2 and 62.3 – the items would be placed on the November agenda.</p> <p>66.2 – CCDC were looking at further measures to deal with the problems linked to excessive numbers of geese at Elmore park.</p> <p>66.3 – F and M considered funding for the work at Elmore Park but as CCDC owned and ran the park, the Town Council would need to wait for any request for assistance.</p>	Items to be placed on November Full Council Agenda
78 78.1 78.2 78.3 78.4	<p>To note the minutes from the following committee meetings:</p> <p>Rose Committee 14th July 2021</p> <p>Community Engagement Committee 14th July 2021</p> <p>Planning Committee 21st July 2021</p> <p>Finance and Management Committee 21st July 2021</p> <p>The minutes were noted.</p>	
79 79.1 79.2	<p>Recommendations from Finance and Management Committee held 15th September:</p> <p><u>Standing Committee Terms of Reference</u></p> <p>It was proposed to accept the amendments to the Terms of Reference as recommended by Finance and Management Committee. <i>Proposed: Cllr N Stanley; Seconded: Cllr I Hodgson</i></p> <p>An amendment was proposed to remove the recommendations for Finance and Management Committee. <i>Proposed: Cllr C Martin; Seconded: Cllr D Gaye</i></p> <p>A vote was taken on the amendment which was not carried.</p> <p>A vote was taken on the proposal which was carried.</p> <p>It was agreed that the proposed amendments to the Terms of Reference for the Standing Committees.</p> <p><u>Extraordinary Council Meetings</u></p> <p>Cllr Mahon stated that the 3 extraordinary meetings motions were ambiguous and misleading and outside the terms of reference of the Community Engagement Committee regarding a civic event. Cllr Martin questioned why they had gone to F and M Committee when they had been identified to go to October Full Council agenda.</p> <p>It was proposed that any business transacted at the extraordinary council meetings which were held 23rd July and 9th August and were still current, would be placed for discussion on the November Full Council agenda. <i>Proposed: Cllr I Hodgson; Seconded: Cllr A Cooney</i></p> <p>It was agreed that the proposal be accepted.</p>	<p>Any items considered at these two meetings, and which are still relevant would be placed on November Full Council agenda for consideration.</p> <p>To be placed on November agenda</p>

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<p>79.3</p>	<p><u>Banking and Investment Strategy</u> This item would go to November Full Council for consideration.</p>	
<p>79.4</p>	<p><u>Business Plan</u> It was proposed to approve the Business Plan with two grammatical errors on page 6, corrected. <i>Proposed: Cllr A Cooney; Seconded: Cllr G Grant</i> It was agreed to accept the Business Plan.</p>	<p>The Business Plan, with the amendments would be placed on the website.</p>
<p>80 80.1</p>	<p>Protocol surrounding development of initiatives Cllrs considered three changes to the paper:</p> <ul style="list-style-type: none"> • Inclusion of 'and businesses' at the end of section 1 • Insertion of the following words into section 2: 'The Member is involved with the development of the idea prior to it coming to council for consideration.' • Insertion of the following words in section 9: 'including the Councillor who originally had the idea unless there is any prejudicial personal interest'. <p>Cllr Cooney left the meeting at this point.</p> <p>It was proposed that the protocol for development of initiatives be adopted including the above changes. <i>Proposed: Cllr N Mahon; Seconded: Cllr I Hodgson</i> To agree the adoption of the protocol surround development of initiatives as outlined above.</p>	
<p>81 81.1</p>	<p>Key Worker Nominations Cllrs considered the 3 nominations for local heroes to turn on the Christmas Lights. It was proposed that the 3 candidates be invited to turn on the Christmas lights. <i>Proposed: Cllr N Mahon; Seconded: Cllr C Martin</i> It was agreed that the 3 candidates be invited to switch on the Christmas Lights.</p>	
<p>82 82.1</p>	<p>AED Replacement Cabinet Councillors had received three quotes for a replacement AED Cabinet to house the defibrillator after it was irreparably damaged. It was proposed that the Outdoor Steel Defibrillator Cabinet with Code Lock, Heating System and LED Lights at a cost of £396.50 from www.safelincs.co.uk be purchased and installed for a fee of £60. The funding for this would come from Council reserves. <i>Proposed: Cllr R Dipple; Seconded; Cllr N Stanley</i> It was agreed to purchase the cabinet and install it using council reserves.</p>	
<p>83 83.1</p>	<p>Newsletter Cllrs received a report on the quarterly publication and delivery of a town council newsletter. This would be supplied to all 8,000 households.</p>	

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	<p>Cllrs considered various printers to publish a 4 page A4 newsletter to be distributed to every home.</p> <p>It was proposed that Community Engagement Committee write a report on this advising of all costs which would then come to full council in November for consideration.</p> <p><i>Proposed: Cllr Dipple; Seconded: Cllr Williams</i></p> <p>It was agreed that Community Engagement Committee consider the costs of publishing and delivering a newsletter with extras for shop pick up and an online version. This report would come to November Full Council.</p>	<p>A report would come to November Full Council</p>
<p>84 84.1</p>	<p>Rose Theatre Decisions</p> <p>It was proposed that the hall hire fee for the production of Mr Stink be waived.</p> <p><i>Proposed; Cllr N Stanley; Seconded; Cllr R Dipple</i></p> <p>It was agreed that the hall hire fee be waived for the production of Mr Stink.</p>	
84.2	<p>It was proposed that Clerk looks at the terms of the Public Entertainment Licence for the theatre and if the licence accepts the nature of the performance, then the theatre can be hired.</p>	
84.3	<p>Cllrs considered the purchase of a second Sum Up machine for use in the Rose Theatre Bar. At present it is on sale for £119.99 inc VAT.</p> <p><i>Proposed: Cllr R Dipple; Seconded: Cllr P Ansell</i></p> <p>It was agreed that a second Sum Up machine be purchased using funds in the Rose Theatre Stationery and Supplies budget.</p>	
<p>85 85.1</p>	<p>Chairs / Vice Chairs Report</p> <p>Cllr Mahon had attended the Doctor Johnson celebrations in Uttoxeter and had undertaken a course on regeneration of market town centre.</p>	
85.2	<p>Cllr Ansell had attended the Stone Town Council civic ceremony.</p>	
<p>86 86.1</p>	<p>Date of Next Meeting</p> <p>The next meeting of Full Council would be Wednesday 3rd November 2021 at 7.30pm.</p>	

The meeting finished at 9:20pm.

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