Rugeley Town Council

Minutes of Rugeley Town Council Full Council held online at 7.30pm Wednesday 3rd February 2021.

PRESENT:
Councillors:

Mrs P Ansell (Chair)	Mrs A Cooney
R Dipple	D Gaye
G Grant	C Green
I Gunner	I Hodgson
R Hughes	Ms O Lyons
Ms N Mahon (Vice Chair)	Mrs C Martin
Mrs C Martin	N Stanley
Ms A Szklarczyk	Mrs G Turner
J Williams	

Also Present: H Goodreid (Town Clerk)

A minutes silence was held at the start of the meeting for former Town Councillor Hazel Southwell, Captain Sir Tom Moore and Rugeley residents who have lost loved ones in this pandemic.

Min No	Item	Action
103 103.1	**Apologies** Apologies were received from Cllrs Tait-Green, Panter-Hood.	
104 104.1	**Declaration of Personal and Prejudicial Interests** None were declared.	
105 105.1	**To receive any requests for dispensation** None.	
106 106.1	**Chair to close the meeting for the public session** There were no members of public in attendance at the meeting and no questions had been presented to the Town Clerk.	
107 107.1	**Chair to reopen the meeting** There being no members of public, the Chair reopened the meeting.	

108 108.1	**To consider approving and Signing the following council minutes.** **Full Council Meeting on 6th January 2021** It was proposed that the minutes be approved. *Proposed: Cllr G Grant; Seconded: Cllr C Green* **It was agreed that the minutes be approved.**	
109 109.1	**Actions Arising** Re Item 99 Car Parking. A letter had been written to CCDC offering payment for free parking in Rugeley. The request had gone to January Cabinet meeting and was declined. A feasibility study was proposed as part of the CCDC corporate plan 2021/2024 to review car parking strategy and investigate possibly refund of car park charges by shops when visited. The portfolio leader for Environment and Climate Change – Cllr Josh Newbury – had offered to attend a future meeting of the Town Council. It was agreed that he be invited to the March Full Council meeting.	Cllr Newbury would be invited to speak at March Full Council meeting
110 110.1 110.2 110.3 110.4	**To note the minutes from the following committee meetings:** Rose Committee 9th December 2020 Community Engagement Committee 9th December 2020 Planning Committee 16th December 2020 Finance and Management Committee 16th December 2020 The minutes were noted.	
111 111.1 111.2	**Annual Budget and Precept** It was proposed that Full Council make no increase on the precept for 2021/2022 *Proposed: Cllr N Stanley; Seconded: Cllr R Dipple* **It was unanimously agreed that no increase be made on the precept for 2021/2022.** It was proposed that Full Council accounts for 2021/2022 reflect the assumption that normal trading will resume in October 2021. Reserves of £43,926 approximately would be needed to make up the shortfall. *Proposed: Cllr N Stanley; Seconded; Cllr C Martin* **It was unanimously agreed that the budget for 2021/2022 reflect the assumption that normal trading will resume in October 2021 and reserves of £43,926 would be used to make up any projected shortfall in expenditure.**	Town Clerk to advise CCDC
112 112.1	**Virements** It was proposed that Finance and Management have delegated authority to make all virements for the remainder of the year and this will be reported back to Full Council in April 2021. *Proposed: Cllr P Ansell; Seconded: Cllr A Cooney* **It was agreed that Finance and Management Committee be delegated the authority to make virements to balance budgets in February and March 2021 and any virements made would be retrospectively reported to Full Council in April 2021.**	

Signed: Patricia Ansell

Date: 3rd March 2021

113 113.1	**Chairs and Clerks Report** The public were excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2. The live recording of the meeting was stopped at this point.	
114 114.1	**Staffing Matters** It was proposed that: a) Under the current government furlough scheme, the theatre staff should be furloughed with effect from 1st April 2021. b) the 80% furlough payments be made up to 100% of salary by the council. c) while staff are furloughed, their annual leave allowance must be taken during that period on a pro rata basis. d) the Town Clerk, in consultation with relevant Committee and Council Chairs, could bring staff in from furlough to cover required elements of work where necessary. e) Applications for grant support have been made and if successful, these decisions will be reviewed. *Proposed: Cllr N Stanley; Seconded: Cllr I Hodgson* **It was agreed that the above be approved.**	
115 115.1	**Date of Next Meeting** The next meeting of Full Council would be Wednesday 3rd March 2021 at 7.30pm. This would be held via Zoom.	

The meeting finished at 8:30pm.

Signed: Patricia Hussell

Date: 3rd March 2021