



July 2020

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Rugeley Town Council which will be held on line using Zoom at **7.00pm on Wednesday 1<sup>st</sup> July 2020** at which the following business will be transacted.

*Hilary Goodreid*  
Mrs H. Goodreid  
Town Clerk

## AGENDA

<b>1</b>	<b>Election of Chair</b> To receive nominations for the role of Chair and to elect to this position.
<b>2</b>	<b>Election of Vice Chair</b> To receive nominations for the role of Vice Chair and to elect to this position.
<b>3</b>	<b>Apologies</b> To receive apologies.
<b>4</b>	<b>To note the Minutes from Annual Meeting held on 15<sup>th</sup> May 2019</b> The minutes from this meeting had been approved at the Full Council meeting on 5 <sup>th</sup> June 2019. Councillors are asked to note this approval for the record.
<b>5</b>	<b>To Elect Members for the following Committees and Working Groups:</b> <ul style="list-style-type: none"><li>• <b>Finance and Management Committee</b></li><li>• <b>Planning Committee</b></li><li>• <b>Rose Committee</b></li><li>• <b>Community Engagement Committee</b></li><li>• <b>Staffing Panel</b></li><li>• <b>Neighbourhood Plan Steering Group</b></li></ul>
<b>6</b>	<b>To Elect / Confirm Representatives on Outside Bodies</b> Councillors to nominate and elect member representation to a number of outside bodies to include: <ul style="list-style-type: none"><li>• <b>The Chancel, Rugeley</b></li><li>• <b>Staffordshire Parish Council Association</b></li><li>• <b>Schools Governors</b></li><li>• <b>Cannock Chase Standards Committee</b></li><li>• <b>Healthwatch Advisory Public Board Meetings</b></li><li>• <b>National Association of Local Councils</b></li><li>• <b>Mental Health representative</b></li></ul>





**7**

**Dates of Council Meetings for the 2020/2021 year**

Councillors to confirm the dates of the Full Council and Committee meetings for the forthcoming year.

2<sup>nd</sup> September 2020 – Full Council

9<sup>th</sup> September 2020 – Rose Committee and Community Engagement Committee

16<sup>th</sup> September 2020 – Planning Committee and Finance & Management Committee

7<sup>th</sup> October 2020 – Full Council

14<sup>th</sup> October – Rose Committee and Community Engagement Committee

21<sup>st</sup> October 2020 - Planning Committee and Finance & Management Committee

4<sup>th</sup> November 2020 – Full Council

11<sup>th</sup> November - Rose Committee and Community Engagement Committee

18<sup>th</sup> November 2020 - Planning Committee and Finance & Management Committee

2<sup>nd</sup> December 2020 – Full Council

9<sup>th</sup> December 2020 - Rose Committee and Community Engagement Committee

16<sup>th</sup> December 2020 - Planning Committee and Finance & Management Committee

6<sup>th</sup> January 2021 – Full Council

13<sup>th</sup> January 2021 - Rose Committee and Community Engagement Committee

20<sup>th</sup> January 2021 - Planning Committee and Finance & Management Committee

3<sup>rd</sup> February 2021 – Full Council

10<sup>th</sup> February 2021 - Rose Committee and Community Engagement Committee

17<sup>th</sup> February 2021 - Planning Committee and Finance & Management Committee

3<sup>rd</sup> March 2021 – Full Council

10<sup>th</sup> March 2021 - Rose Committee and Community Engagement Committee

17<sup>th</sup> March 2021 - Planning Committee and Finance & Management Committee

