



Dear Councillor

March 2020

You are summoned to a meeting of **Finance & Management Committee** to be held at the **Town Council Offices**, Taylors Lane, Rugeley at **7.30pm on Wednesday 18<sup>th</sup> March 2020**. Please notify this office if you are unable to attend.

Yours sincerely

*Hilary Goodreid*

Hilary Goodreid  
Town Clerk

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### **AGENDA**

**101. Apologies**

**102. Declarations of Interest**

**103. Minutes and Matters Arising**

To approve the Draft Minutes of the meeting held on Wednesday 19<sup>th</sup> February 2020 as a true and correct record.

**104. Payments**

Payments to 18<sup>th</sup> March 2020 will be handed out at the meeting and are to be considered and decided on.

**105. Income and Expenditure Report and Bank Reconciliations**

Cllrs to receive the detailed income and expenditure reports for February 2020 and the Bank Reconciliations for February 2020.

**106. Insurance**

Councillors to discuss the details of the Zurich Insurance Policy for the town council.

**107. Association Memberships**

Cllrs to consider membership of SPCA / NALC and staff memberships of SLCC.

**108. Debtors**

Cllrs to consider the outstanding debtors to the Town Council.

**109. Elections Costs**

**110. Exclusion of the Public**

The public were asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.

**111. Staffing Matters**

**112. Date of Next meeting**

Wednesday 22<sup>nd</sup> April 2020.

