



Dear Councillor,

July 2020

You are hereby summoned to attend a **Full Council Meeting of Rugeley Town Council** which will be held at online via Zoom at **7.30pm on Wednesday 1<sup>st</sup> July 2020** at which the following business will be transacted.

*Hilary Goodreid*

Mrs H. Goodreid

Town Clerk

## **AGENDA**

Please note that this meeting will be streamed live on Facebook

<b>15</b> 15.1	<b>Apologies</b> To receive any apologies (through the Clerk in accordance with Standing Orders)
<b>16</b> 16.1	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
<b>17</b>	<b>To receive any requests for dispensation.</b>
<b>18</b> 18.1	<b>Chair to close meeting for public session.</b> Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting online, members of the public wishing to speak must make their intent known to the Clerk <b>BEFORE</b> the day of the meeting.
<b>19</b> 19.1	<b>To consider approving and signing the following council minutes:</b> <ul style="list-style-type: none"><li>• Full Council meeting 3<sup>rd</sup> June 2020</li><li>• Extraordinary Full Council Meeting 23<sup>rd</sup> June 2020</li></ul>
<b>20</b> 20.1	<b>Actions Arising</b> Councillors to receive a verbal update on actions arising from the full council meeting held on 3 <sup>rd</sup> June 2020.
<b>21</b> 21.1 21.2	<b>To note the minutes from the following committee meetings:</b> <ul style="list-style-type: none"><li>• Finance and Management Committee 22<sup>nd</sup> April 2020</li><li>• Planning Committee 20<sup>th</sup> May 2020</li></ul>
<b>22</b> 22.1	<b>Welcoming of new Co-opted Councillors</b> The two successful councillors who were appointed on 23 <sup>rd</sup> June 2020 will be formally welcomed to Rugeley Town Council.
<b>23</b> 23.1	<b>Review of Standing Orders and Financial Regulations</b> These documents are reviewed each year in order that they remain up to date and relevant to the council. Cllrs to consider both documents.
<b>24</b> 24.1	<b>Matters Arising from Finance and Management Committee held on 17<sup>th</sup> June 2020</b> Councillors to consider approving the transfer of £84,500 from the Lloyds Bank Account to the Unity Trust Bank Account in order to be in line with FSCS





24.2	Councillors to consider writing off the debt to the Council from Stars Drama Academy for the amount of £30.00 as the academy have folded.
24.3	Cllrs to consider that for bookings at the Rose Theatre, only bank transfers and cheques will be accepted. This would remove the need for cash payments.
24.4	Cllrs to consider the use of contactless system for bar payments in the Rose Theatre.
<b>25</b>	<b>Consideration of endorsement of Tackling Modern Slavery CCDC Guide</b>
25.1	Cllr Gaye will present a paper on this item.
<b>26</b>	<b>Councillor Code of Conduct Revisions</b>
26.1	Councillors to consider the revised Code of Conduct from NALC.
<b>27</b>	<b>Chairs Report</b>
27.1	The Chair will report back on any events attended or meetings held
<b>28</b>	<b>Clerks Report</b>
28.1	The Clerk will report back on issues arising needing to be brought to the Councils attention and will include: <ul style="list-style-type: none"> <li>• Update on Green Lane play area</li> <li>• Need to arrange Extraordinary meeting of Full Council to agree the AGAR</li> </ul>
<b>29</b>	<b>Exclusion of the Public</b>
29.1	The public are asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.
<b>30</b>	<b>Staff Matters</b>
30.1	Cllrs to consider a request from the retained Theatre Technician.
<b>31</b>	<b>Date of Next Meeting</b>
31.1	To note the date of the next monthly Full Council meeting as being Wednesday 2 <sup>nd</sup> September 2020.
31.2	An extraordinary Full Council meeting will need to be arranged for a date after 15 <sup>th</sup> July 2020 in order to consider approval of the Annual Governance and Accountability Return (AGAR).

