



Dear Councillor,

June 2020

You are hereby summoned to attend a **Full Council Meeting of Rugeley Town Council** which will be held at online via Zoom at **7.30pm on Wednesday 3<sup>rd</sup> June 2020** at which the following business will be transacted.

*Hilary Goodreid*

Mrs H. Goodreid

Town Clerk

## **AGENDA**

Please note that this meeting will be streamed live on Facebook

<b>1</b>	<b>Apologies</b>
1.1	To receive any apologies (through the Clerk in accordance with Standing Orders)
<b>2</b>	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
2.1	
<b>3</b>	<b>To receive any requests for dispensation.</b>
<b>4</b>	<b>Chair to close meeting for public session.</b>
4.1	Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting online, members of the public wishing to speak must make their intent known to the Clerk <b>BEFORE</b> the day of the meeting.
<b>5</b>	<b>To consider approving and signing the following council minutes:</b>
5.1	<ul style="list-style-type: none"><li>• Full Council meeting 4<sup>th</sup> March 2020</li></ul>
<b>6</b>	<b>Actions Arising</b>
6.1	Councillors to receive a verbal update on actions arising from the full council meeting held on 4 <sup>th</sup> March 2020.
<b>7</b>	<b>To note the minutes from the following committee meetings:</b>
7.1	<ul style="list-style-type: none"><li>• Rose Committee held 12<sup>th</sup> February 2020</li></ul>
7.2	<ul style="list-style-type: none"><li>• Community Engagement Committee held 12<sup>th</sup> February 2020</li></ul>
7.3	<ul style="list-style-type: none"><li>• Finance and Management Committee 19<sup>th</sup> February 2020</li></ul>
7.4	<ul style="list-style-type: none"><li>• Planning Committee 19<sup>th</sup> February 2020</li></ul>
<b>8</b>	<b>Councillor Vacancies</b>
8.1	To consider applications for the two positions for co-opted councillors. To agree the way forward for appointment for the positions. Copies of the 6 applications are appended for Councillors information.
<b>9</b>	<b>Annual Meeting procedures to be agreed</b>
9.1	Councillors to agree the procedure for the cancelled Annual Meeting and Annual Parish Meeting. Councillors to agree procedures for appointment to committees – <u>see attached sheet.</u>





<b>10</b> 10.1	<b>Support Action in Rugeley</b> Councillors to consider possible future action required in Rugeley to support the community and to support retailers.
<b>11</b> 11.1	<b>Six Month Rule for attending Council Meetings</b> Councillors to consider the attached report on attendance at meetings.
<b>12</b> 12.1	<b>Chairs Report</b> The Chair will report back on any events attended or meetings held
<b>13</b> 13.1	<b>Clerks Report</b> The Clerk will report back on issues arising needing to be brought to the Councils attention and will include: <ul style="list-style-type: none"><li>• Update on support to local initiatives support the community through the current crisis</li><li>• Update on operational matters relating to the Town Council and the Rose Theatre</li></ul>
<b>14</b> 14.1	<b>Date of Next Meeting</b> To note the date of the next monthly Full Council meeting as being Wednesday 1 <sup>st</sup> July 2020.

**Dates of future on line council meetings**

Wednesday 10 <sup>th</sup> June 2020	Rose Committee @ 7pm*
Wednesday 10 <sup>th</sup> June 2020	Community Engagement Committee @7.45pm*
Wednesday 17 <sup>th</sup> June 2020	Planning Committee @7pm (time to be confirmed)
Wednesday 17 <sup>th</sup> June 2020	Finance and Management @7.30pm (time to be confirmed)
Wednesday 1 <sup>st</sup> July 2020	Full Council Meeting @ 7.30pm
Wednesday 8 <sup>th</sup> July 2020	Rose Committee @ 7pm*
Wednesday 8 <sup>th</sup> July 2020	Community Engagement Committee @7.45pm*
Wednesday 15 <sup>th</sup> July 2020	Planning Committee @7pm (time to be confirmed)
Wednesday 15 <sup>th</sup> July 2020	Finance and Management @7.30pm (time to be confirmed)

\*Please check website to see if meeting will take place.

