

RUGELEY TOWN COUNCIL

Town Clerk: Mrs Sue Buxton CiLCA
E: clerk@rugeleytowncouncil.gov.uk



Councillors are summoned to a **Full Council Meeting** of Rugeley Town Council which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 3rd April 2024**, when the following business will be transacted.

Paul Russell, a prospective Internal Auditor for the council will be attending the meeting.

Recording, including filming, audio-recording, taking photographs and using other social media platforms is permitted at council meetings which are open to the public – however, anyone wishing to do so must inform a member of staff prior to the meeting.

The press and public are invited to attend the meeting.

Sue Buxton

Mrs S Buxton CiLCA
Town Clerk

AGENDA

238 238.1	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)	
239 239.1	Declaration of personal & prejudicial interest in any item on the agenda Members should notify Monitoring officer within 28 days if not already declared.	
240	To receive any requests for dispensation	
241	Internal Auditor Presentation by Paul Russell – internal audit candidate, with an opportunity for questions and report re: charges	
242	Cannock Chase District Council Presentation by Lucy Macdonald and Sushi Birdi on the upkeep of listed buildings	
243	Rose Theatre Car Park Management Presentation by Tim Harrison from Creative Car Parks on a management scheme for the Rose Theatre Car Park	
244	Chair to close meeting for public session	

	Members of the public are invited to address the Council on any issue over which it has a power	
245	Chair to reopen meeting	
246	To consider approving and signing the following council minutes:- Full Council – 6 th March 2024	Attached
247	Matters arising	
248	To note the minutes from the following committee meetings:- 248.1 Rose Committee – 14 th February 2024 248.2 Community Engagement Committee – 21 st February 2024 248.3 Planning Committee – minutes have not been approved 248.4 Finance and Management Committee – 28 th February 2024	Attached Attached Attached
249	Election of Chair Recommend that following the resignation of the Chair, this appointment is not made as the May meeting sees the election of a new Chair and Vice Chair	
250 250.1 250.2	Finance - electricity – update from working party - Solar – request from member of the public	Clerk's report
251	Chair and Vice Chair reports	
252	Annual Parish Assembly and A Connected Community Event – 16th May 2024 Update - working party recommended by CEC but not set up	Clerk's report
253	St George's Day	
254	D Day – 80th anniversary	Clerk's report
255	Charter Fair Reminder of date – 8 th /9 th June – as many volunteers as possible needed	
256	Pedestrianisation and vehicular access This has been deferred from a previous meeting to this meeting	
257	Car parking	
258	Boardwalk	Clerk's report
259	Dog waste facilities and owner responsibilities	
260	Recording of Meetings	

	To consider the implementation of the policy and how it can be enforced	Clerk's report
261	Items for future meetings:- <ul style="list-style-type: none"> - Appointment to Committees - May - Annual Governance and Accountability Return – May - Council Policies – reminder to members and review dates - May - New councillor induction - May - Standing Orders – May - Artisan Market – Cllr Drop in – May - Recruitment and Selection Policy - May - Motions from Annual Assembly - June - Rose Theatre Business Plan for Food Provision – June - Rose Theatre Operational Review - June - Email monitoring 	
262	Date of next meeting The next meeting of the town council will be on Wednesday 8 th May, 2024 – <i>please note this is a second Wednesday</i>	
263	Exclusion of the Public To move that the public be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2	
CONFIDENTIAL BUSINESS		
264	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)	
265	Declaration of personal & prejudicial interest in any item on the agenda Members should notify Monitoring officer within 28 days if not already declared.	
266	To receive any requests for dispensation	
267	To consider approving and signing the following confidential council minutes:- Full Council – Confidential – 6 th March 2024	Attached
268	To note the minutes from the following committee meeting:- Finance and Management Confidential – 21 st February 2024	Attached
269	Clear the air meeting Update on questions to monitoring officer	
270	Payments to family members	Clerk's confidential report

