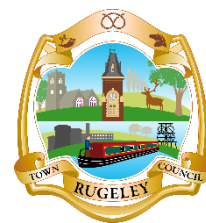


# FINANCE & MANAGEMENT COMMITTEE

Town Clerk: Mrs Hilary Goodreid CiLCA PSLCC  
E: clerk@rugeleytowncouncil.gov.uk



Public and Press are invited to **Finance and Management Committee** which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 16<sup>th</sup> February 2022** at which the following business will be transacted.

*Hilary Goodreid*

Mrs H Goodreid  
Town Clerk

## AGENDA

<b>113</b>	<b>Apologies</b> To receive any apologies (through the Clerk in accordance with Standing Orders)
<b>114</b>	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
<b>115</b>	<b>To receive any requests for dispensation.</b>
<b>116</b>	<b>Chair to close meeting for public session.</b> Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting in a Covid secure environment, members of the public wishing to speak must make their intent known to the Clerk <b>BEFORE</b> the day of the meeting so arrangements for their attendance can be made.
<b>117</b>	<b>Chair to reopen the council meeting.</b>
<b>118</b> 118.1	<b>Minutes</b> To approve the Minutes of Finance and Management Committee held on Wednesday 16 <sup>th</sup> December 2021 <i>NB the January meeting was cancelled as was not quorate.</i>
<b>119</b> 119.1	<b>Matters Arising</b> Cllrs to consider updates on matters arising from the previous minutes where they are not on the agenda.
<b>120</b> 120.1 120.2	<b>Payments</b> Cllrs to note the Full Council approval of the payments to 19 <sup>th</sup> January 2022. Cllrs to consider approval of the payments received to 16 <sup>th</sup> February 2022.
<b>121</b> 121.1 121.2	<b>Income and Expenditure Reports</b> Cllrs to receive the detailed income and expenditure reports for December 2021 and January 2022. <b>Local Council Award Scheme</b> Cllrs to identify a budget to allow us to apply for this award as per decision in February Full Council.

<b>122</b>	<b>Bank Reconciliations</b>																					
122.1	Cllrs to receive and consider approving the bank reconciliations for December 2021 and January 2022.																					
<b>123</b>	<b>Debtors</b>																					
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<b>124</b>	<b>Internal Auditor</b>																					
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<b>125</b>	<b>Virements</b>																					
125.1	Cllrs to consider recommending to Full Council the approval of Ear Marked Reserve balances to include the Community Fund grant for the Jubilee.																					
125.2	Cllrs to consider requesting that Full Council delegate the decision on year end virements to Finance and Management Committee on 16 <sup>th</sup> March 2022.																					
<b>126</b>	<b>Markets Account</b>																					
126.1	Cllrs to discuss additional information which has come to light from item 109 on the December agenda.																					
<b>127</b>	<b>Items from Rose Committee held 12<sup>th</sup> January 2022</b>																					
127.1	At the meeting of Rose Committee on 12 <sup>th</sup> January 2022, the budget was considered, and Cllrs sought approval from F and M Committee to use any underspend from the budget for 2021/2022 for utilities to cover the loss of income from the Drive in Cinema / Fringe.																					
<b>128</b>	<b>Electricity Renewal Costs</b>																					
128.1	Cllrs to consider the future contract for electricity provision post January 2023.																					
<b>129</b>	<b>Small Grant Award</b>																					
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	<table border="1"> <thead> <tr> <th>Applicant</th> <th>£ sought</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>Friends of Etchinghill</td> <td>£200.00</td> <td>Help towards cost of public liability insurance</td> </tr> <tr> <td>Cannock Chase Shed</td> <td>£350.00</td> <td>Help towards annual insurance</td> </tr> <tr> <td>Katherine House Hospice</td> <td>£500.00</td> <td>Help to run the 24hr inpatient unit</td> </tr> <tr> <td>Chetwynd's Charity</td> <td>£350.00</td> <td>Contribution towards student grants (£80 – 27 students)</td> </tr> <tr> <td>Lea Hall Brass Band</td> <td>£1000.00</td> <td>Help toward cost of new performance jackets</td> </tr> <tr> <td>Cannock chase Dementia Action Alliance (CCDAA)</td> <td>£400.00</td> <td>Staffing support and partner coordination</td> </tr> </tbody> </table>	Applicant	£ sought	Details	Friends of Etchinghill	£200.00	Help towards cost of public liability insurance	Cannock Chase Shed	£350.00	Help towards annual insurance	Katherine House Hospice	£500.00	Help to run the 24hr inpatient unit	Chetwynd's Charity	£350.00	Contribution towards student grants (£80 – 27 students)	Lea Hall Brass Band	£1000.00	Help toward cost of new performance jackets	Cannock chase Dementia Action Alliance (CCDAA)	£400.00	Staffing support and partner coordination
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<b>130</b>	<b>Date of Next meeting</b>																					
130.1	The next meeting of the Finance and Management Committee will next meet on Wednesday 16 <sup>th</sup> March 2022.																					