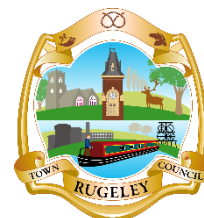


RUGELEY TOWN COUNCIL

Town Clerk: Mrs Hilary Goodreid CiLCA PSLCC
E: clerk@rugeleytowncouncil.gov.uk



Public and Press are invited to a **Full Council Meeting** of Rugeley Town Council which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 1st June 2022** at which the following business will be transacted.

Hilary Goodreid

Mrs H Goodreid
Town Clerk

AGENDA

31 31.1	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)
32	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
33	To receive any requests for dispensation.
34 34.1	Chair to close meeting for public session. Members of the public are invited to address the Council on any issue over which it has a power.
35	Chair to reopen the council meeting.
36	Paul Atkins CCDC - Commonwealth Games Mr Paul Atkins will make a short presentation to Full Council concerning the plans for the Baton Relay for the Commonwealth Games and the ways in which the games will benefit the community.
37 37.1 37.2	To consider approving and signing the following council minutes: <ul style="list-style-type: none">• Annual Council Meeting 4th May 2022• Full Council 4th May 2022
38 38.1	Actions Arising Councillors to receive a verbal update on any actions arising from the previous full council meeting not covered on the agenda.
39 39.1 39.2 39.3 39.4	To note the minutes from the following committee meetings: <ul style="list-style-type: none">• Rose Committee 13 April 2022• Community Engagement Committee 13 April 2022• Planning Committee 20 April 2022• Finance and Management Committee 20 April 2022

40	Annual Governance and Accountability Return
40.1	To note the report from the Internal Auditor The Internal Auditor will be attending the July Full Council to talk through the report.
40.2	To Approve the Annual Governance Statement
40.3	To Approve the Accounting Statements are correct
41	Recommendations from Finance and Management Committee
41.1	It was proposed to recommend to Full Council that £10,000 be moved from the Ear Marked Reserve for Community Projects to the Christmas Lights Budget.
41.2	It was proposed to recommend to Full Council that £5,000 be moved from the Ear Marked Reserve for Community Projects to the Big Celebration Budget.
41.3	It was proposed to recommend to Full Council that the funds for this (£6,416) come from the Ear Marked Reserve for Renovations and Renewals.
41.4	It was proposed to recommend to Full Council that: <u>Lloyds Bank Account</u> EXISTING ACCOUNT – be held to do day to day banking. A check would be made on the banking charges associated with this. Approx 3 months of spend should be kept in the account at any one time and topped up from CCLA when necessary.
41.5	<u>Unity Trust Account</u> EXISTING ACCOUNT – This account be left with only a small balance of approx. £2,000 to cover expenses associated with the Artisan Market and this account becomes dedicated to the operation of the markets only. The charges on the use of this account would be tracked and its function may change with Lloyds if charges were too high.
41.6	<u>CCLA</u> NEW ACCOUNT – this would become the savings account for the council and all funding not allocated to Lloyds or Unity would sit in this new account.
41.7	<u>Santander</u> CLOSE ACCOUNT - this savings account would be closed, and the money transferred to the CCL account.
41.8	It was proposed that a recommendation be made to Full Council that a Debit Card be applied for from Lloyds Bank account.
42	Beacon Lighting and Queens Jubilee
42.1	Cllrs to receive a verbal update on the progress of activities revolving around the Beacon Lighting being run by the Rugeley Branch of the Royal British Legion, and the Big Celebration event on 4 th June.
43	Ukrainian update
43.1	Cllrs to receive a verbal update on the support offered by Rugeley Town Council to Ukrainians seeking refuge in Rugeley. To receive a report regarding the health and wellbeing of the refugees in Rugeley. Attached
44	Newsletter
44.1	Councillors to consider approving funding for upcoming editions of the newsletter. Previous approval in November 2021 was for the first 2 editions only. Attached

45 45.1	Chairs and Vice Chairs Report The Chair and Vice Chair will report on any events attended since the last meeting.
46 46.1	Complaints Committee Councillors to receive a report on the outcome of the Complaints Committee which will sat on 4 th May 2022. Attached
47 47.1	Exclusion of the Public The public will be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions top Meetings) Act 1960 Section 2.
48	Complaints Committee Deliberation
49 49.1	Date of Next Meeting To note the date of the next monthly Full Council meeting as being 6 th July 2022.