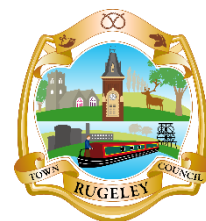


# FINANCE & MANAGEMENT COMMITTEE

Town Clerk: Mrs Hilary Goodreid CiLCA PSLCC  
E: clerk@rugeleytowncouncil.gov.uk



Public and Press are invited to attend the **Finance and Management Committee** which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 17<sup>th</sup> November 2021** at which the following business will be transacted.

*Hilary Goodreid*

Mrs H Goodreid  
Town Clerk

## AGENDA

<b>80</b>	<b>Apologies</b> To receive any apologies (through the Clerk in accordance with Standing Orders)
<b>81</b>	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
<b>82</b>	<b>To receive any requests for dispensation.</b>
<b>83</b>	<b>Chair to close meeting for public session.</b> Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting in a Covid secure environment, members of the public wishing to speak must make their intent known to the Clerk <b>BEFORE</b> the day of the meeting so arrangements for their attendance can be made.
<b>84</b>	<b>Chair to reopen the council meeting.</b>
<b>85</b> 85.1	<b>Minutes</b> To approve the Minutes of Finance and Management Committee held on Wednesday 20 <sup>th</sup> October 2021.
<b>86</b> 86.1	<b>Matters Arising</b> Cllrs to consider updates on matters arising from the previous minutes where they are not on the agenda.
<b>87</b> 87.1	<b>Payments</b> Cllrs to consider approval of the payments received to 17 <sup>th</sup> November 2021.
<b>88</b> 88.1	<b>Income and Expenditure Reports</b> Cllrs to receive the detailed income and expenditure reports for October 2021.
<b>89</b> 89.1	<b>Bank Reconciliations</b> Cllrs to receive and consider approving the bank reconciliations for September and October 2021.
<b>90</b> 90.1	<b>Budget</b> Cllrs to consider the budget for 2022/2023.

<b>91</b> 91.1	<b>Staff Training</b> Cllrs are asked to consider paying for the RFO to undertake the Financial Introduction to Local Council Administration (FILCA) course.
<b>92</b> 92.1	<b>Sponsorship Policy</b> Cllrs to consider the draft Sponsorship policy which has been developed following recent discussions at Committees and Full Council.
<b>93</b> 93.1	<b>Exclusion of the Public</b> The public will be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to meetings) Act 1960 Section 2.
<b>94</b> 94.1	<b>Staffing Matters</b> Cllrs to consider staffing matters as identified in a separate report.
<b>95</b> 95.1	<b>Date of Next meeting</b> The next meeting of the Finance and Management Committee will next meet on Wednesday 15 <sup>th</sup> December 2021.