



April 2021

Press and Public are invited to a meeting of **Finance & Management Committee** to be held **online via Zoom** at **8.00pm on Wednesday 28th April 2021**. Please notify this office if you wish to attend.

Hilary Goodreid

Hilary Goodreid
Town Clerk

AGENDA

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Chair to close meeting for public session.**
Members of the public are invited to address the meeting on any issue over which it has a power. Owing to issues with holding the meeting online, members of the public wishing to speak must make their intent known to the Clerk BEFORE the day of the meeting.
- 4. Chair to reopen meeting**
- 5. Minutes and Matters Arising**
To approve the Minutes of the meeting held on Wednesday 17th March 2021 as a true and correct record.
- 6. Payments**
Payments to 27th April 2021 are to be considered and decided on.
- 7. Bank Reconciliations**
Cllrs to receive the Bank Reconciliations for March 2021.
- 8. Income and Expenditure Report**
Cllrs to receive the detailed income and expenditure reports for March 2021.
- 9. End of Year Adjustments**
Cllrs to consider any required end of year adjustments including virements, ear marked reserves and debtors.
- 10. Annual Reports**
Cllrs to comment on the financial annual reports supplied in preparation for this meeting.





11. Terms of References

Cllrs to consider the Committee Terms of Reference with regards to Finance and Management Committee. Each committees' recommendations will be fed to the Annual Meeting in May 2021.

12. Staffing Proposals

Cllrs to discuss possible administrative officer for the Town Council.

13. Date of Next meeting

Wednesday 26th May 2021.

