



July 2021

Public and Press are invited to attend a **Full Council Meeting of Rugeley Town Council** which will be held at the **Rose Theatre**, Rugeley at **7.30pm on Wednesday 7<sup>th</sup> July 2021** at which the following business will be transacted.

*Hilary Goodreid*

Mrs H. Goodreid  
Town Clerk

## AGENDA

<b>36</b> 36.1	<b>Apologies</b> To receive any apologies (through the Clerk in accordance with Standing Orders)
<b>37</b> 37.1	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
<b>38</b>	<b>To receive any requests for dispensation.</b>
<b>39</b> 39.1	<b>Chair to close meeting for public session.</b> Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting in a Covid secure environment, members of the public wishing to speak must make their intent known to the Clerk <b>BEFORE</b> the day of the meeting.
<b>40</b>	<b>Chair to reopen the council meeting.</b>
<b>41</b> 41.1 41.2	<b>To consider approving and signing the following council minutes:</b> <ul style="list-style-type: none"><li>• Full Council meeting 2<sup>nd</sup> June 2021</li><li>• Extraordinary Full Council meeting 23<sup>rd</sup> June 2021</li></ul>
<b>42</b> 42.1	<b>Actions Arising</b> Councillors to receive a verbal update on any actions arising from the previous full council meeting not covered on the agenda.
<b>43</b> 43.1 43.2 43.3 43.4	<b>To note the minutes from the following committee meetings:</b> <ul style="list-style-type: none"><li>• Rose Committee 19<sup>th</sup> May 2021</li><li>• Community Engagement Committee 19<sup>th</sup> May 2021</li><li>• Planning Committee 26<sup>th</sup> May 2021</li><li>• Finance and Management Committee 26<sup>th</sup> May 2021</li></ul>





<b>44</b> 44.1	<b>Banking and Investment</b> Attending the meeting will be Kelly Watson from CCLA. A partner with NALC, CCLA is one of the UK's largest charity fund managers according to the latest Charity Finance Survey. Managing investments for charities, religious organisations, and the public sector. Kelly has been invited to attend by Finance and Management Committee who are looking at the implementation of the Banking and Investment policy within the town council.
<b>45</b> 45.1	<b>Risk Assessment</b> Cllrs to consider amendments to the councils Risk Assessment.
<b>46</b> 46.1	<b>Cultural Recovery Heritage Grant</b> Cllrs to be updated on progress for the Rugeley Food and Film Festival and Fringe Festival and take any necessary decisions on the project as the project deadline was 30 <sup>th</sup> June 2021.
<b>47</b> 47.1	<b>Internal Auditor for 2021/2022</b> Cllrs will consider approval of the schedule of work for an Internal Auditor for 2021/2022. Quotes from Internal Auditors will be brought to the council meeting for consideration if available.
<b>48</b> 48.1	<b>Business Plan – Quality Gold Award</b> Cllrs will consider applying for Quality Gold Award for the town council.
<b>49</b> 49.1	<b>Free Parking Scheme</b> Cllrs to receive an update on this initiative being run in Rugeley by CCDC.
<b>50</b> 50.1	<b>Furloughing of Staff</b> Cllrs to consider continuation of the staff furlough scheme to 31 <sup>st</sup> August 2021
<b>51</b> 51.1	<b>Chairs Event – 11<sup>th</sup> September 2021</b> Cllrs will consider details of a possible Chairs event on 11 <sup>th</sup> September.
<b>52</b> 52.1	<b>Christmas Tree</b> Cllrs to consider location / options for Christmas Trees in town this December.
<b>53</b> 53.1	<b>Administrative Officer</b> Cllrs to receive an update on the progress of the interviews for this post.
<b>54</b> 54.1	<b>Date of Next Meeting</b> To note the date of the next monthly Full Council meeting as being Wednesday 1 <sup>st</sup> September 2021.

