



June 2021

Public and Press are invited to attend a **Full Council Meeting of Rugeley Town Council** which will be held at the **Mansfield House**, Rugeley at **7.30pm on Wednesday 2nd June 2021** at which the following business will be transacted.

Hilary Goodreid

Mrs H. Goodreid

Town Clerk

AGENDA

20 20.1	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)
21 21.1	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
22	To receive any requests for dispensation.
23 23.1	Chair to close meeting for public session. Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting in a Covid secure environment, members of the public wishing to speak must make their intent known to the Clerk BEFORE the day of the meeting.
24	Chair to reopen the council meeting.
25 25.1 25.2 25.3	To consider approving and signing the following council minutes: <ul style="list-style-type: none">• Full Council meeting 7th April 2021• Annual Parish Council Meeting held on 5th May 2021• Annual Town Council Meeting held on 12th May 2021
26 26.1	Actions Arising Councillors to receive a verbal update on any actions arising from the previous full council meeting not covered on the agenda.
27 27.1 27.2 27.3 27.4	To note the minutes from the following committee meetings: <ul style="list-style-type: none">• Rose Committee 10th March and 21st April 2021• Community Engagement Committee 10th March and 21st April 2021• Planning Committee 17th March and 28th April 2021• Finance and Management Committee 17th March and 28th April 2021
28 28.1	Recommendations from Rose Committee held 19th May 2021 To request a budget to pay for improvements to the border under the Landor Suite windows, either with membrane and hard core or with planting.





Rugeley Town Council

Rose Theatre and Community Hall
Taylors Lane
Rugeley
Staffordshire
WS15 2AA

Tel: 01889 574074

29 29.1	Administrative Officer Cllrs to consider the creation and employment of an Administrative Officer in the Town Council Offices. If approved, Cllrs to appoint a Staffing Panel to deal with advertising, short listing and interviewing.
30 30.1	Free Parking Scheme Cllrs to be updated on the pilot Free Parking Scheme for Rugeley between 21 st June and 21 st September 2021.
31 31.1	Financial Regulations and Bank Mandates Cllrs to consider the Financial Regulations for the Town Council and consider changes to the Bank Mandates for the council to allow the RFO to access bank statements and update Councillor signatures.
32 32.1	Rugeley Post Office Cllrs to discuss issues surrounding the irregular opening hours of the towns post office.
33 33.1	Furloughing of Staff Cllrs to consider the future of the furloughing of theatre staff.
34 34.1	Digital Display Board Cllrs to consider purchasing a mobile digital display board to promote the Rose Theatre and Council events.
35 35.1	Date of Next Meeting To note the date of the next monthly Full Council meeting as being Wednesday 7 th July 2021.

