



April 2021

Members of the Public and Press are invited to attend a **Full Council Meeting of Rugeley Town Council** which will be held at online via Zoom at **7.30pm on Wednesday 7th April 2021** at which the following business will be transacted.

Hilary Goodreid

Mrs H. Goodreid

Town Clerk

AGENDA

1	Apologies
1.1	To receive any apologies (through the Clerk in accordance with Standing Orders)
2	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
2.1	
3	To receive any requests for dispensation.
4	Chair to close meeting for public session.
4.1	Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting online, members of the public wishing to speak must make their intent known to the Clerk BEFORE the day of the meeting.
5	Rugeley Youth Council
5.1	Edward Cutler – Secretary of the Youth Council - will be attending the meeting to raise issues from the Youth Council around Hagley Field boundaries and anti-social behaviour.
6	Chair to reopen the council meeting.
7	To consider approving and signing the following council minutes:
7.1	Full Council meeting 3 rd March 2021
8	Actions Arising
8.1	Councillors to receive a verbal update on any actions arising from the full council meetings.
9	To note the minutes from the following committee meetings:
9.1	• Rose Committee 10 th February 2021
9.2	• Community Engagement Committee 10 th February 2021
9.3	• Planning Committee 17 th February 2021
9.4	• Finance and Management Committee 17 th February 2021
10	Virements
10.1	As agreed at February Full Council Meeting, Cllrs to be updated on the virements undertaken at the end of 2020/2021 in order to ensure no overspend on individual budget lines.
11	Community Conference and Annual Parish Meeting
11.1	Cllrs to be updated on the Community Conference and Annual Parish Meeting which would take place throughout the day on Wednesday 5 th May 2021.





Rugeley Town Council

Rose Theatre and Community Hall
Taylors Lane
Rugeley
Staffordshire
WS15 2AA

Tel: 01889 574074

12 12.1	Annual Town Council Meeting Cllrs to be advised of the upcoming Annual Town Council meeting which will be held on Wednesday 12 th May 2021.
13 13.1	Approval of Creditors Cllrs to consider approval of the list of regular creditors for the council for 2021/2022 and consider delegative powers to Finance and Management Committee to pay those regular bills.
14 14.1	Terms of Reference for Committee Meetings Cllrs to consider amendments to the terms of reference for each of the committees to bring them in line with Standing Orders and Financial Regulations. Cllrs also to consider the future use of Zoom for meetings.
15 15.1	Paperless Meetings / Paper Printing Reduction Strategy Cllr Hughes has requested that Cllrs consider options to promote paperless meetings.
16 16.1	Urban Orchard Grant Scheme Cllrs to consider the use of this funding for projects to support greening of Rugeley.
17 17.2	Exclusion of Public The public were asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.
18 18.1	Staffing Matters Cllrs to consider staffing matters.
19 19.1	Date of Next Meeting To note the date of the next monthly Full Council meeting as being Wednesday 12 th May 2021.

Up Coming Meetings

- 5th May – **Community Conference** – this is the Annual Parish Meeting for Rugeley – details on posters around town and on the town council website. It will be an all day virtual meeting which will be live streamed on Facebook. All are invited.
- 12th May – 7pm **Annual Town Council Meeting**
- 12th May - 7.30pm **Full Council Meeting**

