

**Rugeley Town Council policies list, renewal dates and legislation**

<b>Council Policies</b>	<b>Historic Docs</b>	<b>17/18</b>	<b>18/19</b>	<b>19/20</b>	<b>20/21</b>	<b>Legal Reference</b>
Standing Orders		Apr-17	May-18	Oct-19		Local Government Act 1972, sections 106 and 135 and Schedule 12, paragraph 42; and Local Government and Housing Act 1989, section 20
Financial Regulations		Apr-17	May-18	Nov-19		Accounts and Audit Regulations 2003
Banking and Investment Policy				Mar-20		Local Government Act 2003
Child, Young Persons and Vulnerable Adult Protection Policy			Sep-18			Children's Act 2014
Community Engagement Policy		Jan-18			Sep-20	Freedom of Information Act 2000
Complaints Procedure		Jul-17			May-20	Freedom of Information Act 2000
Councillor Co-option Policy				Nov-19		
Disciplinary and Grievance Procedure	Sep-14	Jul-17			May-20	Employment Act 2008
Equal Opportunities Policy		Jan-18			Sep-20	Equality Act 2010; Equal Pay Act 1970; Sex Discrimination Act 1975
Gender Equality Policy		Jan-18			Sep-20	Equality Act 2010; Equal Pay Act 1970; Sex Discrimination Act 1975
Health and Safety Policy	Apr-15		Nov-18			Management of Health and Safety at Work Regulations 1999; and the Health and Safety at Work Act 1974
Information Protection Policy			Jul-18			General Data Protection Regulation May 2018; and Data Protection Act 2018
Information Security Policy			Jul-18			General Data Protection Regulation May 2018; and Data Protection Act 2018
Lone Worker Policy and Risk Assessment		Mar-18				Management of Health and Safety at Work Regulations 1999; and the Health and Safety at Work Act 1974
Maternity, Paternity and Adoption Policy		Jan-18			Sep-20	Employment Rights Act 1996; Employment Relations Act 1999; Employment Act 2002; Work and Families Act 2006; Children and Families Act 2010
Risk Assessment	Jul-17	Feb-18	Sep-18	Nov-19		Accounts and Audit Regulations 2003
Social Media and IT Policy		Feb-18			Feb-20	General Data Protection Regulation May 2018; and Data Protection Act 2018
Statement of Internal Control		Feb-18				
Training Policy		Jul-17			Sep-20	Health and Safety at Work Act 1974; Employment Regulations 1999; Equalities Act 2010
Time off for Dependents			Sep-18			Care Act 2014
Whistleblowing Policy				May-19		Employment Rights Act 1996 (as amended by the Public Interest Disclosure Act 1998)
GDPR Documentation			Jun-18			General Data Protection Regulation May 2018; and Data Protection Act 2018
Documents to be reviewed annually by law						