

Detailed Budget Working Sheet 2020-21

		Draft 2021-22 Budgets for consideration									
Expenditure	Actual Year End Figures	Budget Approved 05.02.2020	Budget Approved 04.08.2020	Budget Approved 21.10.2020	Year to Date Apr-Dec 2020	Projected Year End Figures 2020-21	"Normality" from April	"Normality" from October	"No Normality"	Notes	
	2019-20	2020-21	2020-21	2020-21	2020-21	2020-21	£	£	£		
RUGELEY TOWN COUNCIL OPERATING COSTS											
1 Staff Costs inc Salaries, Pension and PAYE/NI	56,449	62,225	62,225	62,225	44,917	60,117	63,936	63,936	63,936	Town Clerk and RFO Salaries	
2 RTC Staff Training and Mileage and Payroll Administration	1,579	1,283	1,283	1,283	837	1,116	1,309	1,309	1,309		
3 Administration Costs (inc Cllr Training, Chairs Allow, Insurance)	25,301	31,771	26,771	27,071	12,955	18,835	32,406	32,406	32,406		
4 Premises and Maintenance (inc Utilities, Rates, ADT, etc)	11,757	10,193	10,193	10,193	7,078	9,434	10,397	10,397	10,397		
5 Car Parking Subsidy for One Year							30,000	30,000	30,000		
6 Total Operating Costs	95,086	105,472	100,472	100,772	65,787	89,502	138,048	138,048	138,048		
DISCRETIONARY COSTS											
7 Total Community Engagement Committee Expenditure:	58,619	58,500	96,226	113,905	76,427	101,783	93,089	93,089	93,089	Total figure from blue items below	
a Staff Costs inc Salaries, Pension and PAYE/NI				11,574	2,956	9,654	27,589	27,589	27,589	Sams salary and on costs	
b Rugeley Development Projects	0	0	0	5,505	0	0	0	0	0		
c Charter Fair	8,832	10,000	593	593	593	593	0	0	0		
d Remembrance Events	2,917	500	500	1,100	1,117	1,117	0	0	0		
e Community Projects - Green Lane Play Equipment	0		41,633	41,633	41,806	41,806	0	0	0		
f Rugeley Regeneration / Fireworks	-1,000	5,000	5,000	5,000	0	0	0	0	0		
g Christmas	34,726	39,000	39,000	39,000	24,372	39,000	39,000	39,000	39,000	Already committed . New Xmas Lights contract will run be sought for 2022 onwards.	
h Small Grant Award and HLF	12,999	4,000	4,000	4,000	0	4,000	4,000	4,000	4,000	This is the Small Grant Award pot which is decided on by F and M Committee in January each year	
i Donations			5,500	5,500	5,500	5,500	0	0	0		
j Shop Window Competition	145				83	113	0	0	0		
k Community Initiatives							23,500	22,500	22,500	Community Engagement Committee have requested that all their events money is in one pot rather than split between events.	
8 Neighbourhood Plan	0	2,030	0	0	0	0	5,000	5,000	5,000	Planning Committee have requested additional funds for the Neighbourhood Plan to match any grant received	
9 Total Rugeley Rose Theatre Operating Costs:	123,194	130,872	103,153	118,653	73,032	110,144	137,129	130,892	125,655	Total figure from blue items below	
a Staff Costs inc Salaries, Pension and PAYE/NI	72,522	73,193	73,193	73,193	55,189	73,585	75,206	75,206	75,206	Covers the salaries of Theatre Manager, Cleaner and Caretaker	
b Casual Staff inc Retainer	10,040	12,141	500	500	383	510	12,471	6,237	1,000	Covers the wages of the Technician and any casual bar staff	
c Staff Training	0	500	500	500	0	0	549	510	510		
d Administration (inc Stationery & Supplies, Post, Phone, Web)	3,575	4,126	2,700	2,700	1,923	2,746	4,209	4,209	4,209		
e Premises and Maintenance (inc ADT, Waste, Rates, Utilities)	37,057	40,912	26,260	32,760	15,537	27,303	41,730	41,730	41,730		
f Performance Marketing & Equipment				9,000	0	6,000	3,000	3,000	3,000		
10 Total Rugeley Rose Theatre Discretionary Costs:	17,108	21,145	1,000	34,000	148	8,773	41,722	38,819	25,827		
a Rose Bar and Coffee Bar	5,387	5,584	0	0	48	48	5,896	2,792	0		
b Pop up / Drive in Cinema	825	1,236	0	19,000	0	4,000	15,500	15,000	15,000	Heritage Grant was £19,000 for this event and has yet to be committed but it is anticipated that may be part spent only in 2020/2021. If not spent/committed, rest will need to be repaid	
c Pantomime Expenditure	9,324	10,000	0	0	0	0	10,200	10,200	0	Panto costs of around £10,000 are generally offset by income from ticket sales of £10,000	
d Theatre Costs (Stocktaker, Tech Room, Licences)	1,342	1,325	1,000	1,000	100	200	1,352	1,352	1,352		
e Rugeley Fringe Festival	230	3,000	0	14,000	0	4,525	9,475	9,475	9,475	Heritage Grant was £14,000 for this event and has yet to be committed but it is anticipated that may be part spent only in 2020/2021. If not spent/committed, rest will need to be repaid	
11 Total Discretionary Costs	198,921	212,547	200,379	266,558	149,607	220,700	276,941	267,799	249,570		
12 TOTAL OPERATING AND DISCRETIONARY COSTS	294,007	318,019	300,851	367,330	215,394	310,202	414,988	405,847	387,618		
Income											
13 Income from Grants, Donations, Bank Interest and CIL	11,652	6,265	6,265	6,265	2,033	2,072	6,265	6,265	6,265	may be lower as the CIL element is determined by new build	
14 Heritage Fund Grant				94,000	84,600	94,000	0	0	0	Only 90% of grant has been received - remaining 10% comes only on completion.	
15 Charter Fair Income	1,960	1,750	0	0	0	0	0	0	0		
16 Precept	303,542	303,634	303,634	303,634	303,634	303,634	303,634	303,634	303,634	Assumption made that precept will stay the same as 2020/2021	
17 Total Rose Theatre Income:	60,998	72,894	11,450	22,050	6,917	6,917	82,033	52,023	10,600	Total figure from blue items below	
a Rose Bar and Coffee Bar	14,945	18,264	0	0	60	60	18,264	9,132	0	Reduced income as income reliant on events being held and bar being open.	
b Pop up / Drive in Cinema	1,477	1,461	0	8,000	0	0	8,000	8,000	8,000	This income will only be received if we hold the events and therefore can not be guaranteed	
c Pantomime Income	11,505	11,412	0	0	-5	-5	11,412	11,412	0	This income will only be received if we hold the events and therefore can not be guaranteed	
d Theatre Bookings	33,071	41,757	11,450	12,050	6,862	6,862	43,357	21,479	600	This income will only be received if we hold the events and therefore can not be guaranteed	
e Rugeley Fringe Festival Fundraising & Donations				2,000	0	0	2,000	2,000	2,000	This income will only be received if we hold the events and therefore can not be guaranteed	
18 TOTAL INCOME	378,152	384,543	321,349	425,949	397,184	406,623	391,932	361,922	320,499		
19 INCOME OVER EXPENDITURE	84,145	66,524	20,498	58,619		96,421	-23,056	-43,926	-67,119	this amount is added into/taken from EMR and general balances	

Inflation Rate
1.02
Salary costs inc.
1.0275

20 BALANCES AS AT 31 March 2020

	£
Lloyds Bank	216,059
less unrepresented cheques	-5,342
Santander	75,153
Petty Cash + Bar Float	1,000
Total Cash & Bank Accounts	286,870

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Reserves	Opening	Transfers	Anticipated	Anticipated	Transfers to	Anticipated	Anticipated	Anticipated	
	Balance b/f 1 April 2020	Reserves 2020-21	from Reserves 2020-21	Closing Balance 31 March 2021	/ from Reserves 2021-22	Closing Balance 31 March 2022	Closing Balance 31 March 2022	Closing Balance 31 March 2022	
21 Earmarked Reserves	£	£	£	£	£	£	£	£	
a Election Fund	24,195	5,000	5,000	24,195	0	24,195	24,195	24,195	<i>there may be a sum taken from this for the anticipated by-election in May 2021.</i>
b Contingency Fund	15,000	0	0	15,000	0	15,000	15,000	15,000	<i>Held in anticipation of major structural repairs being needed for the flat roof of Rose Theatre</i>
c USL Removal Fund	40,233	0	0	40,233	0	40,233	40,233	40,233	<i>JC Decaux have 6 years to claim payment on this outstanding contested bill which will be Feb 2024</i>
d Renovations and Renewals	21,000	13,000	0	34,000	12,000	46,000	46,000	46,000	<i>Reserve for major repairs, renovations and renewals</i>
e Community Projects	42,066	28,300	46,368	23,998	0	23,998	23,998	23,998	<i>current council resolution is that this is identified for the salary of the Devlpmt Manager. Cllrs may want to take the salary from general reserves instead.</i>
f Tesco Grant	2,000	0	2,000	0	0	0	0	0	
g Heritage Lottery Fund	0	27,475	0	27,475	-27,475	0	0	0	
h Community Infrastructure Levy	9,696	1,315	10,345	667	200	867	867	867	
i Car Parking Subsidy	0	30,000	0	30,000	-30,000	0	0	0	
22 Total Earmarked Reserves	154,191	105,090	63,712	195,569	-45,275	150,294	150,294	150,294	
23 General Reserves	140,472			157,713		217,734	196,864	173,671	
24 TOTAL RESERVES	294,663			353,282		391,084	368,028	347,158	<i>Total Cash & Bank Accounts at Year End</i>

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
24 Precept	289,379	289,379	298,208	301,190	303,542	303,634
Apportioned Tax Base	5,077.72	5,117.21	5,172.73	5,221.30	5,262.51	5,263.66
Resultant Band D Tax	56.99	56.55	57.65	57.68	57.68	57.68
Percentage change to last year Increase/(Decrease)	0.0%	-0.8%	1.9%	0.06%	0.0%	0.0%
Local Council Tax Support Government Grant	34,368	34,368				