

Signed: *Mape*

Minutes of Extraordinary Full Council 26 Feb 19



Rugeley Town Council

Minutes of the meeting of Rugeley Town Council held at the Rugeley Town Council Offices, Taylor's Lane, Rugeley, at 2.30pm Wednesday 26 February 2019.

PRESENT:

Councillors:

Cllr Mrs P Ansell	Cllr Mrs A Cooney
Cllr R Dipple	Cllr D Gaye
Cllr G Grant	Cllr M Grocott
Cllr D Hancock	Cllr D Lucas
Cllr N Mahon	Cllr C Panter-Hood
Cllr N Stanley	Cllr Mrs G Turner

Also Present:

H Goodreid (Town Clerk)
Peter Taylor from Peter Taylor Consultants

Min No	Item	Action
1	Apologies	
1.1	Apologies were received and accepted from Councillors Alexander, Carroll, Green, P Hancock, Hodgson, Lyons and Winter.	
2	Exclusion of the Public	
2.1	The public were asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.	
3	To appoint 3 councillors to disciplinary hearing panel should one be required.	
3.1	Nominations had been received for councillors to be appointed to a Disciplinary Hearing Panel should it be required. It was proposed that Cllr Chris Green, Cllr Ian Hodgson and Cllr Olivia Lyons be appointed to a disciplinary hearing panel if it is required. <i>Proposed: Cllr G Grant; Seconded: Cllr Mrs P Ansell</i> It was agreed that Cllrs Green, Hodgson and Lyons be appointed to a Disciplinary Panel if it is required.	
4	To receive the report from Peter Taylor, Independent Investigator.	
4.1	All councillors in attendance had a copy of the report from Peter Taylor. Mr Taylor gave a quick background to his appointment and identified the information which had been examined in order to assist with this investigation. He then gave a presentation on the detailed information and the findings obtained from staff statements and spreadsheets analysis. All financial analysis had been corroborated by a financial consultant.	

4.2	<p>It was proposed that in light of the information in the report (including the staff admission, the degree of fraud and the recommendation from the investigator) that a two part disciplinary process be put in place and the Assistant Town Clerk be summarily dismissed for gross misconduct.</p> <p><i>Proposed; Cllr N Stanley; Seconded: Cllr M Grocott</i></p> <p>It was agreed by a unanimous vote that the Assistant Town Clerk be summarily dismissed from the Town Council for gross misconduct.</p>	
4.3	<p>Councillors then considered the action of continued investigation to be undertaken by Peter Taylor. Peter was to liaise with the Town Clerk on any additional areas of concern.</p>	
4.4	<p>In light of the decision in 4.2, it was proposed that the Disciplinary Panel formed in item 3 be changed to be an Appeal Panel.</p> <p><i>Proposed; Cllr N Stanley; Cllr R Dipple</i></p> <p>It was unanimously agreed that the aforementioned 'Disciplinary Hearing Panel' be changed to an 'Appeal Panel' should an appeal be lodged by the Assistant Town Clerk.</p>	

There being no further business the meeting closed at 3.37pm

Signed:



Date: 6 March 2019