



Minutes of the Extraordinary Community Engagement Committee held at the Rugeley Town Council

Rugeley Town Council

Offices, Taylor's Lane, Rugeley, at 6.30pm Wednesday 24 October 2018.

PRESENT:

Councillors: R. Alexander Mrs P. Ansell
D. Gaye G. Grant
D. Hancock (Chair) Mrs P. Hancock
I. Hodgson D. Lucas (Vice-Chair)

ALSO PRESENT: Mrs R. S. Mason – Assistant Town Clerk
Cllr. R. Dipple
Mr K. Ansell

Min No	Item	Action
62 62.1	Apologies Apologies were received from Councillor M. Grocott.	
63 63.1	Declarations of Interest There were no Declarations of Interest.	
64 64.1	Minutes The Minutes of the Community Engagement Committee held on 10 October 2018 were deferred to the Community Engagement Committee Meeting to be held on Wednesday 14 November 2018. This was so that any matters arising could be addressed. <i>Proposed: Cllr R. Alexander ; Seconded: Cllr D. Lucas</i>	
64.2	Resolved: That The minutes of 10 October 2018 be deferred to the Community Engagement Committee Meeting to be held on Wednesday 14 November 2018 so any matters arising can be addressed. Vote: Unanimous	ATC to action
65 65.1	Fireworks 2018 - 03 November 2018 The Committee were informed that there was concern that the footbridge to be used as a secondary exit would not be in situ until the Friday or Saturday of the actual Fireworks and therefore would not be able to be inspected until then. It was being built by a scaffold company for the Cricket Club in lieu of sponsorship in 2019.	
65.2	There were concerns that the Council had not received risk	

Signed: 

Community Engagement Committee

Date: 14.11.18

65.3	<p>assessments and other information from the food vendors and the funfair for their files.</p> <p>It was proposed that the Cricket Club be contacted and told that the footbridge needed to be in place as soon as possible so that it could be inspected and all relevant paperwork be forwarded to the Council from the food vendors and funfair to ensure all regulations and legislation was being met. It was also for the two Safety Officers, the Assistant Town Clerk and Councillor D. Hancock as well as the Chair of the Council, Councillor R. Dipple, to decide on Monday whether they felt the event should go ahead or be cancelled depending on the situation regarding Health and Safety.</p> <p><i>Proposed: Cllr Mrs P. Ansell; Seconded: Cllr Mrs P. Hancock</i></p>	
65.4	<p>Resolved: That</p> <p>The Cricket Club be contacted to ensure the footbridge is in place as soon as possible so that it can be inspected to ensure it is 'Fit for Purpose'. That the food vendors and funfair forward all relevant paperwork to the Council to ensure regulations and legislation was being met. That the two Safety Officers, the Assistant Town Clerk and Councillor D. Hancock, as well as the Chair of the Council, Councillor R. Dipple, ^{will meet} met on Monday 29 October 2018 to review information regarding Health and Safety and make a decision as to whether the event takes place.</p> <p>Vote: Unanimous</p>	
66. 66.1	<p>Date of Next Meeting</p> <p>The next meeting of the Community Engagement Committee will be Wednesday 14 November 2018 at 7.30pm.</p>	

There being no further business the meeting concluded at 7.28pm

Signed:

Community Engagement Committee

Date: 14.11.18