



Rugeley Town Council

Minutes of the meeting of Rugeley Town Council held at the Rugeley Town Council Offices, Taylor's Lane, Rugeley, at 7.30pm Wednesday 6 March 2019.

PRESENT:

Councillors:

| | |
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| R Alexander | Mrs P Ansell |
| Mrs A Cooney | R Dipple |
| D Gaye (Vice Chair) | G Grant |
| M Grocott | D Hancock |
| D Lucas | Ms O Lyons |
| Ms N Mahon | Mrs C Panter-Hood |
| N Stanley | Mrs G Turner |
| J Winter | |

Also Present:

H Goodreid (Town Clerk)
 Ms K Waterworth
 Ms Laura Dunning
 Mr B Douthwaite – Rugeley Community Church
 CCDC Cllr Carl Bennett
 Lynn Evans and John Thompson – Cannock Chase Mental Health Hub

| Min No | Item | Action |
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| 183 183.1 | Apologies Apologies were received and accepted from Cllr L Carroll, Cllr C Green, Cllr Mrs P Hancock, and Cllr I Hodgson. | |
| 184 184.1 | Declaration of Personal and Prejudicial Interests None were received | |
| 185 185.1 | To receive any requests for dispensation None were received | |
| 186 186.1 | The Chair closed the meeting for the Public Session. Ms Waterworth and Ms Dunning spoke to the meeting about the need to establish a community working party to work with the developers of Rugeley Power Station. It was important that the community voice be heard in order to deliver a scheme which met the needs of the current and future community. It was important that it be community driven but also that some councillor involvement happened in order to give structure and weight when talking to partners. Initially, support was requested to speak to neighbouring parish and district councils. Discussion took place around linking with the business community on Power Station Road and in Brereton about the needs for larger / | |

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| | smaller industrial units. | |
| | Item 194 was heard at this point | |
| 187 | To Consider Approving and Signing the Following Council Minutes: | |
| 187.1 | <p><u>Full Council meeting 6 February 2019</u> It was proposed that the minutes be approved with one spelling correction from Clear to Cleaner. <i>Proposed: Cllr Lucas; Seconded: Cllr Lyons</i> The minutes of the meeting were approved as a true record.</p> | |
| 188.2 | <p><u>Extraordinary Meeting of Full Council 26 February 2019</u> It was proposed that the minutes be approved with the correction in time of the meeting from 7.30pm to 2.30pm. <i>Proposed: Cllr Grocott; Seconded: Cllr Stanley</i> The minutes of the meeting were approved as a true record.</p> | |
| 188 | Actions Arising | |
| 188.1 | <p>177.1 – Cllr Gaye said that the applications for school governor at Western Springs School were on the school website. It was noted that Cllr Mahon could not be a governor as she had recently worked at the school through an agency. Cllr Lyons nominated herself to stand as governor and would apply through the website.</p> <p>176 – Town Clerk to write to SCC.</p> | |
| 189 | Presentation by Lynn Evans from Friends of Hednesford to talk about Cannock Chase Mental Health Hub. | |
| 189.1 | <p>CCDC Cllr Bennett, Lynn Evans and John Thompson attended the meeting to speak on the support for mental health issues which were available in and around Rugeley. The Mental health Hub has been at Hednesford Park since 2011 and supports people with mental health issues on the 1st Monday of every month. There is a supporting Facebook page linked to this service for more information.</p> <p>The Recovery Hub Staffordshire offers one to one support, group support and talks on anxiety and stress, mindfulness etc. Regular groups meet at Rugeley Community Fire Station and they work alongside the NHS. Support is also available for one day a week at the food bank in the Rugeley Community Centre and in the Brewery Street arcade café.</p> <p>Cllrs asked for more information so that we can post the advice on our Facebook and website pages.</p> <p>The representatives were invited to take a stand at the Charter Fair to promote their work on mental health. It was requested that in May full council, a councillor be nominated to be the councils key representative for mental health.</p> | Town Clerk to put on May 2019 agenda |
| 190 | Police Report | |
| 190.1 | The police had arrived earlier that evening and spoken to the Town Clerk about incidents in the town. Their crime report is attached. | |
| 191 | To note the minutes from the following committee meetings: | |
| 191.1 | <ul style="list-style-type: none"> • Community Engagement Committee held 23 January 2019 • Rose Committee held 23 January 2019 | |

Signed:

Date:

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| | <ul style="list-style-type: none"> • Planning Committee held 16 January 2019 • Finance and Management Committee held 16 January 2019 <p>These were all noted.</p> | |
| <p>192 192.1</p> <p>192.2</p> | <p>Recommendations from Committees <u>Finance and Management Committee</u> To recommend to Full Council that delegated authority to be given to F and M Committee to make any required virements prior to the end of this financial year. <i>Proposed: Cllr Stanley; Seconded: Cllr Grant</i> It was agreed that Finance and Management Committee be given delegated authority to make any required virements prior to the end of the financial year.</p> <p>To recommend to full council that an additional £1,000 be found to pay for consultancy support from RBS to undertake the bank reconciliations for January - March 2019 plus preparation for year end. <i>Proposed: Cllr Ansell; Seconded: Cllr Mahon</i> It was agreed that £1,000 be found from balances to pay for consultancy support from RBS in order to undertake bank reconciliations for January – March plus preparation for year end.</p> | |
| <p>193 193.1</p> <p>193.2</p> | <p>Insurance Came and Company has been approached in order to secure three quotes for insurance. Only one quote has been obtained from Ecclesiastical insurance at a price of £7,223.45 for one year only. A separate fidelity form would need to be completed in order to apply for basic fidelity insurance cover up to £150,000. This policy was for one year only.</p> <p>It was proposed that the insurance quote from Ecclesiastical Insurance be accepted at a price of £7,223.45 for one year only and the paperwork for additional fidelity insurance be completed. <i>Proposed: Cllr Cooney; Seconded: Cllr Ansell</i> It was agreed that the insurance with Ecclesiastical be taken out through Came and Company at a price of £7,223.45 plus administration fee of £75.00.</p> | |
| <p>194 194.1</p> <p>194.2</p> | <p>Rugeley Power Station It was proposed that Cllr Cooney work with Ms Waterworth, Cllr Mahon and Ms Dunning on the development of the working group and encourage neighbouring parish councils to come on board. <i>Proposed: Cllr Cooney; Seconded: Cllr Ansell</i> It was agreed that Cllr Cooney would meet with Armitage with Handsacre Parish Council and with Brereton and Ravenhill Parish Council to talk about community involvement and development of ideas around the upcoming power station site redevelopment.</p> <p>It was proposed the Town Clerk write to the Chairs of Brereton and Ravenhill PC and Armitage with Handsacre PC to introduce the idea of a community working party. <i>Proposed: Cllr Grocott; Seconded: Cllr Dipple</i> It was agreed that the Town Clerk write to neighbouring</p> | <p>Cllr Cooney to meet with neighbouring parish councils</p> <p>The Town Clerk</p> |

Signed:

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| | parishes re the establishment of a community working group to operate with the redevelopment of Rugeley Power Station. | to write to neighbouring parish councils. |
| 195 195.1 | Full Council Meetings The question was raised by Cllr Alexander regarding the recent times of extraordinary meetings. It was agreed that this item be heard in the confidential section of the meeting. | |
| 196 196.1 | Annual Assembly Discussion was held regarding the dates for the upcoming Annual Assembly and the Annual Town Council Meeting following the local elections on the 2 nd May. It was agreed that the format of the Annual Assembly should be the same as last year with groups invited to make presentations in the Rose Theatre. The Town Clerk was to confirm the dates following the meeting. | |
| 197 197.1 | Chairs/Vice Chairs Report The Chair and Vice Chair had not attended any meetings. | |
| 198 198.1 | Clerks Report The Town Clerk advised the meeting that a bid for £10,000 from National Lottery Heritage Fund had been successful in order develop the WWII Childhood Memories initiative. | |
| 198.2 | The Town Clerk had been working with Cllr Mahon and Ms Kate Waterworth to develop a Youth Council for the Town Council. It was intended that the youth council would become part of the Youth Councils of Great Britain. Cllr Mahon was seeking additional councillor support to develop this. It was proposed to support the work of Cllr Mahon and Ms Waterworth in developing the Youth Council. <i>Proposed: Cllr Grocott; Seconded: Cllr Lucas</i> It was agreed that the Town Council support the work of Cllr Mahon in developing the Youth Council for Rugeley. | |
| 198.3 | Cllr Mahon led a vote of thanks to the Town Clerk for her work during this time of change at the Town Council. | |
| 199 199.1 | Exclusion of the Public The public were asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2. | |
| 200 200.1 | Staffing Matters <u>Staff Absences</u> : no additional staff absences had been recorded. | |
| 200.2 | <u>Accident Book Report</u> : No accidents had been recorded. | |
| 200.3 | <u>Staff Issues</u> : Following discussion of the timing of meetings and the nature of the extraordinary meeting, it was agreed that those councillors not in attendance at the extraordinary meeting of the 26 th February 2019 and not on the appeal panel, could be sent a copy of the investigators report if requested. | |
| 201 201.1 | Date of Next Meeting The next Full Council meeting will be held on Wednesday 3 rd April 2019 starting at 7.30pm. | |

Signed:

Date:

There being no further business the meeting closed at 9.10pm

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Date: