



Rugeley Town Council

Minutes of a meeting of the Rose Committee held at the Rugeley Town Council Offices, Taylor's Lane, Rugeley, at 7:00 pm Wednesday 14 November 2018.

PRESENT: Councillors: L. Carroll
B. Dipple
D Hancock
N. Mahon
J. Winter

ALSO PRESENT: H. Goodreid –Town Clerk
L Goode – Theatre Manager
2 Members of public

Cllr Dipple chaired the meeting as Cllr D Hancock was detained at the start.

Min No	Item	Action
51 51.1	Apologies Apologies were accepted from Councillors R Alexander, C Green, M Grocott and P Hancock.	
52 52.1	Declarations of Interest No Declarations of Interest were made.	
53 53.1	Minutes It was proposed to approve the minutes of the meeting held on 10 th October 2018. <i>Proposed: Cllr Winter; Seconded: Cllr Mahon</i> The minutes of the Rose Committee held 10th October 2018 were approved as a true record.	

Signed:

Rose Theatre Committee

Date:

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	<p>addition, more volunteers were needed to assist with set up and cleaning between the performances.</p> <p>It was agreed that Cllr Mahon and the Theatre Manager look at holding addition film sessions in 2019.</p>	<p>Cllr Mahon and Theatre manager to look at future dates for more pop up cinema events.</p>
58 58.1	<p>Mother and Baby Cinema</p> <p>This item was withdrawn by Cllr Mahon.</p>	
59 59.1	<p>Website</p> <p>Cllr Mahon and the Theatre Manager had looked at the website and ticket sale opportunities. It was recommended to the committee that the council look to sell tickets for key events through either Ticket Source or Eventbrite. There was a charge of around 7% on the ticket sales but this would mean that staff were not spending time dealing with sales and the issue of no show at events when tickets had been reserved. By using such a system, customers would also be able to pay on line.</p> <p><i>Proposed: Cllr Dipple; Secoded: Cllr Carroll</i></p> <p>It was agreed that the Theatre Manager bring a report to a future meeting of Rose Committee with full details and costs involved in using an outside ticket agency.</p>	<p>Theatre Manager to prepare a report on costs associated with using an outside ticket agency.</p>
60 60.1	<p>Matters for Future Meetings</p> <p>Following the issues occurring at the Pop Up Cinema with the need for technical expertise, Cllr requested that training be looked at for a number of people to learn how to operate the basics of the equipment.</p>	<p>Assistant Town Clerk to look into a training package for staff/Cllrs</p>
61 61.1	<p>Date of Next Meeting</p> <p>It was confirmed that the date of the next meeting would be Wednesday 2nd January 2019 at 7pm. Please note that this would be a week earlier than usual.</p>	

The meeting closed at 7.40pm

Signed:

Rose Theatre Committee

Date:

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