Rugeley Town Council

Minutes of the meeting of Rugeley Town Council held at the Rugeley Town Council Offices, Taylor's Lane, Rugeley, at 7.30pm Wednesday 02 May 2018.

PRESENT:

Councillors:

R. Alexander	Mrs P Ansell
L. Carroll	Mrs A. Cooney
R. Dipple	D. Gaye (Vice Chair)
G. Grant	C. Green
M. Grocott	D. Hancock
Mrs P. Hancock	I. Hodgson
R. Jones	Mrs C. Panter-Hood
N. Stanley	Mrs G. Turner
J. Winter	

Also Present: H Goodreid (Town Clerk)
Sgt Scott Martin
John Middleton Rugeley Traders

Min No	Item	Action
17 17.1	**Apologies** All councillors were in attendance.	
18 18.1	**Declaration of Personal and Prejudicial Interests** No declarations of Personal, Prejudicial or Pecuniary interests were declared.	
19 19.1	**To receive any requests for dispensation** None were received	
20 20.1	**The Chair closed the meeting for the public Session.** No matters were raised from the floor.	
21 21.1 21.2	**Police Report** Councillors received an update on crime statistics for Rugeley for the last month. Cllr D Hancock raised an issue of intimidation for passers-by of people standing outside public houses. It was noted that this was an increasing issue with the smoking ban. The matter of vehicle safety on the Horse Fair roundabout was raised. The Town Clerk advised councillors that there was a link out the town councils website to register concern about potholes with the county council.	

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22 22.1 22.2	**To Consider Approving and Signing the Following Council Minutes:** <u>Full Council meeting 04 April 2018</u> It was proposed that the minutes be approved. *Proposed: Cllr C Green; Seconded: Cllr C Panter-Hood* **The minutes of the meeting were approved as a true record.**	
23 23.1	**Actions Arising** Councillors were updated on the actions of the previous council meeting. Council were advised that an election had not been called for the 2 vacant posts. An advert had been developed for the co-opted councillor positions and would be placed on the website and notice boards. The closing date for applicants would be Wednesday 30th May at 9am and successful candidates would be invited to present to all councillors at 7pm on Wednesday 6th June.	Town Clerk to place adverts
24. 24.1	**To note the approved minutes from the following committee meetings:** • Community Engagement Committee held 14 March 2018 • Rose Committee held 14 March 2018 • Finance and Management Committee held 21 March 2018 • Planning Committee held 21 March 2018 These were all noted.	
25 25.1	**Chairs Report** There was nothing to report.	
26 26.1 26.2	**Council to Review and Approve the Following Documents** <u>Standing Orders</u> – the council heard the updates required to the Standing Orders as presented by NALC and approved the changes. It was proposed that these be agreed and that the Town Clerk amend the Standing Orders accordingly and put them to F and M Committee on 16th May for the record. *Proposed: Cllr Cooney; Seconded: Cllr Hodgson* **It was agreed that the standing orders be updated and the final copy be sent to F and M Committee for confirmation.** <u>Financial Regulations</u> – The only updates to the financial regulations would be to amend the figures suggested by the new changes to standing orders. It was proposed that these be agreed and that the Town Clerk amend the Financial Regulations accordingly and put them to F and M Committee on 16th May for the record. *Proposed: Cllr Green; Seconded: Cllr Cooney* **It was agreed that the financial regulations be updated and the final copy be sent to F and M Committee for confirmation.**	Town Clerk to update the standing orders and send to F and M Committee Town Clerk to update the financial regulations and send to F and M Committee
27 27.1	**General Power Of Competence** It was proposed that the council adopt the General Power of Competence for 2018/2019 as all criteria were met. *Proposed: Cllr Stanley; Seconded: Cllr Ansell* **It was agreed that the town council adopt the General Power of Competence for 2018/2019.**	

Signed:

Date:

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28	**Creditors**	
28.1	The Councillors had received the list of creditors for 2018/2019. It was proposed that delegative powers be given to Finance and Management Committee to pay these regular payments under Financial Regulations 5.6.	
28.2	It was further proposed that Full Council give delegative powers to the Financial and Management Committee to authorise payments of invoices for £5,000 (five thousand pounds only) or under in accordance with Financial Regulation 4.1. All invoices over this amount must first be authorised by Full Council. *Proposed: Cllr Grocott; Seconded: Cllr Stanley* **The motion was approved.**	
29	**Clerks Report**	
29.1	Annual Parish Assembly on 23rd May 2018 – the Town Clerk update council on the proposals for the Annual parish Assembly. Local groups and organisations had been invited to send in report and attend the event. Adverts had been placed on Facebook, on the Website and on notice boards.	
29.2	Jobs Fair – the Town Clerk reports that around 40 companies had attended with around 200 job seekers passing through during the course of the event. Amanda Milling MP had been in attendance as well. The event had been well received and a report was expected from Amanda Millings office with official feedback. Another Jobs Fair would be held on Friday 21st September 2018.	
30	**Date of Next Meeting**	
30.1	Councillors to note that on Wednesday 6th June at 7pm would be the interviews for the Co-opted Councillor vacancies.	
30.2	The next Full Council meeting will be held on Wednesday 6 June 2018 starting at 7.30pm.	

There being no further business the meeting closed at 8.45pm

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Signed:

Date: