



Dear Councillor

July 2019

You are summoned to a meeting of Finance & Management Committee to be held at the **Town Council Offices**, Taylors Lane, Rugeley at **7.30pm on Wednesday 17th July 2019**. Please notify this office if you are unable to attend.

Yours sincerely

Hilary Goodreid
Town Clerk

AGENDA

29. Apologies

30. Declarations of Interest

31. Minutes and Matters Arising

To approve the Draft Minutes of the meeting held on Wednesday 19th June 2019 as a true and correct record. **(Attached)**

32. Payments

Payments to 17th July 2019 will be handed out at the meeting and are to be considered and decided on.

33. Income and Expenditure Report and Bank Reconciliations

Cllrs to receive the detailed income and expenditure reports for June 2019 and the Bank Reconciliations for June 2019.

34. Budget Update

Cllrs to discuss the update of the budget for 2019/2020.

35. AGAR 2018/2019 and 2017/2018

Cllrs to consider the proposed submission of the 2018/2019 AGAR to Mazars and receive confirmation of the 2017/2018 outturn which has been requested by Mazars.

36. Responses to Full Council Questions on 3.7.19

Following questions raised at Full Council on 3 July 2019, Cllrs to consider a response for Full Council to consider.

37. Co-option Policy and Procedure

Cllr Gaye to present a draft Co-option Policy and Procedure.

38. Exclusion of the Public

The public were excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.





CONFIDENTIAL

- 39. Staffing Matters:** Cllrs to receive an update on any staffing matters.
- 40. Date of Next meeting**
Wednesday 18th September 2019.

