



Dear Councillor

June 2019

You are summoned to a meeting of Finance & Management Committee to be held at the **Town Council Offices**, Taylors Lane, Rugeley at **7.30pm on Wednesday 19th June 2019**. Please notify this office if you are unable to attend.

Yours sincerely

Hilary Goodreid
Town Clerk

AGENDA

18. Apologies

19. Declarations of Interest

20. Minutes and Matters Arising

To approve the Draft Minutes of the meeting held on Wednesday 22nd May 2019 as a true and correct record. **(Attached)**

21. Payments

Payments to 19th June 2019 will be handed out at the meeting and are to be considered and decided on.

22. Income and Expenditure Report and Bank Reconciliations

Cllrs to receive the detailed income and expenditure reports for May 2019 and the Bank Reconciliations for May 2019 ((To follow)

23. Charter Fair payments and refunds

Cllrs to take a decision on the processing of deposits and stall fees.

24. Budget Working Group

Cllrs to establish a working group to review the 2019/2020 budget.

25. Small Grant Applications and Orchard Grants

To consider the arrangements around the application process and to receive an application

26. Exclusion of the Public

The public were excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.

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27. Staffing Matters: Cllrs to receive an update on any staffing matters.

28. Date of Next meeting

Wednesday 17th July 2019.

