



Dear Councillor,

May 2019

You are hereby summoned to attend a Full Council Meeting of Rugeley Town Council which will be held at the **Rugeley Town Council Offices**, Taylors Lane Rugeley at **7.30pm on Wednesday 15th May 2019** at which the following business will be transacted.

Hilary Goodreid

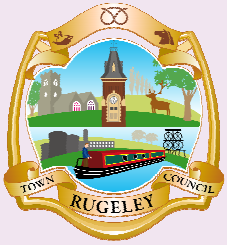
Mrs H. Goodreid

Town Clerk

AGENDA

17	To welcome the new Council for the period 2019 – 2023 and to receive any apologies (through the Clerk in accordance with Standing Orders)
18	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
19	To receive any requests for dispensation
20	Chair to close meeting for public session: Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 15 minutes (5 minutes per speaker)
21 21.1	Rugeley Power Station The Project Manager for Rugeley Power Station will be attending to give an update on progress of works.
22 22.1	To consider approving and signing the following council minutes: <ul style="list-style-type: none">• Full Council meeting 3 April 2019
23 23.1	Actions Arising Councillors to receive a verbal update on actions arising from the full council meeting held on 3 April 2019.
24 24.1	To consider approving and signing the following council minutes: <ul style="list-style-type: none">• Annual Assembly meeting 17 April 2019
25 25.1	Actions Arising Councillors to consider any items raised at the Annual Assembly for discussion by the Council.
26 26.1	Police Report The police had submitted a report for April 2019 for noting.
27	To note the minutes from the following committee meetings: <ul style="list-style-type: none">• Community Engagement Committee held 13 March 2019• Rose Committee held 13 March 2019• Planning Committee held 20 March 2019





	<ul style="list-style-type: none"> Finance and Management Committee held 20 March 2019
28	Council to Review and Approve the Following Documents (available on the councils website)
28.1	<u>Standing Orders</u>
28.2	<u>Financial Regulations</u>
28.3	<u>Risk Assessment</u>
28.4	<u>Whistleblowing Policy</u>
29	Co-option Of Councillor owing to insufficient candidates
29.1	Councillors to co-opt to the one remaining vacant seat in Etchingill.
30	Rugeley Town Centre access and condition of paving.
30.1	Cllrs to discuss the state of the town centre paving and access.
31	Council Website and Email Addresses for Councillors
31.1	Cllr Gaye will speak on this item.
32	Creditors
32.1	Cllrs to receive the list of creditors for 2019/2020 and if agreed, to give delegative powers to Finance and Management Committee to pay these regular payments under Financial Regulations 5.6.
33	Chairs / Vice Chairs Report
33.1	The Chair / Vice Chair will report back on any events attended on behalf of the council.
34	Clerks Report
34.1	The Clerk will report back on issues arising needing to be brought to the Councils attention.
35	Exclusion of the Public
35.1	The public are asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.
36	Staffing Matters
36.1	Cllrs to receive an update on staff issues.
36.2	Salaries Cllrs to consider moving the Town Clerk salary pay scale up from SCP 45 to 46 and the Theatre Manager from SCP 27 to 28 in line with their Statements of Particulars.
37	Date of Next Meeting
37.1	The date of the next meeting is scheduled for 5 th June 2019.

