



03 May 2018

Dear Sir/Madams

You are hereby summoned to a meeting of the Community Engagement Committee, which will be held at the **Town Council Offices** on **Wednesday 09 May 2018 at 7.30pm.**

Please notify this office if you are unable to attend.

Yours sincerely

Rebecca Mason
Assistant Town Clerk

AGENDA

11. APOLOGIES

To receive apologies for absence.

12. DECLARATIONS OF INTEREST

To receive any declarations of interest personal and/or pecuniary in agenda items.

13. TO RECEIVE ANY REQUESTS FOR DISPENSATION

14. MINUTES

To approve the minutes of the meeting of the Community Engagement Committee held on Wednesday 11 April 2018. (Copies Enclosed)

15. MATTERS ARISING FROM THE MINUTES

To discuss any matters arising from the minutes of the Community Engagement Committee that are not already covered by the Agenda.

16. INCOME AND EXPENDITURE

Income and Expenditure up to 31.03.2018.

17. BEACON LIGHTING EVENT

Update on the Beacon Lighting (verbal update).

18. CHARTER FAIR 2018

Update on Charter Fair 2018:

- To approve Catering Tenders (See Appendix B)
- To discuss plans for the day

19. DATE OF THE NEXT MEETING

To confirm the date of the next Committee meeting as Wednesday 06 June 2018 at 7.00pm

