



04 April 2018

Dear Sir/Madam

You are hereby summoned to a meeting of the Community Engagement Committee, which will be held at the **Town Council Offices** on **Wednesday 11 April 2018 at 7.30pm.**

Please notify this office if you are unable to attend.

Yours sincerely

Rebecca Mason
Assistant Town Clerk

To:	D. Gaye	G. Grant	M. Grocott
	D. Hancock	Mrs P. Hancock	I. Hodgson
	R. Jones	Mrs S. Rose	

AGENDA

- 01. APOLOGIES**
To receive apologies for absence.
- 02. DECLARATIONS OF INTEREST**
To receive any declarations of interest personal and/or pecuniary in agenda items.
- 03. TO RECEIVE ANY REQUESTS FOR DISPENSATION**
- 04. MINUTES**
To approve the minutes of the meeting of the Community Engagement Committee held on Wednesday 14 March 2018. (Copies Enclosed)
- 05. MATTERS ARISING FROM THE MINUTES**
To discuss any matters arising from the minutes of the Community Engagement Committee.
- 06. INCOME AND EXPENDITURE**
Income and Expenditure up to 28.02.2018.
- 07. BEACON LIGHTING EVENT**
Update on the Beacon Lighting (verbal update).
- 08. CHARTER FAIR 2018**
Update on Charter Fair 2018:
 - Discussion on the PA system for the event (see attached report appendix A)
 - Health and Safety (see appendix B)
 - First Aid – Quotes to follow





Rugeley Town Council

Rose Theatre and Community Hall
Taylors Lane
Rugeley
Staffordshire
WS15 2AA

Tel: 01889 574074

09. CHRISTMAS 2018

A request has been made that a Mr Pratt switch the Christmas Lights on 23.11.18 as he is 100 years old. It is asked that if the Committee feel this is acceptable a letter be written to the Rugeley Lotto Events to ask their thoughts on the matter.

10. DATE OF THE NEXT MEETING

To confirm the date of the next Committee meeting as Wednesday 09 May 2018 at 7.30pm

