



Dear Councillor

July 2018

You are summoned to a meeting of Finance & Management Committee will be held at the **Town Council Offices**, Taylors Lane, Rugeley at **7.30pm on Wednesday 18 July 2018**. Please notify this office if you are unable to attend.

Yours sincerely

Hilary Goodreid
Town Clerk

To: Mrs P. Ansell Mrs A. Cooney R. Dipple
D. Gaye G. Grant I. Hodgson
Mrs C. Panter-Hood N. Stanley

AGENDA

35. Apologies

36. Declarations of Interest

37. Minutes and Matters Arising

To approve the Draft Minutes of the meeting held on Wednesday 20 June 2018 as a true and correct record. **Appendix**

38. Payments

Payments from 12th June 2018 to 17th July 2018 are to be considered. **Appendix**

39. Income and Expenditure

Cllrs to received detailed income and expenditure reports to 30th June 2018. **Appendix**

40. Air Conditioning Unit

Cllrs to discuss and allocate a budget for the recent urgent repairs on the air conditioning unit.

41. Council Policies (Appendix)

Cllrs to consider the following revised policies for the Town Council:
Child, Young Person and Vulnerable Adult Protection Policy
Time Off for Dependants Policy

Cllrs to consider the time scale for renewals of council policies.

42. Exclusion of the Public

The public were excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.





CONFIDENTIAL

- 43. Staffing Matters:** Cllrs to receive an update on –
- staff absences (if any);
 - accident book report (if any)
 - staff issues (if any).
- 44. Date of Next meeting**
Wednesday 19th September 2018.

